

Item: Senate Minutes, June 2004  
Call Number: Senate fonds, UA-5

Additional Notes:

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**DALHOUSIE UNIVERSITY**

***APPROVED MINUTES***

**OF**

**SENATE MEETING**

SENATE met in regular session on Monday, June 14, 2004 at 4:00 p.m., in the University Hall, Macdonald Building.

**Present** with Mr. M. El-Hawary in the Chair were the following: Barker, Barkow, Breckenridge, Butler, Caley, Carroll, Cercone, Cochrane, Coughlan, Danielson, Das Gupta, Dauphinee, Dunphy, Evans, Farrell, Finley, Fraser, Guy, Hamilton, Houlihan, Jost, Kwak, Livingston, MacDonald, McGrath, McIntyre, Murphy, Oppong, Rajora, Richard, Schroeder, Scrimger, Scully, Sommerfeld (Recording Secretary), Stone, Taheri, Traves, Wanzel, Whyte, Zalezsak, Zuck.

**Regrets:** Beazley, Bond, Earl, Hicks, Jalilvand, Leonard, Maes, McMullen, O'Brien, Phillips, Precious, Pronk, Russell, Stroink, Stuttard, .

**Absent:** Ben-Abdullah, Cook, Corke, Finbow, Grantmyre, Horackova, Loudon, McNeil, Meagher-Stewart, Morgunov, Neumann, Pelzer, Rathwell, Satish, Scott, Taylor,

**Invitees** in attendance: L. Barnes, P. Cox, R. Hoffman, J. Macrae, B. Mason, E. McKee, A. Morrison, A. Power, F. Woodman, L. Young.

**2004:039**

Adoption of the Agenda

The agenda was ADOPTED as circulated.

**2004:40**

Draft Minutes of Previous Meetings

i) Approval

The minutes of the meeting of April 12, 2004 were ADOPTED as corrected.

ii) Matters Arising

Mr. Cercone inquired about the outcome of a concern raised regrading e-mail addresses for students (Item 2004:027). Mr. Scully responded that in early 2003, UCIS had conducted an extensive assessment of the e-mail system. One of the outcomes was the decision to assign a ll users a "depersonalized address for life". The primary rationale for the decision was protection of privacy , identity, and gender, and that it would be less likely to attract spam and was not dependent on surnames which change from time-to-time. He noted that the depersonalizing factor could be overcome by personalizing one's own address book. He added that the e-mail address system was not connected to the Banner system; and that an

'alias' addresses could be requested.

Ms. Stone commented that in the discussion under Item 2004:029 regarding the Budget Advisory Committee (BAC) Report XXIX, and the issue of decreased accessibility with rising tuition costs, that having information on costs per programs would be useful information for lobbying governments for increased funding. Mr. Traves responded that gathering that information would be very costly. He stated that weighting of programs had been done for universities within Nova Scotia, and while it may have been seen to be arbitrary, that weighting was based on identified assumptions. He noted that there are a number of assigned costs within the University (such as security and library services for example), that served all programs and it would be extremely difficult to assign those to any or part of to a particular program.

iii) Approval

The minutes of the meeting of May 10, 2004 were ADOPTED as circulated.

iv) Matters arising

There were no matters arising.

**2004:41**

Chair's Remarks

Mr. El-Hawary extended congratulations to the recent recipients of teaching and advising awards as follows:

- Ms. Brigid Garvey, Department of German, Faculty of Arts and Social Sciences Teaching Award;
- Dr. Jeff Dahn, Physics and Atmospheric Science; Faculty of Science Award for Excellence in Teaching;
- Dr. Peter Reynolds, Department of Earth Sciences, Professor of the Year Award;
- Dr. Mort Fels, Department of Chemical Engineering, Professor of the Year;
- Mr. Stephen Millar, Department of Physics and Atmospheric Science, Dr. Forbes Langstroth Memorial Award;
- Dr. Norm Scrimger, Computer Science Award for Teaching Excellence;
- Professor Susan Mansour, Health Professions Award for Teaching Excellence;
- Dr. Adil Virani, Jessie I. MacKnight Teaching Excellence in Pharmacy Award;
- Professor Tony Schellinck, A. Gordon Archibald Teaching Excellence Award, School of Business Administration;
- Professor. Rick Nason, MBA Professor of the Year;
- Professor Joan Conrod, Commerce Professor of the year;
- Dr. Reginald Goodday, Faculty of Dentistry, W. W. Wood Award for Teaching Excellence;
- Professor Stephen Coughlan, the Hanna and Harold Barnett Award for Excellence in Teaching First Year Law 2003-04;
- Professor William Lahey, Award for Excellence in Teaching Law;
- Dr. Ben Schlew, Faculty of Medicine, Silver Shovel Award;
- Dr. Chris Gray, Faculty of Medicine, Dalhousie medical Alumni Association Resident Teaching Award;

- Mr. Carl Stevens; Assistant Director of Finance for Faculty of medicine, Honorary Classmate Award;
- Dalhousie University Award for Outstanding Academic Advisors 2003-04 to Mary-Jane O'Halloran, Department of Biology/Marine Biology; Judy Douglas, Registrar's Office; and Norm Scrimger, Faculty of Computer Science.

Mr. El-Hawary welcomed to Senate, Professor Richard Evans, who will be completing the term of Professor William Lahey, June 1, 2004 - June 30, 2005. He extended thanks to retiring Senators: Thomas Rathwell, Faculty of Health Professions; Stephen Coughlan, Faculty of Law, Ray Carroll, Faculty of Management; Paul Neumann and John Grantmyre, Faculty of Medicine; and Robert Guy, Marty Leonard, Keith Loudon, and Om Rajora, Faculty of Science. Mr. El-Hawary announced that the following Senators have been re-appointed to Senate for a second term: David MacNeil, Faculty of Arts and Social Sciences; and Robin Whyte, Faculty of Medicine.

**2004:42**

Question Period

Mr. Coughlan inquired about a matter discussed at the May 10, 2004 meeting of Senate regarding the submission of Winter term final grades which had been delayed due to the CUPE labor disruption. He asked by what authority the Registrar's Office altered the procedure as specified in the Senate motion at that meeting, for the submission of grades. The procedure used by the Registrar's Office was as reported by Vice-President Scully in his memorandum of June 7, 2004. Mr. Scully responded that at the time of the Senate motion, there were several unknown challenges yet to be recognized/uncovered in the process as it eventually unfolded. He stated that those operational challenges included the fact that students have in-time, on-line direct access to transcripts. He added that there was also an on-going pattern of lack of timely submission of grades in general and further discussion of the matter would be included on the agenda of the Senate Committee on Academic Administration. He stated that by the end of the Fall term, there would need to be a clear policy in place in regards to what the Registrar's Office can be authorized to do in situations of late grade submissions.

**2004:43**

Senate Nominating Committee

Mr. Fraser welcomed Ms. Woodman, Chair of the Senate Nominating Committee, to the meeting.

a) Nomination of Chair of Senate

Mr. El-Hawary relinquished the Chair *pro tem* to Mr. Fraser. On behalf of the Senate Nominating Committee, Ms. Woodman moved:

**THAT Mohamed El-Hawary serve as Chair of Senate for a second term, July 1, 2004 to June 30, 2007.**

After the requisite three calls for further nominations, the motion was **CARRIED**.

b) Nominations to Senate, Board and University Committees

On behalf of the Senate Nominating Committee, Ms. Woodman moved:

**THAT the people listed in Ms. Woodman's June 7, 2004, memorandum to the Secretary of Senate, distributed with today's agenda, be elected to serve on the designated committees.**

After the requisite three calls for further nominations, the motion was **CARRIED**.

Mr. Fraser thanked Ms. Woodman and the Senate Nominating Committee members for the significant work involved in assembling this roster of nominees. Ms. Woodman stated that nominees for positions outstanding would be brought forth to the July, 2004 meeting of Senate.

Mr. El-Hawary resumed the Chair.

**2004:44**

Approval of Degrees

Mr. El-Hawary reported that the Chair and the Vice Chair of Senate, on behalf of the Senate and in consultation with the Registrar of Dalhousie University, and the President and the Registrar of the Nova Scotia Agricultural College, and as identified in the correspondence to the Secretary of Senate, dated April 28, 2004 and June 1, 2004, had approved the list of graduands of the Nova Scotia Agricultural College as follows:

Bachelor of Technology.....6

Bachelor of Science (Agriculture).....57

Master of Science.....4

Mr. Kwak moved:

**THAT Senate approve the awarding of degrees to the candidates of the Nova Scotia Agricultural College as previously approved by the Vice Chair and Chair of Senate respectively, on behalf of the Senate, and in consultation with the Registrar of Dalhousie University, and the President and the Registrar of the Nova Scotia Agricultural College, and as identified in the correspondence to the Secretary of Senate, dated April 28, 2004 and June 1, 2004.**

The motion was **CARRIED**.

Mr. El-Hawary reported that the following degrees and diplomas had been approved by him as the Chair of Senate on behalf of the Senate, and the Registrar of Dalhousie University, in consultation with the Provost of the College of Arts and Science and the Deans, and as identified in the correspondence to the Secretary of Senate as follows:

***[ NB: The following list has identified correctly the 10 candidates who received the Bachelor of Science (Computer Science) as recommended by the Dean of the Faculty of Computer Science, but that were incorrectly identified in the list circulated with this meeting's agenda as candidates for the Bachelor of Science as recommended by the Provost of the College of Arts and Science. The total numbers of graduands remains the same. Correspondence dated June 16, 2004 from the Associate***

*Registrar, Judy Douglas, confirmed the inadvertent error. DSJ*

**College of Arts and Science**

As recommended by Acting Dean David Schroeder, Provost of the College of Arts and Science, on behalf of the College of Arts and Science:

Bachelor of Arts . . . . .	430
(Distinction 17; Honours 87; First Class Honours 70)	
Bachelor of Arts Advanced Major Conversion . . . . .	4
Bachelor of Arts Honours Conversion . . . . .	4
Diploma in Costume Studies . . . . .	15
Bachelor of Music . . . . .	10
(Distinction 8)	
Bachelor of Science . . . . .	378
(Distinction 20; Honours 72; First Class Honours 61)	
Bachelor of Science Advanced Major Conversion . . . . .	2
Bachelor of Science Honours Conversion . . . . .	12
Bachelor of Science Major Conversion . . . . .	1
Bachelor of Education . . . . .	1
Diploma in Meteorology . . . . .	6
	<b>TOTAL 863</b>
	(761 last year)

**Faculty of Architecture and Planning**

As recommended by Dean Grant Wanzell, on behalf of the Faculty of Architecture and Planning:

Bachelor of Environmental Design Studies . . . . .	1
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**Faculty of Computer Science**

As recommended by Dean Nick Cercone, on behalf of the Faculty of Computer Science:

Bachelor of Computer Science . . . . .	62
(Distinction 4; Sexton Distinction 8; First Class Honours 8)	
Bachelor of Science (Computer Science).....	10
	<b>TOTAL 72</b>
	( 77 last year)

**Faculty of Dentistry**

As recommended by Dean David Precious on behalf of the Faculty of Dentistry:

Doctor of Dental Surgery . . . . .	32
(Distinction 5)	
Diploma in Dental Hygiene . . . . .	39
	<b>TOTAL 71</b>
	( 69 last year)

**Faculty of Engineering**

As recommended by Dean William Caley on behalf of the Faculty of Engineering:

Bachelor of Engineering . . . . .	230
(Sexton Distinction 20; Distinction 7)	
Diploma in Engineering . . . . .	78
Bachelor of Applied Science . . . . .	1
	<b>TOTAL 309</b>
	(261 last year)

**Faculty of Graduate Studies**

As recommended by Dean Jan Kwak on behalf of the Faculty of Graduate Studies:

Executive Master of Electronic Commerce . . . . .	1
Graduate Diploma in Orthoptics and Ophthalmic Medical Technology . . . . .	1
Graduate Diploma in Public Administration . . . . .	1
Master of Laws . . . . .	3
Master of Arts . . . . .	19
Master of Applied Computer Science . . . . .	10
Master of Architecture (First Professional) . . . . .	21
Master of Architecture (Post Professional) . . . . .	1
Master of Applied Science . . . . .	25
Master of Business Administration . . . . .	71
Master of Computer Science . . . . .	20
Master of Development Economics . . . . .	7
Master of Electronic Commerce . . . . .	29
Master of Engineering . . . . .	24
Master of Environmental Studies . . . . .	6
Master of Health Informatics . . . . .	6
Master of Health Services Administration . . . . .	9
Master of Library and Information Studies . . . . .	37
Master of Nursing . . . . .	9
Master of Public Administration . . . . .	45
Master of Science . . . . .	72
Master of Social Work . . . . .	22
Master of Urban/Rural Planning (MURP) . . . . .	4
Doctor of Philosophy . . . . .	43
	<b>TOTAL 486</b>
	(407 last year)

**Faculty of Health Professions**

As recommended by Dean Lynn McInyre on behalf of the Faculty of Health Professions:

Diploma in Disability Management . . . . .	8
Bachelor of Science (Health Education) . . . . .	12
(Distinction 2)	

Bachelor of Science (Kinesiology) . . . . .	50
(First Class Honours 2)	
Bachelor of Science (Kinesiology) - Honours conversion . . . . .	4
Bachelor of Science (Recreation) . . . . .	18
(Distinction 3)	
Diploma in Health Services Administration . . . . .	3
Diploma in Emergency Health Services Management . . . . .	5
Bachelor of Science (Nursing) . . . . .	105
(Distinction 12)	
Diploma in Nurse Practitioner Studies for Remote and Under-Serviced Communities . . . . .	7
Bachelor of Science (Occupational Therapy) . . . . .	39
(Distinction 6)	
Bachelor of Science (Pharmacy) . . . . .	59
Bachelor of Science (Physiotherapy) . . . . .	42
(Distinction 7)	
Bachelor of Social Work . . . . .	44
(Distinction 9)	
Bachelor of Health Science . . . . .	10
Diploma in Health Science . . . . .	2
	<b>TOTAL 408</b>
	(427 last year)

**Faculty of Law**

As recommended by Dean Dawn Russell on behalf of the Faculty of Law:

Bachelor of Laws . . . . .	136
	(145 last year)

**Faculty of Management**

As recommended by Dean Abolhassan Jalilvand on behalf of the Faculty of Management:

Bachelor of Commerce . . . . .	129
(Distinction 12)	
Bachelor of Management . . . . .	26
(Distinction 3)	
	<b>TOTAL 155</b>
	(149 last year)

**Faculty of Medicine**

As recommended by Acting Dean Harold Cook on behalf of the Faculty of Medicine:

Doctor of Medicine . . . . .	89
(Distinction 10)	
	(86 last year)

**TOTAL GRADUATING CLASS: 2590**  
(2382 last year)



Mr. Scully moved:

**That Senate approve the awarding of degrees and diplomas to the candidates previously approved by the Chair of Senate on behalf of the Senate, and the Registrar of Dalhousie University, in consultation with the Provost of the College of Arts and Science and the Deans, and as identified in the correspondence to the Secretary of Senate.**

**The motion was CARRIED with three abstentions.**

**2004:45**

Annual Report of the Ombudsperson 2002-03

Mr. El-Hawary invited Mr. McKee, Vice-President, Student Services to present the Report on behalf of the Ombudsperson Advisory Committee. Mr. McKee stated that the Committee, which was tasked to oversee the work of the Office of Ombudsperson, had reviewed the Report and recommendations, noting that the Report itself was that of the Ombudsperson and Assistant Ombudsperson. He added that the Report was being presented to Senate for information. Mr. Oppong asked for details on the cases arising in the Faculty of Management and as listed in the Report. Mr. McKee responded that while he had no specific details at hand, that he would contact the former Ombudsperson who had written the Report for any information that could be provided to the Faculty of Management. He added that often the information was highly confidential and could not be shared. Mr. McKee clarified that the Ombudsperson and the Assistant Ombudsperson were students who were employed by the University.

Mr. Evans noted that on page 13 of the Report, it was stated that there had been six cases of rights violations and it seemed that these cases had arisen from within the same department which perhaps warranted further investigation as stated in the Report. It was noted also that the document contained several generalizations and that Senate should consider the document for information rather than for adoption as had been suggested by the Chair. Mr. Whyte suggested that such a Report was appropriate to be received and if Senate identified any recommendations that could be acted upon, motions could be made to that effect. He inquired if any faculty had made use of this Office as a resource. Mr. McKee responded that as identified on Table B of the Report, that three "staff/faculty" had used this service but that he had no knowledge of who they were or the reasons for contact. He added that the Ombudsperson who authored the Report, had since graduated. He re-iterated that the information dealt with in the Office was of a highly confidential nature but he would attempt within that constraint to gather more information on questions raised and report back to Senate.

**2004:46**

Senate *ad hoc* Committee on Plagiarism

Mr. El-Hawary invited Professor Lesley Barnes, Chair of the Senate *ad hoc* Committee on Plagiarism, and the Committee members in attendance - P. Cox, R. Hoffman, J. Macrae, A. Morrison, and L. Young, to present the Report.

Ms. Barnes reminded Senate that the Committee had been established by motion of Senate in June 24, 2002, had begun meeting in January 2003 using established terms of reference (listed in Appendix B of the Report), and had provided an Interim Report of the Committee to Senate in October 2003. She summarized the methodology used by the Committee to assess the frequency and extent of plagiarism at

Dalhousie, extending appreciation to both Committee members who expended a significant number of hours on the work, and appreciation as well to the faculty and students who had participated in focus groups, surveys and individual meetings with the Committee. She highlighted the use of the McCabe Academic Integrity Survey which had been supported by Senate and funded by the Office of the Vice President Academic, and interview data from present and previous members of the Senate Discipline Committee.

With the assistance of a Powerpoint visual presentation, Ms. Barnes summarized the extent and frequency of plagiarism and other forms of cheating at Dalhousie noting the recent increase in these factors, perhaps due to more widespread awareness of the issue both within and external to the University. She highlighted the results of the Academic Integrity Survey noting that return rates were modest but results were similar to those of other Canadian Universities who had used the survey and which were supported by focus group findings. She added that in such self-report data, there tended to be an under-reporting of incidents versus an over-reporting, and suspected that the results of the Survey for Dalhousie may have indicated an under-reporting. Ms. Barnes noted that in the reporting of the qualitative data, and in particular the anonymous verbatim comments, that the Committee had made a conscious attempt to present comments that would be representative of all Faculties.

Ms. Barnes then presented a brief summary of the Committee's findings as presented in the Report and its appendices which provided the context for the 55 Recommendations of the Report. Findings highlighted were in relation to plagiarism, self-plagiarism, cheating on tests/examination, unauthorized collaboration, falsification of lab reports and lab data, and falsification of bibliographies. Ms. Barnes noted that the Senate Discipline Committee (SDC) did not keep statistics on students in terms of identifying those with "special needs". In terms of international students, anecdotal evidence suggested that students who had come before the SDC had identified concerns regarding lack of proficiency in the English language and perceived cultural barriers in understanding expectations regarding plagiarism, for example.

In terms of educational strategies and resources for dealing with plagiarism, Ms. Barnes stated that faculty and students both had noted that there were dispersed resources on campus for dealing with academic integrity issues. She added that the Committee recommended the establishment of an Academic Integrity Office at Dalhousie that would serve a coordinating function for resources and procedures across campus, noting that Dalhousie would be in the vanguard of other Canadian universities in taking such a step. Resources for informing students of resources for learning about plagiarism were briefly identified including the University calendar and library website, required first-year writing classes, the Writing Workshop, and in particular, faculty and teaching assistants as key informants for students about academic integrity. She noted that faculty as well as students were identified as being in need of educational resources in regards to plagiarism. Ms Barnes commented that Simon Fraser University had recently implemented a policy to be implemented by 2006 whereby all students who achieved less than 85% on their English entrance examinations, would be tested and should they achieve 60-84% on that test, might be permitted entrance to the University but with a writing requirement to be completed; those who would achieve less than 60%, would be refused admission.

Ms. Barnes then described the Senate Discipline Process as perceived by those surveyed. She noted that several recommendations were being made for Calendar revisions based on the Committee's findings and that were intended to provide increased clarity and consistency. She highlighted strategies used to detect plagiarism, particularly *Turnitin.com*. Ms. Barnes then summarized issues related to the reporting of academic offenses to the Senate Office, by faculty, part-time faculty and sessional lecturers, teaching

assistants, and students reporting other students.

Ms. Barnes summarized the recommendations being made by the Committee for revisions to the Senate Discipline Process including an informal resolution stage, and the establishment of Faculty Discipline Committees within each Faculty, excluding Graduate Studies, but under the direction of the Senate, with the chair of each Faculty-level Discipline Committee being appointed by Senate. The discipline functions currently performed by the Senate Office would be assigned to the proposed Office of Academic Integrity. She noted that effective monitoring of the informal resolution process and appropriate training of Faculty Discipline Committee members would be critical to assure fairness and consistency in how principles and sanctions are applied across campus.

Ms. Barnes stated that the Committee had listed the 55 recommendations to fit appropriately under six themes:

1. Establishment of the proposed Academic Integrity Office - activities and support;
2. Discipline:
  - (a) establishment of the proposed Faculty Discipline Committees;
  - (b) the Discipline Process - revisions;
3. Academic Integrity Survey - on-going analysis and dissemination;
4. Academic Administration matters related to provision of support services including the Writing Workshop and support for international students;
5. Faculty responsibilities for the prevention of plagiarism and promotion of academic integrity;
6. Calendar entries/revisions.

Ms. Barnes completed her presentation by referring to the values of the Centre for Academic Integrity of which Dalhousie is a member, whereby academic integrity was viewed as a commitment, even in the face of adversity, to the fundamental values of honesty, trust, fairness, respect and responsibility.

Mr. El-Hawary invited questions from the assembly. Mr. McGrath stated that he had prepared a series of motions under six separate themes, that encompassed the 55 recommendations of the Report, which he then circulated to Senators.

Mr. McGrath moved:

**That the Senate support the establishment of the Academic Integrity Office (AIO);**

**That the Senate Directs the Officers of Senate to negotiate the necessary funding for the establishment fo the AIO with the appropriate funding source; and**

**That the Senate endorse recommendations contained within section “1.2 AIO Activities and Support” and that the AIO be tasked with their implementation.**

Mr. Farrell inquired if the Report needed to be accepted in principle before considering motions. Mr. El-Hawary stated that determination would be part of the discussion. Mr. McGrath stated that he would be willing to withdraw his motions for the time being to allow for a motion to receive the Report but that his intent was to expedite the process of implementation by offering a series of resolutions. Mr. El-Hawary stated that the first step would be to receive the report.

Mr. McGrath withdrew the motions on the table.

Mr. Farrell moved, seconded by Mr. Whyte:

**That the Report of the Senate *ad hoc* Committee on Plagiarism be received.**

Upon question, Mr. El-Hawary clarified that once the Report was received, discussion of the Report and its recommendations would follow.

The motion was CARRIED.

Mr. El-Hawary thanked the members of the *ad hoc* Committee for their work. He then stated that Senate would now determine how the recommendations would be addressed, and invited Mr. McGrath to give background as related to his withdrawn motions. Mr. McGrath stated that several recommendations were related directly to Senate Committees while others were related to Faculties, for example, and that his circulated list of motions was intended to enable the recommendations to be assigned to the appropriate bodies/Committees so as to be addressed expeditiously.

Mr. Traves thanked the Committee for its substantial work and stated that he found the Report to be very helpful and valuable. He noted that Mr. McGrath had enabled a way to read the recommendations in a manner for further consideration but that it may be precipitous to move or take action on any of the recommendations without having an opportunity for further careful consideration of the analyses and subsequent recommendations within the Report within the normal analytical and legislative processes that operate within the University, be they within Faculties, Administration or Senate. He noted that there may be some Senate constitutional amendments that may be required, as well as jurisdictional issues of Senate that may need to be addressed by various University bodies in terms of the recommendations. He suggested that a group of two be assigned to consider how the Report's recommendations might be best be assigned to be addressed by which body.

Mr. Traves moved:

**THAT the Chair of Senate and the Vice-President Academic determine which University body would be assigned to consider the Report and specific recommendations.**

Mr. McGrath requested should the motion pass, that the document that he had circulated to Senate be part of such consideration. Ms. McIntyre requested that Senate provide an overriding recommendation that gave direction on how the Report itself should be dealt with. She added that the Report was an excellent outcome of the Committee's work, and that more specific direction was needed from Senate for the individuals to be tasked with determining the next step. Ms. Barnes reminded Senators that the document circulated at the meeting by the Committee, identified six themes under which the 55 recommendations had been assigned accordingly. Mr. Evans suggested that if the two members of Senate were assigned as per the motion, that they report back to Senate immediately thereafter. Mr. Traves supported the suggestion noting that regular progress reports to Senate would be expected. Mr.

Mr. Farrell moved the following amendment, seconded by Mr. Dauphinee:

**THAT Mr. McGrath and Ms Barnes be added to those who would consider how the Report and its recommendations would be assigned for further consideration.**

Mr. Scully stated that senators should be advised that there will be forward movement with the Report, reaffirming the previous point that issues inherent in the document and the recommendations were fundamental to the integrity of the University, and that regular reports to Senate would be essential. Mr. Traves added that while many others have contributions to make certainly and should have opportunities to do so, he had suggested the Chair of Senate and the Vice President Academic as both have formal obligations to the University in regards respectively to the constitutional integrity of Senate accountability to the Board and there was utility in asking those who had such formally mandated responsibility, to do their job.

**The amendment was DEFEATED.**

Ms. Stone suggested that a time frame for the work implied in the motion should be established with regular progress reports to Senate on the work assigned to groups thereafter. Mr. Whyte stated that he had been very impressed with the Report and had expected opportunity for vigorous discussion at Senate about the Report's content. He noted that there were points of discussion about principles and issues within the document that could provoke good discussion without the need for further information gathering and he feared that having the document parceled out as suggested might hamper future attempts to have such a discussion. Mr. El-Hawary replied that there could be parallel processes of full Senate discussion and at the same time have specific recommendations studied by specific bodies with Senate directing various bodies to follow its direction. He then called the question.

**The motion was CARRIED.**

Mr. El-Hawary asked Mr. Whyte if it was his wish to make a motion to instruct the Office of Senate to investigate the possibility for a special Senate meeting to deal with the Report of the *ad hoc* Committee on Plagiarism and give guidance to the various bodies who will be addressing its recommendations. Mr. Whyte stated it was not his wish to do so.

As it was 6 P.M., Mr. El-Hawary asked if there was objection to continuing the meeting. No objections were voiced.

**2004:47**

President's Report

Mr. Traves stated that in the recent strike between the University and the Canadian Union of Public Employees (CUPE) that the University had accepted a proposal from CUPE that was essentially similar in character to the last offer by the University prior to the strike. He added that the members of CUPE had ratified the proposal and he would be recommending approval to the Board at its meeting on June 22, 2004.

Mr. Traves extended his thanks to colleagues who attended the nine Spring convocation ceremonies for over 2500 graduating students. He noted however, that next Spring there would be 13 ceremonies, and in the coming Fall, there would be 3 ceremonies rather than the previous two. He stated that these changes were to enable ceremonies to be comparatively brief, that is, within two hours, and to retain a more intimate celebration for graduands and their guests. He noted however, that there had been erratic participation by faculty in these ceremonies with some Faculties being well represented, and others less so, perhaps leaving a perception by those guests and graduands attending, of disinterest by faculty in

these significant events. He suggested that Senate, via Senate Steering Committee might consider establishing some formal expectations for faculty to attend convocation ceremonies and for Faculties to enable arrangements for such attendance.

Mr. Whyte commented that at other institutions, great efforts were made to enable individuals to be released from responsibilities to enable attendance at convocation with good directions given of the details for making it so.

#### **2004:46**

##### Dalhousie University 2004-05 Operating Budget

On Mr. El-Hawary's invitation, Mr. Mason, Vice-President Finance, presented the *Report on the 2003-04 Budget vs Actual Operating Results*. Mr. Mason highlighted the following items in the Budget performance over budget results (as noted on page 13 of the Report): an increase of \$536,000 under Federal Indirect Costs of Research Grant; \$1.6 million in additional tuition revenue resulting from an increase in full-time students in the Fall and Winter terms, an increase in students required to pay the international student differential fee, and an increase in summer school enrollments in 2003; and over-expenditure of \$440,000 to increase the numbers of entrance scholarships, and \$600,000 to upgrade emergency power supplies in the Tupper Building and the Life Sciences Centre. The bottom line was a surplus of \$728,000 which was appropriated for use in the 2004-05 year, adding that in the 2002-03 year, there had been a surplus of \$582,000. This combined amount of \$1.3 million had been assigned for use as an 'insurance policy' should the enrollment target of an increase of 600 students for 2004-05, not be achieved.

Mr. Mason then commented on the Dalhousie University 2004-05 Operating Budget, stating that it was a balanced budget that reflected completely the recommendations contained in the Budget Advisory Committee (BAC) Report XXIX. He noted that the tuition fee revenue had been budgeted to reflect an increase of 600 students as projected by the Enrollment Management Committee and numbers from the 2003 Summer School enrollment. Included in revenue as well were the approved tuition fee increase, a modest increase in government funding, and \$450,000 increase in government funding targeted for enrollment growth in the Faculty of Medicine. In terms of expenditures, he stated that compensation adjustments had been provided for in the budget.

Ms. Stone asked what were the costs of the development of the new Dalhousie website and who had done that work and what continuing costs would be. Mr. Mason replied that on-going expenses would be built into the Administration - External Relations line of the budget. As for the development costs, he thought that it had come from discretionary funds that were separate from the operating budget, noting that he would report back to Senate with confirmation of the specific source.

Mr. Cochrane inquired if the non-credit course fees were included in the tuition line of the budget, and Mr. Mason replied that they were not. Mr. Cochrane then asked for the rationale as to why the six million dollars in revenue generated by the College of Continuing Education did not show in the budget. Mr. Mason replied that non-credit course revenue was viewed by custom in Canadian universities as a cost recovery activity because of year-to-year variability, and cost-recovery items were generally not included in the formal budget.

#### **2004:46**

Enrollment Planning and Management Report #6

Mr. Scully suggested that this item be deferred to the next meeting.

**2004:47**

Adjournment

The meeting adjourned at 6:20 P.M.