

Item: Board of Governors Minutes, October 1991  
Call Number: Board of Governors Fonds UA-1, 57.12

Additional Notes:

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\* AN ORIENTATION SESSION FOR NEW BOARD MEMBERS WILL BE HELD AT 2:00 P.M. \*  
\* IN THE BOARD AND SENATE ROOM PRIOR TO THE REGULAR BOARD MEETING \*  
\* ALL BOARD MEMBERS ARE WELCOME TO ATTEND \*  
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BOARD OF GOVERNORS  
DALHOUSIE UNIVERSITY  
AGENDA  
Tuesday, October 22, 1991 - 4:00 p.m.  
Board and Senate Room

1. Minutes of Board Meeting of September 17, 1991 (enclosed)
2. Approval of Agenda
3. Board Matters
  - (a) Welcome to new Mayor
  - (b) Board representative to Senate Advisory Committee on International Development
  - (c) Appointment to Board of Directors, Halifax Student Housing Society
4. Academic Matters
  - (a) Change in Name - Department of Geology (D. Stairs)
5. Reports of Standing Committees
  - (a) Buildings & Grounds Committee (N. Newman)
6. Report on Student Assistance Program (E. McKee)
7. Preliminary Report on Enrolment (enclosed) (G. Curri)
8. Employment Equity and Upcoming Census (brochure enclosed)  
(M. Francis/M. Roughneen)
9. Financial Strategy Committee - Quarterly Report (enclosed)
10. Report of Senate Advisory Committee on Affirmative Action in Education  
(enclosed) (P. Lane)
11. 1990/91 Ombud's Report (enclosed) (P. Lane/E. McKee)
12. Restructuring of Nova Scotia University System (H. Clark)
13. President's Report (H. Clark)
14. Other Business
15. Adjournment

Enclosed for Information

University Affairs - October 1991

Minutes of a Meeting of the  
Board of Governors held on Tuesday,  
October 22, 1991 at 4:00 p.m.  
in the Board and Senate Room

Dalhousie University  
Halifax, Nova Scotia

PRESENT: Mr. George Piercey Chairperson	Mr. Fred S. Fountain Dr. Jane Gordon
Dr. Marie Battiste	Dr. Margaret Hansell
Ms. Beth Beattie	Mr. Brian Hill
Dr. D. Wayne Bell	Mr. Donald A. Kerr
Mr. Daniel M. Campbell	Mr. Thomas E. G. Lynch
Dr. Howard C. Clark President	Mrs. Annemarie MacDonald
Mr. James S. Cowan	Ms. Bernadette MacDonald
Mr. J. Dickson Crawford	Dr. Albro D. MacKeen
Dr. Donna Curry Honorary Secretary	Dr. T. John Murray
Mr. Tom Digby	Mr. Norman H. Newman
Mr. H. Larry Doane Honorary Treasurer	Mrs. Ann Petley-Jones
Mr. Peter R. Doig	Mr. Peter Pottier
Mr. John C. Fentress	Mr. Donald Sobey
	Ms. Maxine N. Tynes
	Mrs. Peggy Weld Vice-Chairperson

Also present were Dr. Denis Stairs (Vice-President, Academic and Research); Mr. Bryan G. Mason (Vice-President, Finance and Administration); Mr. Eric A. McKee (Vice-President, Student Services); Mr. Henry E. Eberhardt (Vice-President, External); Professor Jennifer Bankier (President, Dalhousie Faculty Association); Mr. Brian C. Crocker (University Secretary and Legal Counsel); Dr. Robert N. Berard (Secretary of Senate); Mr. Michael Roughneen (Director, Personnel/Payroll Services); Ms. Gudrun Curri (Registrar); Mr. William H. Lord (Director, Physical Plant and Planning); Dr. C. T. Sinclair-Faulkner; Ms. Marilyn MacDonald (Director, Public Relations); Ms. Mayann Francis (Employment Equity Officer); Mr. Brian D. Christie (Executive Director, Institutional Affairs and Assistant to the President for Planning); Mr. Michael O'Sullivan (Office of Institutional Affairs); Mrs. Charlotte Sutherland (Director of Development); and Ms. Joann Hallett (Secretary).

Regrets were received from: Mr. David J. Almon, Dr. Fay Cohen, Mr. George Cooper, Mrs. Cynthia Gorman, Mrs. Evelyn Lukan, Madam Justice Matheson, Mr. Allan Shaw and Mr. Robert Zed.

Welcome Mr. Piercey welcomed Dr. T. J. (Jock) Murray as a new member of the Board of Governors and extended congratulations to him, on behalf of the Board of Governors, for the Honorary Degree that was awarded to him by Acadia University at its Convocation on October 20. The Chairman also noted that Dr. Malcolm Ross, Professor Emeritus from the Department of English was also awarded an Honorary Degree at the Acadia University Convocation.

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### Minutes

On motion (Petley-Jones/Weld) the Board approved the minutes of the September 17, 1991 meeting as circulated. Motion carried.

### Agenda

The Agenda was amended to include the Report on the Annual Fund under item 5, and the order of other Agenda items was rearranged.

### Board Matters

Welcome of new Mayor - Dr. Clark requested that the Secretary of the Board write to the new Mayor, Mrs. Moira Ducharme, congratulating her on her election and inviting her to attend Board meetings as an ex officio member of the Board.

Board representative to Senate Advisory Committee on International Development - This item was deferred until a subsequent meeting.

Appointment to Board of Directors, Halifax Student Housing Society - It was moved by Dr. Clark and seconded by Mrs. Weld that the Board of Governors approve the appointment of Ms. Jose Marshall, Manager of Student Accounts, to fill the position on the Board of Directors of the Halifax Student Housing Society formerly held by Mr. Ian Nason. Motion carried.

### Academic Matters

Change in name - Department of Geology - Dr. Stairs explained that the proposed change in name for the Department of Geology is intended to more accurately reflect the diversity of that department's activities and that the proposed name change had been approved by the Faculty of Science and the Senate.

It was moved by Dr. Murray and seconded by Mr. Fountain that, on the recommendation of Senate, the Board of Governors approve changing the name of the Department of Geology to the Department of Earth Sciences. Motion carried.

### 1990/91 Ombud's Report

Dr. Robert Berard noted that the 1990/91 Ombud's Report had been examined and approved by both the Ombud Advisory Committee, the Senate Committee on Academic Administration, and the Senate.

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It was moved by Dr. Clark and seconded by Mrs. A. MacDonald that the Board of Governors accept the 1990/91 Ombud's Report. Motion carried.

#### Reports of Standing Committees

Building and Grounds Committee- Mr. Newman noted that the Building and Grounds Committee and the Senate Physical Planning Committee had met earlier in the day. He apologized for the short notice but proposed a motion regarding the Campus Plan Report which has been printed and is available from the university at a cost of \$10.

It was moved by Mr. Newman and seconded by Ms. B. MacDonald that the Buildings and Grounds Committee of the Board and the Senate Physical Planning Committee jointly recommend that the University adopt the Campus Plan Report entitled "A Collective Vision" as the guideline for future capital development with the understanding that the Plan shall be reviewed at least every 5 years; further, that actual capital development take into account the sensitivities of the wider community." Motion carried.

Dr. Berard noted the enthusiasm with which the Building and Grounds Committee and the Senate Physical Planning Committee jointly and unanimously had recommended approval of the Report. The need to be acutely aware of the sensitivities of the surrounding community as we proceed to implement the Campus Plan Report was noted by Mrs. Weld.

Report of the Annual Fund - Mr. Doane reported that the Phonathon appears to be successful thus far. He reminded the Board that they had a hundred percent participation in the annual fund last year which it is hoped will be repeated again. He noted that Board contributions are of considerable importance when encouraging donations to the Annual Fund from the Alumni. Mr. Eberhardt stated that the 1991 Annual Fund had reached \$636,000 which is an increase of twenty-eight percent over the amount raised at the same time last year.

#### Report on Student Assistance Program

Mr. McKee in reporting on the Student Assistance Program noted the total original allocation was \$925,000. Of that total the Board had approved the following allocations: \$469,000 for undergraduate bursaries, \$87,000 for professional faculty bursaries, \$50,000 for Graduate Studies bursaries and \$69,000 for scholarships; and \$200,000 for student employment leaving a contingency fund of \$50,000. Mr. McKee reported that the Student Assistance Program had been publicized in a variety of ways.

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Approximately 155 positions, including 15 for Tiger Patrol, had been created in the Employment Programme. These have been advertised through the Canada Employment Centre-On Campus and have attracted 2766 applications so far.

For the expanded bursary programme, a single bursary application form has been developed for use by students in all Faculties, and an automated system for processing bursary applications has been developed and is currently being used for applications to the undergraduate fund. In the first two weeks of operation, approximately \$125,000 of the \$650,000 available for undergraduates (including pre-existing operating and endowed funds) has been disbursed. Thus, the flow of funds has been adjusted to insure that money is available to students who apply later in the academic year. The "new funds" for students in Dentistry, Law and Medicine are being disbursed on an "as-needed" basis throughout the term and their pre-existing bursary monies will be allocated following an application deadline after Christmas. The Faculty of Graduate Studies has established a committee to administer its bursary funds, with the additional funds for graduate scholarships being allocated on a need basis to some extent.

Mr. McKee spoke about the development of criteria for assessing needs, and the fact that clearly all the funds will be spent. He said that he was reluctant, at this point, to predict the total number of students who will submit applications this year at the undergraduate and graduate levels. In response to a request from Mr. Piercey, Mr. McKee said he would prepare a written report on the Student Assistance Program which could be reviewed at the November Board meeting.

Mr. Hill commented on how hard the students had lobbied for the Bursary Program and expressed appreciation that it had been established. He went on to suggest there is a very real crisis on campus for the students with the need being well beyond what was anticipated last year. He requested that the Board direct its attention to this crisis. Mr. McKee was asked to consider and advise the Officers of the Board what, if anything, could be done in response to Mr. Hill's request. Dr. Clark commented that as a result of the Student Assistance Program we are getting a much clearer understanding of the needs of students. In response to an inquiry from Dr. Battiste, Mr. McKee acknowledged that, while they had been unable to do so this year, they would consider the feasibility of capturing information so they could summarize the amounts given to applications either from individuals from a minority group or persons with disabilities.

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Report of Senate Advisory Committee on Affirmative Action in Education

Dr. C. T. Sinclair-Faulkner noted the Report of the Senate Advisory Committee on Affirmative Action in Education which contains twelve recommendations was approved by the Senate this past summer following two years of work by the committee members. The Report declares that the educational policies and practices that are part of Dalhousie's effort to be an equal opportunity and affirmative action educational institution should be guided by the following principles: Accountability; Respect for Diversity; and Access, Support and Opportunity. The Report calls for the development of procedures for evaluating the educational program and learning environment to ensure sensitivity to the reality, perspective and contribution of women, visible minorities, persons of the First Nations and persons with disabilities. It is also recommended that once each year, preferably in the third week of October, starting in 1992, that a day be designated as Dalhousie Human Rights Day. During his remarks Dr. Sinclair-Faulkner stressed that affirmative action does not mean a loss of excellence.

Ms. Tynes commented that she gladly welcomed this Report which she has long awaited.

Dr. Curry expressed an interest in seeing further study of the Report prior to its approval.

Dr. Fentress indicated his enthusiastic support of the document.

Concern was expressed with respect to recommendation number 5 which states "we recommend that the President monitor progress and assume administrative responsibility for the programmatic implementation of the three principles of this report. The President shall make an annual report to Senate on the progress, accomplishments and difficulties to date, including a statistical report prepared by the Registrar, and shall make recommendations for new directions or modifications when appropriate."

Dr. Sinclair-Faulkner noted that, at one point, the committee had considered, but decided against, recommending that the President's Advisory Council and the Officers of Senate be responsible for monitoring progress rather than the President. With respect to the concern expressed that it might be unreasonable to require the President to assume responsibility for monitoring progress it was noted that implicit in the President's power is the power to delegate. Dr. Clark indicated he did not have any difficulty accepting recommendation number 5.

The motion before the Board (Tynes/Gordon) stated "that, on the recommendation of Senate, the Board of Governors approve the Report of the Senate Advisory Committee on Affirmative Action in Education (dated 17 June 1991). It was moved by Dr. Murray and seconded by Mrs. Weld that the motion be amended to read "that, on the recommendation of Senate, the Board of Governors approve the Report of the Senate Advisory Committee on Affirmative Action in Education (dated 17 June 1991) subject to the following words being added to the end of the first sentence in recommendation 5 of the Report: "recognizing that the ultimate success of this policy rests with all members of the Dalhousie community." Motion as amended carried.

#### Preliminary Report on Enrolment

The Registrar, Ms. Curri, reviewed the Preliminary Report on Enrolment which had been distributed to Board members in advance of the meeting. It was noted that this fall there had been a certain number of complaints from students having difficulty getting into some upper level classes. It was noted that the Vice-President (Academic and Research) and the Vice-President (Student Services) along with the Registrar are seeking to ensure that a process is in place that will enable students to be registered in the necessary classes to complete their degree requirements.

#### Employment Equity and the Upcoming Census

Ms. Francis, Employment Equity Officer, explained that in 1987 we joined the Federal Contractors Program which applies to employers with one hundred or more employees who supply goods or services to the federal government. As part of that program it is necessary to do a workforce profile of all full time or permanent part-time employees to determine the number of women, visible minorities, aboriginal peoples and persons with disabilities working at Dalhousie.

The profile will be in the form of a five section self-identification questionnaire that is not anonymous, but is confidential. Ms. Francis noted she has been holding informational sessions with all the various employee groups to explain the importance of the census and provide an opportunity for employees to raise any questions or concerns they might have. The questionnaire will be sent out early in the week of October 28.



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Financial Strategy Committee - Quarterly Report

Dr. Clark commented briefly on the Financial Strategy Committee Quarterly Report to the Board dated October 1991, which was distributed in advance of the meeting. He drew attention to that part of the Report which deals with debt reduction and noted it is very encouraging that we are managing to reduce our debt given the present financial realities.

Restructuring of the Nova Scotia University System

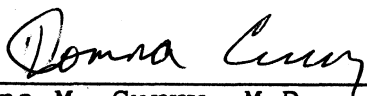
Dr. Clark referred to the first part of his President's Report (Appendix A) and noted that he advised the Chair of CONSUP that from Dalhousie's viewpoint the CONSUP Report to the Minister was inadequate and unacceptable. He stated that the Report does not provide recommendations for a structure that can ensure rationalization and the Report could lead, if implemented, to an increased level of bureaucracy with no rationalization at all. In response to a concern raised by Mr. Hill about the issue of university membership on NSCHE, Dr. Clark commented that we are not seeking special status in that regard, but want to insure that our existing status is recognized and accepted.


President's Report

Dr. Clark reviewed the items contained in the President's Report, and also noted that a complete review of the recent Open House will take place. (President's Report attached as Appendix A to minutes.)

Adjournment

All observers were asked by the Chairperson to leave for the In Camera session with the exception of Dr. Denis Stairs, Mr. Bryan G. Mason, Mr. Eric McKee, Mr. Henry E. Eberhardt, and Ms. Jennifer Bankier.

  
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Donna M. Curry, M.D.  
Honorary Secretary

  
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George C. Piercey, Q.C.  
Chairperson