

Item: Senate Minutes, May 1988
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DALHOUSIE UNIVERSITY
MINUTES OF SENATE MEETING

SENATE met in regular session in the Senate and Board Room on Friday, 6 May 1988 at 10:00 A.M.

Present with Mr. W.E. Jones in the chair were the following:

Andrews, Betts, Birdsall, Bissett-Johnson, Borwein, R.J. Boyd, Bradfield, T.S. Cameron, Chaytor, Christie, Curri, Dykstra, Fillmore, George, Greenfield, Imrie, James, D.W. Jones, Kennedy, Klassen, Leffek, D. Lewis, March, Mason, Mehn-Andersen, Pooley, Pross, Shaw, Sinclair, Tamlyn, Tonks, Stewart, Walker, Wien.

Regrets: Clark, A.D. Cohen, Gillis, Goldbloom, Konok, Precious, M.H. Tan.

88:057.

Minutes

Mr. W.E. Jones explained that a note regarding Mr. S. Cameron on page 1, line 13 had been left in by mistake. The minutes of the meeting held on 11 April 1988 were approved upon motion (Klassen/Christie).

88:058.

Question Period

Mr. Andrews, referring to the Senate APC minutes of 17 April 1988, inquired about the disposition of development funds which were allocated but not spent. Mr. W.E. Jones explained that this was a relatively new **phenomenon which required** further consideration by APC. Mr. Andrews **requested that APC** develop a policy to apply in such cases. **This might include** the options of APC retaining a reserve list of projects or distributing such funds to heavily burdened Faculties. Mr. W.E. Jones added that projects funded at a lower level than deemed desirable because of lack of funds, might receive **additional funds**.

Ms. Ozier asked whether the information requested at an earlier meeting on salaries involved in **positions accepted** and declined by women would be available **by the June meeting**. Mr. Sinclair indicated that the report was being prepared and should be completed by that time.

Ms. Ozier then requested that data be made available which reflected costs of telephones before the change in equipment was introduced in order to compare those figures provided by FPC which primarily referred to costs after the change. Mr. Wien promised that the committee would examine this matter further.

Mr. Bradfield asked about information regarding costs of and alternatives considered for the ramps and entries to the north side of the Central Services Building. He also requested documentation on the monies spent on legal fees for grievances and arbitrations and the percentage of cases settled in favour of administration.

Mr. Borwein raised three questions related to the introduction of the "Dalhousie" American Express card:

1. What input was sought and/or obtained from faculty about the introduction of the new billing scheme (American Express) for research/grant use?
2. What are the estimates of savings involved?
3. What provision is there for alteration in details of operation of the scheme? For example, the three week period allowable for advances and the billing scheme are clearly unworkable for Faculty on extended field trips or research v i s i t s .

Messrs. Bradfield's and Borwein's questions were referred to Vice-President Mason.

88:059.

Awarding of Degrees, Prizes and Medals

Faculty of Arts and Science

Mr. Andrews reported that 324 Bachelor of Arts and 299 Bachelor of Science degrees were to be conferred. It was agreed upon motion (Andrews/S. Cameron)

that Senate approve the awarding of the degrees, certificates and diplomas to the individuals identified on the list forwarded to the Secretary of Senate.

Bachelor of Arts	324
(Distinction 10, Honours 39, First Class Honours	13
Bachelor of Arts Honours Certificates	12
(Honours 11, First Class Honours 1)	
Bachelor of Science	299
(Distinction 17, Honours 31, First Class Honours 16)	
Bachelor of Science Honours Certificates	22
(Honours 21, First Class Honours 1)	
Bachelor of Education	49
Bachelor of Music Education	5

Bachelor of Music	5
Diploma in Engineering	50
Diploma in Meteorology	3
Certificate in Costume Studies	6
Total	775

There was consensus upon motion (Andrews/S. Cameron)

that Senate approve the establishment of medals in Music, International Development Studies and Neuroscience.

Faculty of Graduate Studies

It was agreed upon motion (Leffek/Wien) that 182 degrees and diplomas be awarded as follows:

Doctor of Philosophy	13
Master of Arts	9
Master of Business Administration	70
Master of Development Economics	2
Master of Education	13
Master of Environmental Studies	
Master of Health Services Administration	12
Master of Laws	1
Master of Library and Information Studies	30
Master of Nursing	1
Master of Public Administration	8
Master of Science	9
Master of Social Work	3
Diploma in Marine Affairs	9
Diploma in Public Administration	8
Total	182

Mr. Leffek reported that the Governor General's Gold Medal would in future be awarded to a graduate student, not an undergraduate student. The Faculty of Graduate Studies had decided not to award a medal at the spring convocations as it had not had time to consider criteria and there were no established criteria. Mr. Boyd commented that this decision seemed to have imposed on all universities. He asked whether Dalhousie had been consulted. Mr. Sinclair responded that the process had been protested to no avail. Ms. Curri wondered if the medal could be awarded retroactively once criteria had been established. Mr. Leffek agreed to pass this suggestion on to the committee.

Faculty of Health Professions

Mr. Tonks reported that the Secretary had been provided with a list of 285 students who had met degree requirements as follows:

Bachelor of Nursing ~		49 (Distinction 3)
Bachelor of Nursing (Post RN) ~	37	
(Distinction 5)		
Bachelor of Science in Pharmacy ~	56	
(Distinction 4)		
B.Sc. in Physiotherapy ~	35	
(Distinction 10)		
Bachelor of Physical Education ~	6	
Bachelor of Recreation ~	21	
Bachelor of Science (Health Education) ~	7	
(Distinction 1)		
Bachelor of Science (Kinesiology) ~	13	
Bachelor of Science (Occupational Therapy) ~		24
(First Class Honours 2)		
Bachelor of Social Work ~	37	
Total	285	

It was agreed upon motion (Tonks/James)
that these degrees be awarded.

Faculty of Management Studies

Mr. George had forwarded a list of 130 students who had met the requirements for the Bachelor of Commerce and 3 who had met the requirements for the certificate in Public Administration. It was agreed upon motion (George/Leffek)

that these degrees and certificates be awarded as follows .

Bachelor of Commerce ~	130
(Distinction 4, Honours 6, First Class Honours 2)	
Certificate in Public Administration ~	3
Total	133

There was consensus upon motion (George/Christie)

that the Dean of the appropriate faculty and the Registrar be authorized to add to and delete from the graduation list the names of any students which have been omitted or included on the graduation list due to errors on the part of the university or one of its servants.

There was agreement upon motion (Chaytor/George)

that Senate offer to Ms. Miriam Stewart, the Secretary of Senate, its sincere congratulations on the occasion of her being awarded the degree: Doctor of Philosophy (Education).

A loud round of applause confirmed Senate's agreement of this motion.

Mr. W.E. Jones read a letter from H.S. Whittier, Department of English regarding prizes to be awarded in English.

88:060.

Student Request for a Second Degree - B.A.with Honours in English

Correspondence from Ms. MacGillivray (March 23, 1988), Mr. Kennedy (March 22, 1988), Ms. Thompson (March 14) and the Steering Committee minute excerpt (88:015) had been precirculated. The Steering Committee recommended that Ms. Thompson be awarded a second Bachelor of Arts degree on the understanding that the University made an error in this instance.

It was moved and seconded (Kennedy/S. Cameron)

that Ms. Thompson be awarded a Bachelor of Arts with Honours in English as this was an exceptional circumstance.

Mr. Andrews pointed out that it should be understood that this did not constitute a policy change.

The motion changed.

88:061.

Retroactive Award of a Degree

Correspondence from Ms. Curri dated 20 April 1988 explained that Dasein Gail Nearing had cleared her account and that her degree should be awarded retroactively as of 10 October 1986.

It was agreed upon motion (Burns/Sinclair)

that Dasein Gail Nearing be awarded a Bachelor of Arts degree retroactively as of October 10, 1986.

Mr. Bradfield wondered whether there had been any investigation into generating parchments by using a computer laser printer to relieve staff time. Mr. Jones agreed that this question would be relayed to the Registrar.

88:062.

Nominations to Senate Committees

On behalf of the Committee on Committees it was moved and seconded (Boyd/Pross)

that the following individuals be nominated to serve on the indicated committees.

ACADEMIC PLANNING COMMITTEE

R. Carlson (Social Work) - 1991
R. Currie (Anatomy) - 1991
J. Walker (Physiotherapy) - 1991
T. White (Pharmacology) - 1991

PHYSICAL PLANNING COMMITTEE

R. Lyons (Recreation, Physical & Health Education) - 1991

COMMITTEE ON ACADEMIC ADMINISTRATION

J. Borwein (Mathematics, Statistics & Computing
Science) - 1991
K. James (Pharmacy) - 1991
D. Patton (Business Administration) - 1991
C. Sloan (Human Communication Disorders) - 1991

FINANCIAL PLANNING COMMITTEE

M. Binkley (Sociology & Social Anthropology) - 1991
G. Klassen (Medicine) - 1991
P. Sullivan (Nursing) - 1991

STEERING COMMITTEE

M. Dykstra (Library Service) - 1991

SENATE REPRESENTATIVE ON THE STAFF RELATIONS COMMITTEE

J. Grude (Business Administration) - 1991

Following three calls for further nominations, these individuals were declared elected.

88:063.

Nominations to Committee on Committees

On behalf of the Steering Committee, Mr. Wien nominated the following individuals as replacements on the Senate Committee on Committees (term July 1, 1988 to June 30, 1991):

Michael Cross (History) - Arts
Edith Angelopoulos (Biology) - Science
Mary Lou Courtney (Social Work) - Health Professions
Barbara Harsanyi - Dentistry
Bruce Archibald - Law

Following three calls for further nominations, these persons were elected to the Committee on Committees. Mr. Pross would serve as Chair from July 1, 1988 to June 30, 1990.

88:064.

Proposed 1988-89 Budget

The following documentation had been precirculated:

(1) Dalhousie University Report to the Board of Governors and Finance and Budget Committee proposed 1988-89 Budget from Vice-President Mason, dated 15 April 1988.

(2) Report of the Senate Financial Planning Committee on the 1988/89 budget, dated 27 April 1988.

(3) APC Reaction to the Report of the Senate Financial Planning Committee on the 1988/89 Budget, dated 28 April 1988.

A further document "Motions Pertaining to the 1988/89 Budget", based on the FPC and APC reports, was distributed at the meeting. Mr. Mason briefly outlined the four components of his report specifically, 1987-88 Budget and Update, Revised Accounting Treatment, 1988-89 Proposed Budget and MPHEC deficit reduction policy. Mr. Bradfield recalled that Dalplex had been underfunded by \$300,000. Was the \$300,000 of the \$364,000 subsidized by the University, an interest expense? Mr. Mason replied that only a portion of Dalplex was an ancillary expense.

Mr. Lewis, referring to the last sentence of paragraph 1 (p. 2) asked whether there were other variations in Dalhousie's method of accounting and whether auditors commented on these variations. Mr. Mason indicated that auditors believed that there was no standard way of accounting. He added that Dalhousie did not provide an inventory of equipment in the accounting of assets. This was the major deviation from the CAUBO guidelines.

Mr. Andrews inquired whether Mr. Mason was assuming that revenue from student fees or that student enrolment would be constant. Mr. Mason anticipated a 4.1% increase in student fees and also anticipated an additional 100 students. Mr. Sinclair added, in response to a followup question from Mr. Andrews, that there was an assumption that freshmen intake would be constant.

Mr. Pross did not see any reference to campaign contributions other than investment, and wondered why Dalhousie was not contributing more to scholarships. Mr. Mason explained that this was the operating budget which was not related to the endowment fund or campaign. The investment line was income earned from cash flow, etc.

The actual expenditures on scholarships were closer to \$762,000, as some monies were received from endowment. Ms. Vance commented that there had been an increase in funds going to undergraduate scholarship funding. Mr. Leffek noted that approximately eight years ago Dalhousie University had spent \$800,000 on graduate scholarships alone. Hence, there had been significant cuts in graduate scholarships. Mr. Wright clarified for Mr. W.E. Jones that "Investment" was primarily comprised of endowment income of a nonspecific nature. The balance was dispersed directly from endowment. Some earnings from cash flow were included. He pointed out that this was different from Mr. Mason's earlier interpretation.

Referring to the item "interest" under "General Operating Expenditures", Mr. Leffek requested

clarification on the change in interest rates. Mr. Wright responded that changes in interest rates, pension holidays used to reduce bank debts, sales of property to reduce debt, and employment of collection agencies to collect delinquent student fees, accounted for the reduction in this item. In short, sale of non-essential assets and better monitoring of accounts were responsible.

In response to a further inquiry of Mr. Leffek regarding the amount of the total debt, Mr. Wright reported that this was less than \$10 million on average. In addition, the University had borrowed approximately \$13 million from the Endowment Fund. Mr. Mason informed Ms. Vance that the change in date of payment of student fees was not reflected in this budget. He explained to Mr. Borwein that the budget in Arts and Science would be close to the original proposal.

Mr. Wien briefly reviewed the FPC comments on the budget situation in 1987/88, the revised accounting treatment for ancillaries and the proposed budget for 1988/89. He reviewed the FPC's major points regarding "(a) the accumulating deficit in the budget envelope of the Faculty of Arts and Science; (b) the revised accounting treatment for ancillaries, and particularly the extent to which costs exceed revenues in the case of the Arts Centre and Dalplex; (c) the lack of definition, criteria and procedures for allocating the Base Adjustment budget item, and (d) the proposal to increase the contingency item from \$200,000 to \$300,000, a proposal which the FPC does not support."

Mr. Jones explained that APC basically supported the conclusions of FPC but formulated more aggressive action regarding soliciting external funds for the ancillary operations of the Arts Centre. He reminded members of the four motions prepared for their consideration.

Mr. Mason, referring to the first motion, reported that University representatives had been meeting for some months with the Deputy Minister of Culture and other representatives of that Department. They were also meeting with other groups to look at the possible expansion of the Cohn and, in turn, possible contribution to the budget. The roles and functions of the Cohn might have to be reviewed in light of some organizations pressuring the government for a larger Arts Centre. With respect to the motion on the contingency budget, Mr. Mason informed Senators that major changes in the Pension Act requiring employers to make contributions within 90 days would result in an impact of loss of revenue and/or increase in costs of \$125,000 which were not included anywhere in the budget except in the contingency line. Thus, the \$300,000 contingency fund item was now down to \$175,000. Mr. Klassen wondered whether consideration should be given to inviting private enterprises to take over the Rebecca Cohn. Mr. Mason replied that privatization had not been considered specifically, but the possibility of having the Cohn run by an independent board and thereby receiving monies from the government had been discussed.

Mr. Andrews believed that the text of the first motion from APC/FPC failed to discriminate ancillary from academic functions. He believed that additional government funding should be sought, rather than pursuing the privatization route, as the government had not sufficiently supported the initial creation of the Cohn. Mr. Betts concurred with Mr. Andrews' points and wished to distinguish the cultural activities which take place in the Rebecca Cohn. Mr. Mason clarified for Mr. Bradfield that the interest costs were just under \$90,000 on the cost to the University of the Cohn of \$553,000. He added that this had not yet been discussed with the Neptune Theatre or the Maritime Conservatory of Music. Mr. Andrews reported that the relationship between the Neptune Theatre and the Theatre Department was much stronger now than in the past.

It was moved and seconded (Wien/Leffek)

that Senate calls upon the President to reduce the costs incurred by the ancillary activities of the Dalhousie Arts Centre to the operating budget of the University by aggressively seeking external funds.

Mr. Bradfield suggested an amendment to make the motion stronger: "that if this is not forthcoming, serious consideration be given to phasing down the operation." Mr. Mason indicated that the government was aware of this option. He stated that estimates of potential cost savings resulting from closing these activities could be made available to FPC. He added that interest on the building, energy, and other costs would continue even if the ancillary activities were closed down.

The motion carried.

There was agreement upon motion (Wien/Shaw)

that Senate supports the request of its Financial Planning Committee for detailed documentation about the contingency and base adjustment budget items.

It was moved and seconded (Wien/Borwein)

that Senate supports the FPC recommendation that the contingency budget item remain at \$200,000 in the 1988/89 budget.

Mr. Wien asked what the proposed contingency fund would be in 1989/90. Mr. Mason thought that this could be discussed by FPC in the coming months. Mr. Borwein commented that the Pension Act implications had ceased to be an unknown contingency. Mr. Mason agreed, but noted that this current budget could not be completely redone. This should eventually be reflected as a noncontingency item in the next budget. Mr. Bradfield urged that the motion be defeated.

Mr. Andrews moved **that the motion be tabled.**

The motion to table carried.

It was agreed upon motion (Wien/D. Jones)

that Senate accepts the Report of the Senate Financial Planning Committee on the 1988/89 Budget.

In response to Mr. Lewis' query, Mr. Wien confirmed that FPC had asked for detailed documentation and had received some. However, Mr. Mason had stated in 19 January 1988 correspondence that "I would not foresee providing in the future such detailed information on this or any other account to a Committee which is concerned with financial planning."

88:065. 1986-87 Annual Report of Ombud's Advisory Committee

The Ombud's Office Annual Report 1986-87, correspondence from Vice-President Sinclair dated 22 March 1988, and the relevant excerpt from the minutes of the Senate Committee on Academic Administration (CAA 88:024) had been precirculated. The CAA had proposed disposition of each of the five Ombud's recommendations.

It was agreed upon motion (Sinclair/Christie)

that Senate approve the actions recommended by CAA on each of the Ombud's recommendations.

88:066.

Implementation of Bachelor of Science (Medical) Program

Mr. Sinclair reported in a 4 April 1988 memorandum to Mr. W.E. Jones that MPHEC had approved the proposal to introduce the Bachelor of Science (Medical) program in the Faculty of Medicine. Mr. Andrews asked whether there were any cost implications. Mr. Jones suggested that this information could be provided by the next meeting. Consideration of approval of implementation should be deferred due to an inaccuracy in the wording of this agenda item.

88:067.

Board Approvals

Mr. W.E. Jones reported from correspondence from the Secretary of the Board of Governors to the Secretary of Senate that the residency program in Geriatric Medicine and the Combined MD/PhD program had been approved by the Board. Further, the appointment of Ms. Joy Noonan as Ombud and Mr. Colin MacLean as Assistant Ombud had been approved.

88:068.

Other Business

Mr. Andrews reported on behalf of the Faculty of Arts and Science that a motion had been passed that provided for retention of current elected representatives from the Faculty of Arts and Science on Senate until representatives were identified from the new Faculties of Arts and Science. Mr. Bradfield suggested that these representatives be invited to continue. Ms. Vance received agreement from Senators that the DSU could fill positions of student representatives until September, as required by summer vacations.

88:069.

Adjournment

The meeting adjourned at 12:10 P.M.

DALHOUSIE UNIVERSITY
MINUTES OF SENATE MEETING

SENATE met in regular session in the Senate and Board Room on Friday, 13 May 1988 at 5:00 P.M.

Present with Mr. F. Wien in the chair were the following:

Bradfield, S. Cameron, Christie, Dixon, Huber, McNulty, Murray, Ozier, Sinclair, M.J. Stewart.

Regrets: Andrews, Gold, W.E. Jones, Konok, Pooley, M.H. Tan, Walker, Wassersug, Welch, Zakaraisen.

88:070.

Awarding of Degrees, Prizes and Medals -- Faculties of Medicine, Law and Graduate Studies

Faculty of Medicine

Upon motion (Murray/Dixon) it was agreed

that the 94 students identified on a list provided to the Secretary of Senate be awarded the degree of Doctor of Medicine.

Faculty of Law

It was agreed upon motion (Christie/McNulty)

that Senate approve the granting of the Bachelor of Laws degree to 148 individuals identified on a list submitted to the Secretary of Senate.

There was agreement upon motion (Bradfield/McNulty)

that the Dean of the appropriate Faculty and the Registrar be authorized to add to and remove from the graduation list the names of any students which have been omitted or included on the graduation list due to errors on the part of the university or one of its servants.

88:071.

Implementation of Bachelor of Science (Medical)

Correspondence dated 4 April 1988 from Vice-President Sinclair, reporting that MPHEC had approved the proposal to introduce the Bachelor of Science (Medical) program, had been precirculated. Mr. Dixon confirmed for Mr. Bradfield that there were no financial implications.

There was a consensus upon motion (Dixon/Murray)

that Senate approve the implementation of the B.Sc. (Medical) program.

88:072.

Amendments to Regulations Concerning Appointments, Tenure and Promotion

A precirculated report dated 6 May 1988 from the Steering Committee proposed amendments to the Regulations Concerning Appointments, Tenure and Promotion 1987, to make the Regulations consistent with the current Collective Agreement. Mr. Huber and Mr. Rodger had been invited by the Steering Committee to review both documents and recommend necessary changes. Mr. Huber outlined the proposed revisions concerning affirmative action, Regulation 6.1.7, and promotion appeals. He added that the Steering Committee had recommended that the Affirmative Action clauses be relocated so that they did not exclusively apply to academic appointments and could encompass academic administrative appointments.

On behalf of the Steering Committee, Ms. Ozier moved

that Senate adopt the proposed changes in the buff book "Regulations Concerning Appointments, Tenure and Promotion 1987" and recommend that the President proceed to refer to the appropriate bodies for approval.

Mr. Sinclair queried whether consultations had taken place as per clause 14.1.2 regarding amendments. Mr. Huber reiterated that he and Mr. Rodger had been asked by the Steering Committee to propose changes and that the Steering Committee was submitting these proposed amendments to Senate for approval as per clause 14.1.3.

Mr. Murray was concerned that the phrase "qualifications and experience" in new clause 1.6.2 may not adequately reflect the natural processes of recruitment and review, which include interviews and other components in addition to CV's.-Ms. Ozier thought that "qualifications" might cover this broader

interpretation.

Mr. Sinclair referred to new clauses 1.6.1 and 1.6.3 and inquired whether "this form" (1.6.3) was required in positions other than academic appointments. Ms. Ozier and Mr. Huber pointed out that the buff book did not cover straight administrative appointments. However, these forms may need to be completed in future for other types of appointments. Mr. Christie observed that changes should be made now to affect the appointment of others not considered to be academic appointments. Mr. Sinclair suggested that the proposed amendments be altered accordingly.

It was agreed upon motion (Sinclair/Bradfield)

to change "the" to "a" prior to "standard" in regulation 1.6.3. line 6.

The main motion as amended then carried.

88:073.

Report of Hearing Panel Decision re Student Appeal

Mr. Wien explained that consideration of this report would have to be deferred to a later date, in order that the correct notification procedures could be implemented.

88:074.

Adjournment

There being no matters of other business, the meeting adjourned at 5:30 P.M.

DALHOUSIE UNIVERSITY
MINUTES OF SENATE MEETING

SENATE met in regular session in the Senate and Board Room on Friday, 20 May 1988 at 5:00 P.M.

Present with Mr. A.M. Sinclair in the chair were the following:

Graham, McNulty, Stewart, Walker.

Regrets: A.D. Cohen, Gold, W.E. Jones, Konok, Tamlyn, M.H. Tan.

88:075.

Awarding of Degrees, Diplomas, Prizes and Medals -- Faculty of Dentistry

There was agreement upon motion (Graham/Walker)

that 39 individuals be awarded the Diploma in Dental Hygiene and 46 individuals be awarded the degree of Doctor of Dental Surgery as identified in lists provided to the Secretary of Senate.

There was consensus upon motion (McNulty/Walker)

that the Dean of the appropriate faculty and the Registrar be authorized to add to and delete from the graduation list the names of any additional students which have been omitted or included on the graduation list due to errors on the part of the University or one of its servants.

88:076.

Adjournment

There being no matters of other business, the meeting adjourned at 5:03 P.M.