

Item: Senate Minutes, January 1998

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DALHOUSIE UNIVERSITY

***APPROVED* MINUTES**

OF

SENATE MEETING

Senate met in regular session on Monday, 26 January 1998 at 4:00 p.m. in the University Hall, Macdonald Building.

Present with Mr. C. Stuttard in the chair were the following:

Apostle, Binkley, Bishop, Bleasdale, Boychuk, Bradfield, Cameron, Camfield, Coffin, Crocker, Cunningham, Farmer, Faulkner, Fooladi, Furrow, Gantar, Guppy, Iskandar, Kay-Raining Bird, Kimmins, Kipouros, Lacey, MacDonald, MacInnis, Maloney, Moore, Morrissey, Myers, Patriquin, C. Powell, H. Powell, Rathwell, D. Woolf (for P. Ricketts), Robertson, Rosson, Ruedy, D. Sutherland (for P. Ryall), Scassa, Shafai, Siddiq, Taylor, Thompson, Tindall, Tomblin Murphy, Traves, Ugursal, Wallace, White, Wrixon.

Regrets: Adams, Connolly, McIntyre, Ricketts, Russell.

Invitees: Ms. G. Curri, Ms. B. MacLennan, Mr. B. Crocker.

Mr. Stuttard welcomed Mr. Daniel Woolf, the newly-appointed Associate Dean of Graduate Studies, who was attending in the place of Dean Ricketts. Mr. Stuttard also welcomed Mr. Dick Sutherland who was attending in the place of the Acting Dean of Science, Mr. Ryall.

98:13.

Adoption of Agenda

Members agreed that the order of Items #5 and #6 be reversed, and that the motion from SCAA concerning Academic Regulations in the TUNS 1996/97 Calendar (included in members packages) be added to the agenda as item #4 (v). The agenda was adopted as amended.

98:14.

Minutes of Previous Meeting

The spelling of Ms. Morrissey's name was corrected, and the minutes of the meeting of 12 January, 1998, were then adopted as circulated. In response to a request from Ms. McIntyre, Dean of Health Professions, the minutes were subsequently amended to change Bachelor of Science (Arctic) to Bachelor of Science in Nursing (Arctic Nursing) at two places in item 97:08: the title, and the first line of the motion.

98:15.

Proposed Diploma in Emergency Health Services Management

On behalf of SAPBC, Ms. Bleasdale moved:

That the proposed Diploma in Emergency Health Services Management be approved, with the following conditions: 1) The program enrolments should be excluded from ERBA, based on the premium fees; and all tuition revenue, less the usual 5% administrative levy, should accrue to the school; 2) A permanent budget transfer of \$1300 from the School's budget (through the Faculty envelope) to the Kellogg Library collections budget should occur in 1998/99.

Mr. Rathwell explained that this joint proposal from the School of Health Services Administration and Henson College had grown out of two pilot courses offered by Henson College. As a result of discussions with the Nova Scotia and New Brunswick Departments of Health, Henson College had mounted a course in the Management Process and Human Resource Issues, and another in Quality Improvement in Emergency Health Service. The former course had identified demand for a more developed program which gave formal credit to participants. For a number of years the School of Health Services Administration had offered, through distance education, a Diploma in Health Services Administration, and some of the material in that Diploma program was suitable to an extended program in Emergency Health Services Management. The extensive experience of Henson College in distance education would enhance an expanded program in this area. He recommended to Senate what would be a first of its kind in Canada.

Mr. Ruedy considered the proposal excellent, and trusted it would involve interdigitation with the Faculty of Medicine's programs in Emergency Medicine, one in Family Medicine and another a specialty Residency Program. Individuals in both would benefit from major segments of the proposed program. Although the program aimed primarily at those delivering emergency services, such as ambulance drivers, Mr. Rathwell believed the proposers would welcome the possibility of developing a joint program with the Faculty of Medicine. Mr. White asked what resources would be set aside to cover the program's reliance on SWETCAN and Document Delivery. Would the Library assume these costs? Mr. Rathwell explained that the library costs set out in the proposal were those identified by the requisite library review. He understood the cost of delivery of documents would be borne by the students; however, he had no desire to add to the Library's costs, and would review the situation. Ms. Boychuk clarified that distance education students paid more for document delivery services than students on campus. The Library was evaluating this situation, but Fax and postage charges inevitably increased the cost of this service for those at a distance.

The motion was **CARRIED**.

98:16.

ESL Proposal:

On behalf of SCAA, Ms. Bleasdale moved:

That students who are academically qualified and have achieved a TOEFL score of 550, but less than 580, may be admitted to degree and diploma programs of Dalhousie University provided either that they have successfully completed the Dalhousie-ILI English and University Preparatory program, or that they do so during the first year of their studies, as determined by the Faculty into which they are being admitted, and that this program be thoroughly evaluated during the first year of its implementation, and that the evaluation be reported to the SCAA.

Ms. Furrow commented that in Appendix C of the proposal, at 4 (c), "it's" become "its." She wondered whether the study skills and University skills component of the program would apply to incoming graduate students who might already hold a University degree in a different language from another institution. Ms. Curri responded that all students whose first language was not English were required to pass a TOEFL, and this program would help those who had not achieved a score of 550. The program would involve skills in speaking and presentation, not simply reading and writing. Mr. White asked whether those graduate students taking the English language training would already be on stipends from Graduate Studies or subsidized by research grants. Ms. Curri explained that whether a student took the English training as a prerequisite or a co-requisite would be determined by the Faculty in which he/she was enrolled, and that would partly determine any financial arrangements. The proposed program, however, would clarify the student's status, and help prevent the types of visa problems encountered in the past. Mr. Woolf wished to assure Senators that the Faculty of Graduate Studies would be vetting applications, and would reserve the right to decide in each individual case whether a TOEFL score between 550 and 580 was adequate for a student's admission to graduate work. In response to Ms. Guppy's question concerning when students would be able to take a second TOEFL test, once on campus, Ms. Curri noted that, effective the summer of 1998, students would be able to take the TOEFL test outside the regularly scheduled times.

The motion was **CARRIED**.

98:17.

Faculty of Graduate Studies Regulations

On behalf of SCAA, Ms. Bleasdale moved:

That the Faculty of Graduate Studies regulations as set out in Mr. Ricketts' memorandum dated 28 November 1997, and as amended by SCAA, 17 December 1997, be adopted.

Mr. Bradfield suggested that on the second page of Mr. Ricketts' memorandum, under grading system, "coversion" be changed to "conversion", to clarify that the numerical equivalents of alphabetical grades would be overt, not covert. The meeting accepted this as a friendly amendment. Mr. Apostle requested further clarification of the implications of completion of the ILI program and the awarding of scholarships. Since Mr. Woolf had inherited this matter less than two weeks ago, he would need to consult with the Admissions Officer for Graduate

Studies, Barbara Maynard.

The motion was **CARRIED**.

98:18.

Policy in the event that a Formal Examination Cannot be Completed as Scheduled

On behalf of SCAA, Ms. Bleasdale moved:

That Senate adopt the "Policy in the event that a formal examination cannot be completed as scheduled " as amended at the 17 December 1997 SCAA meeting.

Mr. White wondered what would happen to examination papers in the event that an examination were canceled before half of it had been written. Ms. Curri responded that the current regulation would apply, and the individual instructor would be responsible for storing all papers.

The motion was **CARRIED**.

98:19.

Change in Name of Department of Agricultural Engineering

On behalf of the Senate Committee on Academic Administration, Ms. Bleasdale moved:

That the name of the Department of Agricultural Engineering be changed to the Department of Biological Engineering.

Mr. Cameron did not look forward to the prospect of engineering biology, but he would not oppose the change in name.

The motion was **CARRIED**.

98:20.

Academic Regulations in TUNS 96/97 Calendar

On behalf of the Senate Committee on Academic Administration, Ms. Bleasdale moved:

That the academic regulations set out in the 1996/97 TUNS calendar, excluding the Code of Behaviour on Academic Matters on pp. 84-85, remain in effect until August 31, 1998; and that the new DalTech regulations be effective September 1, 1998.

The motion was **CARRIED**.

98:21.

CAPR Editorial Change

Mr. Stuttard explained that this issue was raised as a matter of information, and referred members to the relevant material in their Senate packages: the memorandum from Dean Ruedy and the email exchange between the Chair of Senate and Brian Crocker, the University's Legal Counsel. He trusted the matter was clear. There was no dissent from members.

98:22.

Tenure Regulations and Collective Bargaining

Mr. Stuttard drew members' attention to materials on this issue circulated with the agenda: a covering letter from himself, as Chair of Senate; and material submitted by the DFA Professional Officer, Ms. Barbara MacLellan, and by the University Secretary and Legal Counsel, Mr. Brian Crocker, which had assisted the Steering Committee in discussing this matter. Again, this was raised for the information of Senators, and members made no comment.

98:23.

Future Senate Meetings: Options for February 23, April 13, and April 27, 1998

Mr. Stuttard asked Senators whether they wished to have a Senate meeting on February 23rd, the Monday of Reading Week. Sensing no ground-swell of sentiment in either direction, the Chair ruled that we would leave the meeting on the calendar, and members' attendance would be requested should pressing business arise. Given the speed at which Senate had been conducting business, Mr. Stuttard thought might well be able to take a holiday on February 23rd. Mr. Stuttard noted that April 13th was Easter Monday, a day traditionally celebrated as a holiday on the DalTech campus. Mr. Ugursal announced that the faculty of DalTech had agreed to take Munro Day rather than Easter Monday as a holiday. That would allow Senate to maintain its April 13th meeting. Mr. Stuttard noted that the meeting scheduled for April 27th posed problems for NSAC. This was the meeting at which NSAC traditionally brought forward its list of graduates for approval by Senate. This year, however, NSAC would not meet until the morning of April 27th to consider its list, which would impose tight time lines. Could Senate defer its meeting for one or two days, to give NSAC more time to adjust their final list.

Mr. Kimmins moved (seconded by Mr. Rosson):

That Senate postpone the regularly scheduled April 27, 1998, meeting of Senate until Tuesday, April 28, to accommodate the April 27 meeting at NSAC which considers the recommendation of degree candidates to Senate.

The motion was **CARRIED**.

98:24.

Answers to Questions Concerning Banner

Ms. Bleasdale trusted members had found her answers to Senators' questions even-handed and helpful. Ms. Binkley wished to thank Ms. Bleasdale, on behalf of Senate, for contacting individuals across the country to discuss these issues. Mr. Stuttard added his personal thanks for a difficult task undertaken expeditiously, and one which had brought a result with which he believed everyone was pleased.

98:25.

President's Report

The President was happy to inform Senators that the University had recently received notification of a new professorship in Environmental Modeling sponsored jointly by NSERC, a local company known as MARTEC, and the Atmospheric and Environmental Services of Canada. Over a five-year period, the University would receive approximately \$1.1 million to pay for a senior and junior professorial appointment. The President also reminded Senators that on Friday, January 30th, the University community was invited to the unveiling of the model of the new building to house the Faculty of Arts and Social Sciences, in the MacInnes Room in the Dalhousie Student Union Building between 10:30 and 12:00. The Architects would make a presentation.

Mr. Traves announced that at its last meeting the Board of Governors had reached a decision concerning the construction of two additional facilities intended to house those academic units at DalTech currently renting space in the Maritime Centre. A new facility for the Department of Industrial Engineering and the Department of Continuing Education at DalTech would consist of a renovated existing historic building on Morris Street, connected to one of the existing DalTech buildings by a new structure. The Faculty of Computer Science would be located in a new building on University Avenue between Henry and Edward Streets, across from the Law School. Facilities Management was optimistic both projects would be completed by September 1999.

Finally, the President advised members that an email publication to the University community summarized Dalhousie's response to the recommendations concerning the new funding formula advanced by the Nova Scotia Council on Higher Education.

Mr. Bradfield, Chair of SPPC, noted that the President had presented the construction of a link between the historic building and the existing buildings at DalTech as if it were a spin-off from the decision concerning the proposed accommodation for Computer Science. However, the link had resulted from a separate decision, and involved a new building. As such it required consideration by a joint committee of the Senate and Board, as set out in the legislation. Mr. Bradfield also wondered about the consistency of stapling a new building on to the back of an historic building. Mr. Traves indicated he would be happy to take Senate's guidance on the first question, though his understanding had been that the University had not approved a project, as Mr. Bradfield had characterized it, for Computer Science, but had approved a project to house a number of units at DalTech, now in rented facilities. With that general approval, consideration had moved to the location of the proposed facilities, and ultimately a decision to locate the project on two sites. He believed the matter had been fully processed by the Senate and the Board, but he would be happy to engage in further deliberations. Senators needed to remember, however, the need to meet targeted deadlines. Concerning the integrity of the historic building, Mr. Traves thought that the external facade of the existing

building, currently housing students, would be unaltered. The new facility would be at the back and off the street. The University would work with architects to ensure that the street scape which contained the historic building was not jeopardized.

98:26.

Question Period

Returning to his earlier question, Mr. Bradfield recalled that the motion approved by the Board had been for one building, a Computer Science Building, and he did not believe the other Departments had been mentioned. He considered this worth investigation, given the importance of thinking through these issues for both the short term and the long term. In the short term, would the Gerrard Building, inherited from the Infirmary and next to the Morroy Apartments, provide alternative accommodation at a reasonable cost? For the long term, the University needed to ask how the merger should be reflected in our campus plan, developed a few years ago. Rather than cobble together buildings on the basis of short-term decisions, we needed to take a longer view.

98:27.

Adjournment

The meeting adjourned at 4:35 p.m.