

Library Council Meeting
Killam Library Room 2902
14 April 2015
10:00am-11:25am

Present: Dominic Silvio (Chair), Sarah Stevenson (Secretary), Carol Richardson (Recording Secretary), Jennifer Adams, Ann Barrett, Creighton Barrett, Karen Chandler, Linda Bedwell, Donna Bourne-Tyson, James Boxall, Geoff Brown, Ian Colford, Marc Comeau, Sarah Jane Dooley, Sandy Dwyer, Patrick Ellis, Jason MacDonald, Elaine MacInnis, Anne Matthewman, Lindsay McNiff, David Michels, Robin Parker, Alice Stover, Margaret Vail

Regrets: Linda Aiken, Gail Fraser, Allison Fulford, Melissa Helwig, Mark Lewis, Heather MacFadyen, Erin MacPherson, Oriel MacLennan, Joyline Makani, Michael Moosberger, Janice Slauenwhite, Karen Smith

Dominic thanked Council for sending corrections of the minutes of the March meeting prior to today's meeting.

1. Adoption of the Agenda

The agenda was adopted as presented.

2. Approval of the Minutes of 10 March 2015

The Minutes of the March 10, 2015 meeting were approved with corrections added prior to today's meeting.

3. New Business

- a. SciVal/Scholars@Dal/DalSpace updates and clarifications (Donna Bourne-Tyson/Sarah Stevenson)
Donna Bourne-Tyson reported the reason for today's agenda item was to try and answer questions to clarify any confusion about SciVal and Scholars@Dal in DalSpace. SciVal is a citation and bibliometrics tool from Elsevier. SciVal provides bibliometric data based on an author's citations in Scopus. The DalSpace Scholars profiles have, or can provide, a more comprehensive citation list particularly for those disciplines not well represented in Scopus. DalSpace does not provide the bibliometric data or comparisons available through SciVal, and this feature is of particular interest to DRAC. Our subscription to Scopus is purchased by the MacRae Library. SciVal is accessible on and off-campus through the DELI.

One of the original intentions of Scholars@Dal was to make it easy for researchers of similar interests to find collaborators. PURE, the companion product to SciVal which provides faculty profile, research interests, and annual reporting features, was not purchased. The faculty profiles created under the Scholars@Dal initiative are still available, and meeting the requirements for the Tri-Agency Open Access publication policy.

Donna reported there were discussions at the Dalhousie Research Advisory Committee with concerns from faculty regarding Scholars@Dal. A couple of faculty members from the Humanities objected to their draft profiles and those profiles have been removed at their request. All profiles had been locked down for several months, but have been re-opened so faculty can view their profiles and work with us to correct and update the profiles.

The Libraries are working with Elsevier, the Dalhousie Research Office and Dal Analytics on the implementation of SciVal. The Dal Analytics office will have a staff person assigned specifically to this project.

Question: If we are going to do this [Scholars@Dal], what resources are we going to put into this?

There will be a mix of responses, some faculty will want to do their own editing & updating, others will need us to do it for them. We are working on updating the 'how to deposit' information, and developing additional in-house expertise.

Question: If someone is looking at SciVal and DalSpace what are the differences they are going to see?

SciVal is a collection of citations from Scopus. The DalSpace profiles were constructed using Web of Science, and other major, discipline-appropriate databases. SciVal will provide bibliometric information (times cited, h-index) which is not available from DalSpace.

Dataverse: This open source software product is being tested for use at Dalhousie to meet the needs for open data, and research data management. Project administrators in Dataverse can set their own permissions for their project and files. Projects and files can be open, or protected from view or download.

Canadian Dataverse Network examples:

Abacus (UBC, UNBC, SFU, UVic): <http://dvn.library.ubc.ca/dvn/>

Scholar's Portal (OCUL): <http://dataverse.scholarsportal.info/dvn/>

University of Alberta: <https://dataverse.library.ualberta.ca/dvn/>

Registry of Research Data Repositories: <http://www.re3data.org/>

4. SMT reports

a. AULs

i. Patrick Ellis

AUL Responsibilities

- The resources team has completed the year-end fiscal business and are launching into the new fiscal cycle.
- Heather McFadyen is investigating the impact of the changes in exchange rate on the collections budget. This will be the first priority in planning for our allotments in the coming budget year.
- Collections Policy/Guidelines development is a high priority to address recent situations including demands to withdraw items from the collection, and gaps in the current Gifts policy. The current gifts policy has not worked for some donors, and has not been applied consistently in the past year.
- The Resources Team is reviewing their backup and delegation protocols, so staff know who is responsible for particular areas. The Team is also reviewing their local roles in the dotted/solid line AUL reporting model.

- Personnel planning: Patrick is delighted to see job postings being developed for positions that will have resources roles in their jobs as there have been few new hires in Resources. Training resources are being sought for Resources staff.
- Gifts in hand: University legal counsel has advised that processing of the Russian collection donation cease until matters related to the collection are resolved.
- Scholarly Resources Team meets next on May 1 and will be focusing on whether free databases should be added to DELI/Novanet.

Kellogg Library

- Construction/Renovation/Move update:

We have begun planning with Facilities Management for the moves of health sciences collections and library staff. The first moves will take place in Dec 2015-Jan 2016. Library commons and related services will move to 2nd floor CHEB. Library personnel will largely be housed at CHEB and the Chapterhouse. Monographs and periodicals 2000—will be housed at Chapterhouse. Still seeking location for the periodicals 1985-2000. We hope to do this with as little disruption for our users and while providing continued access to resources. We can expect, however, some frayed nerves as we push this along. Please bear with staff during this time.

- New Brunswick Medical School:

New Brunswick Medical School project contract is under negotiation. This negotiation includes the reassignment of the librarian position in New Brunswick to Dalhousie University personnel and removed from the UNB personnel. If approved, we will be posting for a Dalhousie librarian who will reside in NB. (There is a librarian in the position now who works as part of our team—albeit as an employee for UNB.)

- Collections:

Lindsay McNiff, Gail Fraser and Patrick worked with the faculty of Dentistry on a serials subscription project. This was in light of a new dental serials database Dental and Oral Sciences Source (DOSS). We surveyed faculty on their needed and preferred journals, assessed the few holdings gaps in DOSS, and have moved ahead with a subscription. The faculty helped us cover the costs of the DOSS subscription while we reviewed the current collection. We will save a modest amount on our Dental serials line as a result.

Kellogg and the Resources team will be taking a close look at the monographic titles in one of our Elsevier packages (Clinical Key). The monographs are very heavily used in the undergraduate curriculum, but other aspects of the database include a package of journals that are also in our Science Direct package.

- Faculties:

Accreditation reviews and reports underway for Pharmacy, Medicine & Dentistry.

Deans' Council changes for Carleton Campus: Will Webster, Health Professions (retiring, successor not yet named); Tom Marrie, Medicine (retiring, David Anderson incoming); Tom Boran, Dentistry (leave of absence)

- Kellogg Library Management Group (KLMG) next meets May 1.

ii. Allison Fulford – regrets, written report

AUL Responsibilities

A Discovery Research Assistant has been hired on a 15-week contract, May-August, to work with Sarah Stevenson, Margaret Vail, Mike Smit (SIM), and Allison Fulford, on assessment and usability of the Libraries' website. Emily Colford was the successful applicant. The goal of

Emily's research is for Emily to develop a wire-frame/prototype for a new Libraries' website. She will also test the usability of the Primo tab set-up.

Sexton Library

The renovation to Sexton Library's lobby, circulation desk, and staff area begins April 30. The Library will be closed April 30-May 3 inclusive, and will re-open at 8 am Monday, May 4 (closure follows exam period and precedes the beginning of the new term). Faculty and staff on the Sexton campus have been notified of this closure, and further notices will be posted on the Library blog, Facebook, and elsewhere. The renovation may take up to 3 weeks, but the bulk of the demolition as well as installation of carpet, painting, and repair work to stop water leakage, will be done during the 4 days of closure.

iii. Elaine MacInnis

AUL Responsibilities

- Copyright Advisory Committee is meeting this afternoon [April 14]. The committee is not a library-based committee, but is made up of members from across the university.
- RefWorks - Shelley McKibbin is working on the migration of RefWorks from the US server to Canada. Shelley will share more information with Council when it's available.
- LibAnalytics Committee are meeting Thursday afternoon, April 16.
- Dalhousie Libraries Service Point Committee have a lot of developments which will be shared by other members of the committee here on Council.

MacRae Library

- Erin MacPherson has officially returned from education leave. Linda Cormier is still on staff.
- In process of hiring an intern for the summer.
- MacRae Librarian position Thanks to those who provided feedback on the position, both through the listserv and directly. The position was amended to remove the 'librarian research' component. The vote was a strong majority to approve the amended position posting.. The position was approved. The search committee includes two faculty from the Agricultural campus, two librarians from the Halifax campus (Ian Colford & Sarah Stevenson), and Sandy Dwyer from HR.

Question: Does the position have to go through ABC.

It has to go through the regular processes. It's a one-time selection committee for this particular hire. When a library doesn't have enough librarians in their library, this is what they have to do. The recommendations will go to LSAC. It is a DFA position.

- Sherree Miller is retiring after 34 years of service. A reception will be held at the MacRae Library from 2:00-4:00pm on Thursday April 23rd. All are welcome.
- Renovations on the Cobequid Room are almost complete.
- There is a new faculty member on campus, Heather Braden. Heather has been in touch with the MacRae Library already.
- Jolene Reid and Margaret Vail will be presenting at APLA about the Seed Library.
- Elaine will be traveling to Washington the first week in May to attend an Agriculture Network Information Collaborative (AgNIC) Annual General Meeting.

Killam Library

Elaine thanked all staff for their support in her role as Interim Head of the Killam Library.

- Julie Marcoux will be joining the Killam Library on June 1.
- Attended a FASS Library Advisory Committee meeting last week to review end-of-year

spending. The Faculty were pleased in terms of spending. There is still work to be done on the allocations. We may be applying an allocation formula to Killam collection budget.

- Two elevators are working and the third one is almost ready.
- There will be power poles installed in every pod in the 2nd floor Reading Room. Work will take place over the summer.
- There was a meeting last week to discuss collider space in regards to Room 2616 & the LINC. This space will bring industry, students and faculty together for projects. The LINC would be used mostly in the evenings three to four times a week. There would be a schedule so students would know when the room is booked. Room 2616 would only be used in collaboration with larger events. The room would be booked the same way it is now. There probably would be some renovations which would include new technology installed in the room.
- Joyline Makani has been awarded a SSHRC grant. She and her research partner will present at a future Library Council meeting. Joyline will be on sabbatical for one year starting July 1.
Question: What are the plans for the business resources?
Elaine will be meeting with Joyline on Friday morning to discuss the Killam needs.

iv. Anne Matthewman

AUL Responsibilities

- Anne attended the Annual Symposium of the North-East Law Library Consortial Organization. She came back thinking we are well ahead of the game compared to those attending. Anne will submit a conference report to Council.
- Met with Linda Bedwell to discuss assessment.
- Donna Bourne-Tyson and Anne met to discuss the outcomes of the Learner Centred Report and the retention process, and how it affects teaching and learning.
- Lindsay went to NELI (Northern Exposure to Leadership Institute) on recommendations from Donna, Anne and Patrick Ellis.

Dunn Library

- Anne expressed thanks to Allison Fulford, Donna Bourne-Tyson and Document Delivery staff at the Killam. Marlyn McCann and Joe Wickens have been helping to keep Document Delivery going for the Law Library while they have been understaffed.
- The Law Library are now into the extended exam hours and the library is very busy.
- The printers were moved back to their old space which created a larger study space.
- A summer student has been hired.
- There is a review of the Graduate Studies program.
- The Law Librarians will all be at the CALL (Canadian Association of Law Libraries) conference in Moncton May 3-6.

v. Michael Moosberger – regrets, written report

AUL responsibilities:

- Held a meeting of the Research Advisory Committee to discuss the future work of the Committee and possible research activities inside the Libraries.
- Working with Sarah Stevenson on the Data Management Planning Tool, what needs to be included, and looking to include input from the Research Office.

- Examining “Terms of Use” agreements for other Canadian installations of Dataverse [Scholars Portal – OCUL, Abacus - (UBC, UVic, SFU, UNBC), University of Alberta] to write “Terms” appropriate to Dalhousie.
- Worked with David Mawhinney, Mount Allison University and Kathryn Reddy, CAUL on the preparations for a large grant application from CAUL to Canadian Heritage’s World War Commemoration Fund. This is part of a CAUL project for a digital portal/collections from CAUL member libraries.
- Brainstorming session with Geoff Brown and Creighton Barrett on how to develop The Lives of Dalhousie into an innovative e-book project.
- Preparing a paper on the Archives’ 2014 audio-visual reformatting project for the ICA-SUV conference in July at the University of North Carolina.
- Met with Elaine MacInnis to discuss the Data Librarian’s role in each of our respective units.

Archives & GIS

- The Archives is lending a Samuel Holland diary from their collection to the Confederation Centre in Charlottetown, PEI for an exhibition.
- Continued to investigate oversized book scanners for use in future digitization projects in preparation of an RFP that will be sent out to vendors.
- Attended the GIS Advisory Committee meeting.
- Archives has hired a SIM student for the summer.
- Map collection will be moving (mostly) to the 5th floor. Some map cabinets will need to stay in the current Map Collection room, as a closed stack service provided from the 5th floor reference point. James Boxall will be moving to the 5th floor.

b. LITS Director: Marc Comeau

- Strategic Planning Committee is making progress and an update will be sent to all staff today. The all staff meeting this month will be discussing the draft Strategic Plan, which will be distributed prior to the meeting.
- The Learning Commons computer renewal is taking place this summer. All machines will be replaced.
- The LITS area renovations will begin in August. Temporary staff spaces have been identified, primarily in the 5th floor staff lounge. The staff lounge will shift to the administration offices on the 2nd floor (Elaine MacInnis & Carol Richardson). Elaine & Carol will move to the Reference & Research office area on the 3rd floor.

c. HR Director: Sandra Dwyer

- There are currently 5 vacancies across the libraries. Sandy has been meeting with AULs and heads of the departments affected to find out what the upcoming challenges will be to fill the positions. They are in the process of having the jobs positions ready for posting in May. The new hires will be prepared for system-wide assignments so personnel can be shifted to meet local needs.
- Dalhousie Libraries Service Point Committee (DLSPC) are working on the *Respectful Access Statement*. Once finished, Elaine will be taking it to the Senior Management Team (SMT).
- A group of individuals from each library have volunteered to work on the Critical Incident procedures. The group will consist of two members of the Killam Safety Committee plus at least one staff from each library.

d. University Librarian’s Report: Donna Bourne-Tyson

- Budget 2% cut to Operations. A modest increase of 2% to Acquisitions. The budget is currently overspent by about \$300,000 but the numbers will improve once salary adjustments are made. Janice Slauenwhite has been working on the budget and SMT will be taking another look when the numbers are official.
- Donna reminded everyone of the Strategic Planning All Staff meeting next Tuesday, April 21st 10:00am. She thanked the committee for their excellent work on the draft plan. This plan will be reviewed by the President and other senior administrators. It should support Dal's strategic directions as well as your own work. Please help ensure your work goals are reflected in this plan.
- Information going out to faculty via the Deans about Dal Space and SciVal. Faculty may be coming back to the Libraries with questions about these products and services.
- Donna is the incoming VP/president-elect for CARL, starting a two-year term as vice-president in May.
- Five decanal searches underway, plus one interim dean. There was some restructuring in Office of the Provost including a reduction in the number of positions on Deans' Council. It is now only the Deans, the University Librarian and the Vice-Provost Student Affairs. There is another body, the Provost's Executive which includes the associate vice-presidents, the registrar, the EDs for Dal Analytics and CLT, and others in the Office of the Provost.
- One-on-one meetings are being set up with Donna for all interested staff; this is an opportunity for consultation for strategic planning and to obtain input on the University Librarian's goals for next year, and to hear any other thoughts that staff may have about the Libraries.
- Ergonomics project is wrapping up and furniture/equipment has arrived; Janice has been working very hard on the logistics.

5. Community updates

Sarah Jane Dooley

- LSAC is meeting next week to update the committee guidelines. Once the MacRae Library is included in the collective agreement, the guidelines will have to be updated again. Sarah Jane proposes the guidelines be reviewed once a year.
- The Library Internship Practicum Committee met and May 14 is the Intern All Day Training for all interns. The schedule is being finalized and Sarah Jane plans to follow up with the presenters from last year's Intern Day.
- Sarah Jane will be presenting at the American Society for Engineering Education Annual Conference in Seattle, WA.
- Sarah Jane is now a member of the SIM Curriculum Committee.

Ann Barrett

- Research BootCamp - Registration has been stronger than anticipated and has now closed. There is over 50 registered in each Foundation session and the other sessions have 20-40 participants each.

Linda Bedwell

- Emails were sent last week for the Faculty Interview Surveys in FASS, Health Professions and Medicine. There are currently 11 willing to participate. Council members are asked to encourage participation from the targeted Faculties.
- Intervention Committee for Retention had their final meeting. Linda raised the idea of Learning Communities. Librarians could potentially be included as support within the Learning

Communities. DLRAP (program of one-on-one research assistance for readmitted FASS students) was approved. Not sure if this will be explicit in the consultant's report or will be rolled into the Refining Your Learning Skills program.

- Linda is a member of the organizing committee for the Canadian Library Assessment Workshop in October and she encouraged interested staff to attend.

David Michels

- David will be the keynote speaker at the 2015 Annual Conference on Religion and Information, Kent State University, Kent, Ohio, June 4-5, 2015. The conference theme is "New Technologies and Religious Communities". His address is entitled "Digital Faith: Information Policy, Ethics, and Theology in the Online-Engaged Church" <http://www2.kent.edu/slis/research/csir/annual-conference-on-information-and-religion.cfm>
- David will also be presenting a poster at the 2015 International Society Media & Society conference to be held at Ryerson University, Toronto, July 27-29, 2015. The poster title is "Moving Three Churches Online: Successes and Failures in Social Media Adoption." <https://socialmediaandsociety.com/>

Robin Parker

- Robin thanked everyone for electing her as the Libraries representative on Senate. She will be meeting with Oriel MacLennan and Donna Bourne-Tyson in July.
- Robin will be presenting at the Dalhousie Conference on University Teaching and Learning which takes place April 29-30.
- Robin is working on projects in the medial curriculum.
- There is a Grey Literature CE session on Friday April 24 from 12:00pm-3pm at the Halifax Central Library hosted by The Maritimes Health Libraries Association, of which Robin is the Treasurer. All are welcome to attend.

Lindsay McNiff

- Lindsay had a great experience at NELI (Northern Exposure to Leadership Institute) in March.
- Lindsay and Melissa Helwig will be presenting the new ACRL framework for information literacy at the Student Success Symposium, April 27-28.
- FASS 1st year seminars will be continuing in 2015-2016.

There are only two more Library Council meetings left. Dominic and Sarah asked members to start thinking about taking on the roles of Council Chair and Secretary for next year.

6. Other Business – none.

7. Next Meeting: 12 May 2015