

Library Council – Annual Report 2015-16

Dalhousie University Libraries
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Donna Bourne-Tyson (chair)

Introduction

This is the fourth Annual Report for the Dalhousie Libraries Library Council, for September 2015 – June 2016. In the absence of any nominations for a member of Library Council to assume the chair, University Librarian Donna Bourne-Tyson volunteered to serve as the Chair. Sandy Dwyer, Director of HR was acclaimed as Secretary and did a commendable job of organizing the meetings. The Recording Secretary role was ably performed by Carol Richardson -- thanks to Carol for her excellent service once again.

Overview

Library Council met 10 times between September 2015 and June 2016. The average attendance at these meetings was 31 members. There was also one special meeting of Library Council held on October 2nd, 2015 to discuss the Self-Study for the Senate Review of the Libraries. Eight staff attended that meeting.

Members of Library Council for 2015-16 included:

Jennifer Adams	Patrick Ellis	Erin MacPherson	Karen Smith
Linda Aiken	Gail Fraser	Joyline Makani	Sarah Stevenson
Ann Barrett	Allison Fulford	Julie Marcoux	Alice Stover
Creighton Barrett	Roger Gillis	Anne Matthewman	Nicole Tanner
Linda Bedwell	Melissa Helwig	Shelley McKibbon	Margaret Vail
Donna Bourne-Tyson	Brian Lesser	Lindsay McNiff	John Yolkowski
James Boxall	Mark Lewis	David Michels	
Geoffrey Brown	Elaine MacInnis	Michael Moosberger	
Michele Charlton	Marlo MacKay	Michelle Paon	
Karen Chandler	Patrick Ellis	Robin Parker	
Sai Choi Chua	Gail Fraser	Phil O'Hara	
Ian Colford	Jason MacDonald	Carol Richardson	
Marc Comeau	Heather MacFadyen	Phyllis Ross	
Sarah Jane Dooley	Oriel MacLennan	Dominic Silvio	
Sandra Dwyer	Gwendolyn MacNairn	Janice Slauenwhite	

The total membership of Council during this period was 51 members due to an overlap prior to a retirement. Quorum for Council is 50% + 1 of the voting members or 26 voting members. Council maintained quorum at all meetings during this period.

Business of Library Council

Council continued to function as a planning and information sharing venue for the Libraries. This year the member 'Community Updates' were moved closer to the top of the agenda, and each member present was encouraged to provide a brief (maximum 2-minute) highlight of their system-wide and library-specific activities and areas of research. The team-based approach for many initiatives and the various functional groups reporting through the AULs were more evident in the highlights discussed this year. Library Council discussions included building renovations and space changes for the Wallace McCain Learning Commons, Kellogg Library Learning Commons in the Collaborative Health Education Building (CHEB), renovations in the Kellogg and Sexton Libraries, BrightSpace implementation, the University's Strategic Initiatives, the website redesign, EAF activities regarding collections allocations, planning for new positions, Strategic Plan implementation updates, preparations for the Senate Review

of the Libraries, and budget updates. Council also provided an opportunity for members to deliver presentations on their research, committee work, and items of concern for the libraries.

There were 8 motions passed:

- September 2015 -- To add two positions to Library Council – Instructional Systems Manager and Manager of Services, Support and Training
- October 2015 -- To amend the LIPCC terms of reference
- November 2015 -- Gift Policy; and To encourage SMT to not pursue the call for interest for the co-location of LAC
- December 2015 – To adopt the revised version of the Senate Election procedures
- January 2016 -- To adopt the final version of the Assessment Priorities document
- March 2016 -- To dissolve the Information Literacy Committee
- April 2016 -- To accept the Health Sciences Limited Term position (job description).

Presentations:

- October 2015 -- *Digital Archives- New Archives Document Delivery Service Pilot Project* – Creighton Barrett
- November 2015 -- *Teaching in Ethiopia* – Elaine MacInnis and Margaret Vail
- January 2016 -- *Budget Planning* – Donna Bourne-Tyson; and *Assessment Priorities* – Linda Bedwell
- February 2016 -- *WMLC Guerrilla Assessment Results* – Linda Bedwell
- March 2016 -- *Strategic Plan – update on progress* – Marc Comeau & Michael Moosberger
- April 2016 -- *Promotions and Communications at the Dalhousie Libraries* – Marlo MacKay
- May 2016 -- *Fundraising for the Libraries* – Stephen Harding, Assistant Vice President Development & Lori Ward, Director of Development for the Faculty of Arts and Social Science & Faculty of Graduate Studies; and *Retention and Student Success Initiatives: an update* – Anne Forrestall, Acting Vice Provost, Student Affairs
- June 2016 -- *Web Committee Presentation of the New Website* – Sarah Stevenson, Allison Fulford, Shelley McKibbon; and *Kellogg Learning Commons Assessment Report* – Linda Bedwell & Ann Barrett.

One piece of business has been carried over: the edits to the Library Council Terms of Reference which were discussed at Library Council but not approved.

Conclusion

It was my pleasure to serve as Chair for 2015-16 academic year. Congratulations to Mark Lewis, who was acclaimed as the Chair for 2016-17 and Karen Smith, acclaimed as Secretary 2016-17. Carol Richardson continues as Recording Secretary, and I look forward to supporting all three in their roles with Library Council.