

Item: Senate Minutes, October 1983  
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## DALHOUSIE UNIVERSITY

### MINUTES OF

### SENATE MEETING

Senate met in regular session in the Board and Senate Room on Friday, 14 October 1983 at 4:00 P.M.

Present with Mr. W. E. Jones in the chair were the following members:

Andrews, Axworthy, Belzer, Betts, Bissett-Johnson, Borwein, Braybrooke, Burt, Cameron T.S., Cohen A.D., Cross, Dickson, Duff, Easterbrook, Flemming, Fraser P., Friedenber, Graham, Haley, Hare, Hatcher, Hill T., Horrocks, Irwin, Josenhans, Kamperman, Kamra, Kennedy, Kimmins, Klassen, Klein, Laidlaw, Leffek, MacIntosh, Manning, Manos, McInnes, Misick, Moffitt, O'Brien D.W., Patrick, Pooley, Puccetti, Robinson S.C., Rodger, Rozee, Ruf, Sherwin, Stern, Stuttard, Szerb, Thiessen, Tingley, Tomlinson, Tonks, van Feggelen, Varma, Warner, Wien, Yung.

Regrets: Caty, Fulton, Gold, MacKay, Maloney, Mangalam, O'Shea, Scheibelhut, Stewart M., and Zambolin.

Before the business on the agenda was considered, the Chairman reported that the Secretary, Ms. M. Stewart, was ill and unable to attend the meeting. On a suggestion from the Chair, it was agreed that Mr. T. S. Cameron, Secretary of the Physical Planning Committee, would act as Secretary of Senate until Ms. Stewart has recovered.

83:81.                    Minutes of Meeting of 12 September 1983

The minutes of the meeting of 12 September 1983 were approved upon motion (Horrocks/Josenhans) without amendment.

83:82.                    Matters Arising from the Minutes

Concerning item 83:78.B, the Chairman reported that he had received a letter from the President to the effect that, it appears from past minutes to have been the normal practice to report in a general way the results of the ballots on the granting of honorary degrees. Both candidates for honorary degrees at the Fall Convocation to be held on Thursday, 20 October 1983 had been approved as had the five candidates for the convocation to mark the centenary of the Law School.

83:83.            New Members of Senate

Six new members (three from the Faculty of Medicine and three elected from the Faculty of Arts and Science) were welcomed to Senate as follows:

Faculty of Medicine - Full Professors

Roy Alan Fox - Medicine  
Geoffrey Rowden - Pathology  
Jose K. Rosales - Anaesthesia

Faculty of Arts and Science - Elected Representatives

David A. Tindall - Physics  
Patricia M. Monk - English  
W. E. Angelopoulos - Biology

The Chairman reported with regret the death of H. S. Crosby, Professor Emeritus from the Faculty of Dentistry.

83:84.            Question Period

Mr. Stuttard asked when voting had taken place for an honorary degree for the special convocation for the centenary of the Law Faculty. The Chairman replied that the matter had been considered at the July meeting of Senate, and Mr. D. Cameron recalled that voting and approval had been given at a much earlier meeting but that the candidate had been unable to attend convocation at that time.

Mr. D. Cameron brought to the attention of Senate the document entitled "RESTRAINT AND RENEWAL: Review of year 1 and plans for year 2" which had been made available at the meeting. He particularly drew the attention of Senate to page 5 of the document.

83:85.            Awarding of Degrees, Prizes and Medals

The Chairman called on the Deans of Faculties to present to Senate for approval the lists of names of those who were to be awarded degrees at the Fall Convocation. Motions to grant the appropriate degrees to the students whose names had been presented were approved without dissent:

Faculty of Law

Bachelor of Laws 1

Faculty of Arts and Science

Bachelor of Arts 53  
(Honours 8, First Class Honours 2)  
Bachelor of Arts Honours Certificates 2  
(Honours 2)  
Bachelor of Science 52  
(Distinction 3, Honours 4)  
  
Bachelor of Science Honours Certificates 3  
(Honours 2, First Class Honours 1)  
Bachelor of Education 9  
Bachelor of Music 3  
Diploma in Engineering 50

Faculty of Dentistry

Certificate in Periodontics

Faculty of Graduate Studies

Doctor of Philosophy 21  
(Distinction 2)  
Master of Arts 35  
(Distinction 2)  
Master of Business Administration 14  
Master of Education  
Master of Environmental Studies 3  
(Distinction 3)  
Master of Laws 8  
(Distinction 2)  
Master of Library Service 2  
Master of Nursing 4  
Master of Public Administration 3  
Master of Science 26  
(Distinction 1)  
Master of Social Work 10  
Master of Arts in Teaching (French)

### Faculty of Health Professions

Bachelor of Nursing	10
Diploma in Outpost and Community	
Bachelor of Science in Physiotherapy	2
Bachelor of Recreation	2
Bachelor of Physical Education	4
Bachelor of Science in Health Education	

### Faculty of Administrative Studies

Bachelor of Commerce (Honours 1)	28
Bachelor of Social Work	19
Certificate in Public Administration	

During his presentation, Mr. Leffek introduced the cases of two candidates who were technically ineligible to receive their degrees because of outstanding debts to the University on September 15th. (University Calendar p. viii, rule 22). The debts have now been paid, and because in one case the need to repay by a certain deadline was not made clear, and in the other case because the debt was repaid shortly after the deadline, the names of both candidates were among the 138 names he had presented.

Upon motion (Horrocks/D. Cameron) it was agreed that the Registrar in consultation with the appropriate Dean should be empowered to make such additions and alterations to the lists of names as were necessary to correct any errors that had been made by any agent of the University.

Upon motion (Thiessen/Betts) it was agreed that Elizabeth Jollimore should be awarded the University Medal in Sociology and Social Anthropology. Mr. Rodger was assured that this was the late receipt of the medal for the academic year 1982/83 and did not affect the awarding of the medal in the year 1983/84.

83:86.           Notice of Motion -- Mr. Alan Andrews

It was moved and seconded (Andrews/Huber)

**that Faculty Council, acting on behalf of Faculty recommends to Senate that in General Undergraduate Regulation B.1 the following sentence be inserted: "In the Faculty of Arts and Science special consideration will be given to grades in English and Mathematics."**

The motion was approved.

Mr. Andrews in introducing the motion noted that it was in response to an extended discussion in Faculty Council concerning the question on the restrictions on the number of students. This discussion in turn arose from the twin questions of whether there were too many students in the Faculty of Arts and Science for the Faculty to accommodate and whether the standard required from the students in the Faculty was high enough. The Committee on Academic Administration had rejected this motion (Minute No. 83:78.A.3) on the grounds that the wording was not sufficiently specific, but Faculty Council responded that the lack of specificity was deliberate and that to give a particular standard (65%) in grade 12 for acceptance into the Faculty would not take account of the varying standards among schools or that there might be some inflation of grades to meet this requirement. Mr. Betts informed Senate that the figure of 65% had been his suggestion and that it was supported by the Chairpersons in English and Mathematics. In light of the comments in Faculty Council, Chris Field, Assistant Dean for Statistics, was now examining the correlation between high school grades and the performance of the students in the corresponding English and Mathematics 100 classes. The results of this study should allow a more coherent evaluation of grade 12 results.

Mr. Rozee asked whether the schools had been informed about the study, and assurance was given that they had been informed or would be shortly.

83:87. Notice of Motion -- Mr. Christopher Axworthy

It was moved and seconded (Axworthy/Kennedy):

**WHEREAS: Senate rules and regulations require the President to "invited the Senate to nominate a committee with which he may consult" "[a]s soon as it becomes known that a vacancy for a Vice-President is to arise";**

**WHEREAS: In the Meeting of the Committee on Academic Administration on 19th March 1983 (See Minutes CAA83:13) the "President speculated that responsibility for the entire academic side of the University may be too large a task for one person, and that perhaps a vice-**

**president with responsibility for planning should be appointed as well as an academic vice-president."**

**WHEREAS: A Vice-President (Planning & Resources) was appointed for a one year term effective 1 July 1983;**

**WHEREAS: The duties and responsibilities of the Vice-President (Planning & Resources) are indeed predominately academic viz: "co-ordination of planning process and long range planning..." "[r]eporting to external agencies, including MPHEC, N.S. Royal Commission on Post-Secondary Education...", "[r]esponsibilities...for Liaison or Service with Committees" namely the Senate Academic Planning Committee.**

**WHEREAS: Senate's interest in the appointment of Vice-Presidents with academic responsibilities is clear and of long standing.**

**Senate hereby asserts its interest in, and right to, be[ing] appropriately consulted over the appointment of a Vice-President (Planning & Resources), [and] expects to be called upon by the President to be invited to nominate a committee with which he may consult on this or any other such or similar appointment.**

The motion was carried.

In introducing the motion Mr. Axworthy said that its purpose was to emphasize that Senate wished to exert its authority over matters of an academic nature where these matters concerned the appointment of a Vice-President. Mr. Rodger observed that although the motion seemed to imply that a Vice-President (Planning and Resources) was needed, he doubted such a need. Mr. Kennedy asked whether the number of proposed Vice-Presidents was known and Mr. Horrocks (Vice-President Search Committee) replied that the matter had only been discussed informally. While some sentiment was expressed by Mr. Braybrooke and Mr. Heard that the motion be tabled pending more precise information, no motion to table was brought forward, the main motion passed with one dissent.

83:88. Procedural Guidelines for Academic Appeals Committee (M C)

The Chairman noted that there were three corrections to the guidelines which had been circulated with the minutes:

Page 1, Preamble, fifth paragraph, Replace: Pursuant..."May 6th." by: Pursuant..."March 21st. and May 6th"..

Page 2, Item 3a, opening paragraph, line 2, Insert after Committee: "who shall".

Page 3, Item 5, line 1, Insert: "b" after 4, ...under 4b(iv).

Mr. Braybrooke in introduction asked that T. Cromwell and R. Evans of the Faculty of Law be thanked on behalf of Senate for their assistance in drawing up these guidelines. He informed Senate that the guidelines were now in operation.

Mr. Heard asked what would be the appropriate procedure under the guidelines in a case of appeal where new information was presented to the committee that had not been presented to the Faculty. Mr. Braybrooke replied that such a situation had not been considered by the committee but that under those circumstances the best course might be to refer consideration back to the Faculty.

Mr. Hatcher observed that the committee could determine its own procedures without reference to Senate, and he asked what action could be taken by a Faculty that thought some procedure was inappropriate. Mr. Braybrooke replied that the M C was a creature of Senate, and Senate could always intervene. However, where Faculties had professional responsibilities, they should examine the M C procedures and report back to the committee.

Mr. Hatcher wished it to be noted that the Faculty of Medicine had strong reservations concerning the procedures. The Chairman asked that he discuss these reservations with the M C, and if the reservations could not be satisfactorily resolved to bring them back to Senate. This was agreed.

There was further discussion from Messrs. Cromwell, Friedenbergs and Braybrooke concerning the authority of the committee to determine its own procedures, and it was established that any appellant to the committee had the right to appeal to Senate against any operations or decision of the MC.

83:89.            Motion to Take Item 9.B.2 and 9.B.3 Out of Their Proper Order

The Chairman explained that there was an appeal to Senate against a decision by the Senate Disciplinary Committee and that as the lawyer for the appellant was to be present at 5:00 P.M., the present time, he wished to have item 9.B.3 considered out of its proper order and since the previous item 9.B.2 might be relevant to the discussion, he wished to have item 9.B.2 considered immediately followed by 9.B.3.

Mr. D. Cameron proposed that these two items be taken in their suggested order, and the motion was carried.



### 83:90. Procedures for an Appeal of Decisions of the Senate Academic Appeals and Discipline Committees

The Chairman introduced the business by reminding Senate that it concerned two committees with distinctly different functions. The Discipline Committee was concerned with breaches of discipline such as plagiarism, impersonation, etc., which are reported to the Secretary of Senate and are then referred to the committee for a decision. Appeal of this decision could be made to Senate. The Academic Appeals Committee considered occasions where, although all regulations had been obeyed, an academic decision was in dispute. These appeals are normally brought by a student against a Faculty decision, and an appeal of the decision of this committee can again be made to Senate. The proposed regulations are intended to establish the grounds upon which any such appeal could be made to Senate.

Mr. Graham then read the proposed regulations, and moved a motion (Graham/Braybrooke) that they be adopted. In an extended discussion in which Messrs. Braybrooke, Huber, Hill, Rodger, Robinson, Hatcher, Andrews, Friedenber, Kennedy, and Ms. Sherwin spoke, concern was expressed whether the regulations did not introduce grounds for an appeal against an appeal against an appeal..., whether the regulations included the right of an appeal by Senate against a decision by the committee in favour of a student, and if they did, should this be allowed and who would hear the appeal. On a motion (Braybrooke/ D. Cameron) it was proposed

**that as too many points of substance had been raised, the regulations be referred back to the Steering Committee for reconsideration.**

The motion was carried.

### 83:91. Appeal by a Student of a Decision of Senate Discipline Committee

As Senate considers matters of appeal 'In Camera', non-members of Senate were asked to leave. Mr. Cromwell and Mr. Josenhans also left to avoid possible future matters of prejudice. Mr. Manning, the lawyer for the student, Stephen Lambert, was invited to join the meeting.

In introduction, the Chairman explained that the student had been accused of plagiarism towards the end of the winter term of 1983, that the Senate Discipline Committee had examined the accusation and decided that plagiarism had occurred and had so informed the student on June 1, 1983. The Committee had also informed the student that he had the right to appeal to Senate, and this he had done on July 5. The appeal had been passed, in error, to the Senate Appeals Committee, a sub-group of this committee (Cromwell, Josenhans and Storey) had examined the appeal and decided that they had no jurisdiction to hear it. They reported, however, that they were willing to act as an ad hoc committee of Senate to hear the appeal. (Mr. Manning subsequently informed Senate that

this committee and procedure would be acceptable to his client.)

Under questioning from members of Senate, Mr. Manning proceeded to develop his case that the student had been told he could appeal but so far had found no one who would hear it, and that when the case could be heard, there were sufficient grounds to justify an appeal. When there were no further questions for Mr. Manning, he was asked to leave. In the following discussion a consensus emerged that as the student had been told he could appeal, and as the only grounds for denying that appeal had just been referred (Minute No. 83:87), then he must be allowed to appeal. A motion (Rodger/Laidlaw) was moved

**that the matter be referred to an ad hoc committee of Cromwell, Josenhans and Storey.**

The motion was carried.

83:92. Notice of Motions -- Dean J. D. Hatcher

The hour being late, the Chairman reported that Mr. Hatcher wished to change motion 4 of item 8 on the agenda:

Line 1 delete "that if" and substitute "since"

Line 2 delete "by October 30th, 1983" and substitute

"in reasonable time to be fair to students in the 1983/84 term".

Line 3 delete "that".

The Chairman agreed to the request by Mr. Hatcher that item 8 be placed early on the next agenda.

83:93. Next Meeting

The Chairman announced that some of the outstanding business on the agenda was urgent and requested that a special meeting of Senate be arranged to transact it. On a motion (Belzer/Pronych) it was agreed that Senate would meet in the Board and Senate Room in Special Session on Monday, 24 October 1983 at 4:00 P.M.

83:94. Adjournment

The meeting adjourned at 6:08 P.M.

DALHOUSIE UNIVERSITY  
MINUTES

SENATE MEETING

Senate met in Special Session in the Board and Senate Room on Monday, 24 October 1983 at 4:00 P.M.

Present with Mr. W. E. Jones in the chair were the following:

Anderson, Andrews, Awad, Axworthy, Bethune, Betts, Blair, Boyle, Bradfield, Braybrooke, Brett, Cameron D.M., Cameron T.S., Campbell, Chambers, Caty, Chapman, Chaytor, Cohen A.D., Comeau, Cromwell, Dickson, Duff, Easterbrook, Fraser D.B., Friedenberg, George, Gesner, Graham, Gwyn, Hatcher, Heard, Helleiner, Hill T., Horrocks, Josenhans, Kamperman, Klassen, Klein, Laidlaw, Leffek, Lewis, MacIntosh, Maloney, Manning, Misick, Moffitt, Monk, Munroe, Novotny, O'Shea, Ozier, Patrick, Perey, Pooley, Pronych, Ravindra, Renner, Rodger, Rowden, Ruf, Russell, Shaw L.R., Sherwin, Snires, Sinclair, Sinclair-Faulkner, Stovel, Stuttard, Szerb, Tan, Thiessen, Tingley, Tomlinson, Tonks, Van Feggelen, Vohra, Warner, Wien, Zambolin.

Regrets: Gold, Jones J.V., McInnes, Stewart, Waterson, White F.M.

Before the business on the agenda was considered, the Chairman reported that the Secretary, Ms. M. Stewart was still sick and was unlikely to be able to act as Secretary for the next month. On a suggestion from the chair, it was agreed that Mr. T. S. Cameron would continue to act as Secretary for that month. The Chairman also reported that it appeared that several members of Senate who were present at the previous Meeting (14 October) had been unable to sign the attendance sheet. He suggested that any of those who wished could report their presence to the Senate Office where it would be recorded.

83:95. Notice of Motions -- Dean Hatcher

The Chairman noted that the motions proposed by Dean Hatcher came in four parts and suggested that they be considered one at a time. To this Dean Hatcher agreed.

In introduction Dean Hatcher emphasized that the motions he was going to propose were not intended to dispute past decisions of Senate. He was concerned however that the

Senate Academic Appeals Committee (AAC) had reversed a decision of the Faculty of Medicine and had reversed the decision not on grounds of unfairness of the hearing in the Faculty or because substantial relevant new evidence had emerged, but on other grounds, not in its terms of reference. The intention of the first of the four motions was to establish that this recent decision by the AAC was a singular event which did not establish a precedent, and the remaining three motions were designed to give some breathing space to the AAC while it worked out its procedures in consultation with the various faculties. On a motion (Hatcher/Chambers) it was proposed

1. **That the Senate record that the decision reached in the case of Mr. Herbert Dickieson and the considerations entering into that decision provided by the present Senate Appeals Committee be accepted as a singular circumstance and not as precedents to be applied in the disposition of future cases of student appeals.**

Mr. Braybrooke, Chairman of AAC, responded that the motions would give the appeals procedure a chance to survive the shake-down period, and that he was not going to defend the reasoning of his committee in the recent decision though he felt it was defensible. He supported the first motion on the grounds that it was sensible not to establish any precedents until Senate and the faculties were satisfied that the appeals procedures were functioning correctly.

There followed a debate as to whether the motion implied that the AAC was in error in its decisions: Messrs. Hill and Friedenbergs thought it did, Mr. Braybrooke contended that his response rendered it a neutral motion.

An amended wording of the motion was proposed (Monk/Laidlaw)

**That Senate record that no decision by the present Senate Academic Appeals Committee prior to the date of acceptance of this motion be acceptable as precedents to be applied in the disposition of future cases of student appeals.**

Mr. Braybrooke noted that there were a number of cases before, or concluded by, the AAC. He did not see any serious consequences to them from the amended motion. Mr. Andrews was worried that the motion denied opportunity for any earlier precedents and proposed (Andrews/Friedenberg) an amendment to the motion that "necessary" be inserted before "precedents". Mr. Chambers and Dean Hatcher both observed that the two amendments effectively reversed the intent of the original motion. On a vote the amendment to the amendment and subsequently the amendment itself were both defeated.

On a motion (Heard/Stovel) the motion was amended to read:

**That Senate record that in so far as the decision reached in the case of Mr. Herbert Dickieson was taken in advance of the adoption by the Senate Academic Appeals Committee of its formal procedures, [the decision] be accepted as a singular circumstance and not as a precedent to be applied in the disposition of future cases of student appeals.**

After further debate in which it was reiterated that the areas of concern to the AAC (the fairness of the hearing in the faculties and admissability of new evidence) had to be thoroughly re-examined by the committee and the faculties, the amendment was put to the vote and carried. On a vote, the amended version of the motion was approved.

For the second motion, Dean Hatcher explained that the Faculty of Medicine had, apart from its academic functions, special responsibilities to its students as their accrediting agent. The Faculty was disenchanted with the previous decision of the M C and it was therefore essential that the Faculty be consulted about the committees procedures before any more appeal decisions were made on students from the Faculty. It was proposed (Hatcher/Chambers)

**2. That the Senate assure that the Senate Appeals Committee establish hearing procedures and policy guidelines in keeping with terms of reference which are responsive to the academic and accreditation requirements of all Faculties.**

Mr. Braybrooke responded that he had a series of amendments which he proposed to substitute for those from Dean Hatcher. These were in agreement with the present procedural guidelines of the AAC (Senate Minute No. 83:88) and were intended to meet the concerns of the Faculty of Medicine. It was then proposed (Braybrooke/Klassen) that motion 2 be replaced by:

**That Senate require the Senate Academic Appeals Committee to consult each Faculty about the Committee's procedures and policy guidelines to make sure that the guidelines are not only in keeping with the terms of reference of the Academic Appeals Committee, but also, within those terms, responsive to the academic and accreditation requirements of all Faculties.**

Dean Hatcher supported the amendment, observing that the resulting motion was more strongly worded than his own. On a vote the amendment was carried, and the amended motion approved.

For the third motion, Dean Hatcher explained that the intention was to restore the appeals procedures to their original state before the AAC was established and thus to provide some breathing-space while the implications of the procedures of the AAC were examined by the faculties.

It was proposed (Hatcher/Chambers)

**That until such time as the Senate Appeals Committee has completed the tasks set out in Motion II that the Senate enjoin the Senate Appeals Committee from hearing further student appeals.**

In a procedure similar to that adopted in the previous motion, it was proposed (Braybrooke/Klassen)

**That at least until such time as the Senate Academic Appeals Committee has completed the process of consultation just described, with results approved by Senate, Senate require every panel set up the Senate Academic Appeals Committee to report to Senate with timely prior notification to the Faculty and the appellant, with its decision not to take effect until Senate, having satisfied itself that the panel acted without irregularity within the terms of reference for the Senate Academic Appeals Committee, has ratified the report.**

A long debate followed. Mr. Friedenbergr was worried that the amended motion could cause undue delay in reaching decisions. Mr. Braybrooke replied that though there might be some delay, the course the appeal would take was now clear to all parties. Mr. Bethune was concerned that should Senate find that the AAC had acted within its jurisdiction, then Senate would have to ratify the AAC decision. Mr. Braybrooke replied that in these matters Senate ruled supreme and could act as it saw fit. Mr. Cromwell asked whether the amendment allowed the other party to be represented. Mr. Braybrooke suggested that the words "with timely prior notification to the faculty and the appellant" be added after "...report to Senate". To this the seconder to the motion agreed.

Messrs. Hill and Friedenbergr believed that the motion would only give rise to re-examination of the whole appeal in Senate. Mr. Crocker, with the subsequent support of Mr. D. Cameron, strongly disagreed. He noted that the AAC had been set up to act on behalf of Senate, and Senate having set it up should now give it some confidence. Dean Hatcher, replying to this part of the debate, repeated that the motion was seeking only breathing-space, and that once procedures satisfactory to Senate and faculties were in place then full confidence could be placed in the AAC. Mr. Braybrooke, in support of Dean Hatcher, reminded senators that they would retain the final authority on the appeals decisions and would still have to exercise that authority. He also reminded Senate that the

M C had no power to alter the appeals procedures in the faculties, even if it thought them unfair, but only to determine whether the regulations had been applied without irregularities.

Mr. Rodger supported the amended motion, observing that there appeared to be doubts about the AAC and its decisions. Until those doubts were resolved, Senate should resume an active oversight of academic appeals.

On a vote, the amendment to the motion was carried and the amended motion approved.

Dean Hatcher withdrew the fourth motion in favour of the proposed amendment to his motion. On a motion (Braybrooke/Klassen) it was proposed

**That, in the meantime, if the panels follow the procedures adopted by the Senate Appeals Committee on 5 October 1983, they shall do so only after taking effective measures to enforce the terms of reference for the Committee as adopted by Senate on 21 March and 6 May 1983 and to afford the parties to the appeals ample and orderly opportunity to present all the information and all the witnesses that they wish to have heard.**

On the assurance that Mr. Crocker, the university lawyer, would sit with each appeal panel to ensure that the terms of reference of the AAC were being followed, the motion was put to the vote and carried unanimously.

83:96. Reports and Recommendations -- Committees of Senate

A. Committee on Committees

In each of the following items, it was proposed (Easterbrook/Duff) that the persons named by appointed to the appropriate body. On each of the items, there being no further nominations, the Chairman declared those named elected.

President's Council

C. Axworthy (Law)  
M. Bradfield (Economics)  
R.W. Chambers (Biochemistry)  
A.D. Cohen (Medicine/Clinical Research Centre)  
K.A. Dunn (Mathematics)



S. Sherwin (Philosophy)  
M. Tomlinson (Student Union)

Committee to Advise on the Appointment of a Vice-President  
(Academic)

C. Helleiner (Biochemistry) - To replace J.E. Flint

Committee on Academic Administration

D. M. Lewis (Engineering) - To serve out the term of  
A.C. Thompson until 1985

President's Committee on Employment of Women, Handicapped  
Persons, and Members of Minority Groups

Dr. Phyllis Stern (Nursing)

Representatives of Senate on the Board of Governors  
(voice without vote)

Dr. W. E. Jones (Chairman of Senate)  
Dr. J. A. McNulty (Psychology)  
Dr. R. Rodger (Psychology)

Mr. Easterbrook then asked if Senate would permit him to propose that Professor T.A. Cromwell (Law) and Mrs. G. Josenhans (German Studies) be Senate representatives to sit on the Committee for the Alumni Award of Teaching Excellence. He apologized that he had not presented a CV to Senate for either candidate, but noted that Mr. Cromwell was present at the meeting and well known to Senate, and that Mrs. Josenhans was the recipient of the Alumni Award of Teaching Excellence last year. It was agreed that the names could be proposed to Senate, and there being no further nominations, the Chairman declared the two candidates elected.

## B. Steering Committee

### 1. Academic Appeals -- Procedures of Faculties (Interim Report)

The Chairman reported that Senate had requested the faculties to develop procedures for student appeals and grievances on academic matters and to present these procedures to Senate for approval. The Faculties of Dentistry, Medicine, Law, School of Library Services, the School of Social Work and Graduate Studies had submitted their procedures and there had been correspondence from the Faculties of Arts and Science and Health Professions. The Chairman suggested that the Secretary of Senate forward the procedures to the university lawyer and to the AAC for comments and that the procedures and comments then be sent back to the faculties for such consideration as was necessary. Finally the procedures, with all the comments should be presented to Senate for approval.

This was agreed after Mr. Andrews enquired whether Senate would ensure that all the procedures from the faculties were consistent, or would simply recognize them in their variety, and Mr. Crocker replied that these were faculty regulations set up within each faculty and that external consistency was not required.

## 2. Summer Meetings of Senate

In introduction, the Chairman explained that the business slowed down during the summer, particularly in August and he suggested that Senate not schedule a regular meeting during the month of August. On a motion (Horrocks/Braybrooke) it was proposed

**That Senate not schedule a regular meeting in August, but that the Steering Committee be asked to monitor the business of Senate and call a special meeting in August if urgent business required such.**

Messrs. Stuttard and Andrews both opposed the motion as it gave the impression that the university closed for August. On a vote the motion was defeated.

On a motion (Braybrooke/Horrocks) it was proposed

**That a Meeting of Senate be scheduled for August, but it be canceled by the Steering Committee if there is insufficient business to warrant such a meeting.**

Mr. Friedenbergh, with visible relish, reported that he was informed that, according to Robert's Rules, in an assembly where no specified number or proportion of eligible members constituted a **quorum**, then the quorum **was** a simple majority of the voting members. This, he noted, might make the motion superfluous. The Chairman thanked him for the information and promised to pursue the question he had raised another time. No one disputed this ruling, and on a vote, the motion was carried.

3. Search Committee for a Vice-President (Academic)

The Chairman reported that a letter from Ms. Ozier, on behalf of the Vice-President Search Committee, had been sent to all senators, and he asked that members of Senate, separately, or in concert, should act on the letter.

4. Search Committee -- Dean of Law

The Chairman drew the attention of Senate to a letter from the President to Professor E. Harris, Chairperson, Faculty Council of the Faculty of Law, to request that since the term of appointment of the present Dean of Law expires on 30 June 1984, the Faculty now nominate a committee to advise on the appointment of a Dean for a term of office commencing 1 July 1984.

5. Joint Board/Senate Committee

The Chairman reported that in the exchange of information between Board and Senate, arrangements were being made to circulate the minutes of each meeting to the other. As soon as the President's Council was established, it was to be presented with the terms of reference of committees of Senate and of the Board in order to identify those committees where cross representation should be arranged. The President was to be invited to meet with the Officers of Senate and with the Senate Steering Committee to discuss his ex officio status in Senate.

83:96. Reports and Recommendations -- Committees of Senate

C. Committee on Academic Administration

1. University-Wide Public Relations Committee

**that "Recognizing the need to increase the public's understanding and appreciation of the university's activities and contributions to society; and**

**to maximize attitudinal and financial support among alumni and other potential patrons,**

**the CAA recommends to Senate that an Advisory Committee on Public Relations be established, which would function**

**1) To help Faculty and Administrators recognize and take advantage of opportunities for media coverage of our activities, e.g. - the installation of new staff, of new equipment, research and conference activities by individuals and departments, visiting faculty or other noteworths, programmes for non-university people such as high school students or teachers, drama festivals.**

- 2. To suggest ways to make Dalhousie physically accessible to visitors.**
- 3) To suggest ways to make Dalhousie psychologically attractive.**
- 4) To work with the information, development and alumni offices to develop clear ideas of a media strategy, contacts, and methods.**
- 5) To increase the awareness of faculty and administrators to the opportunities for forceful representations to appropriate government and other bodies.**

and

**that the committee should include one representative from each Faculty (including Graduate Studies), one students representative and the Director of Public Relations as an ex-officio, non-voting member, and that it should be responsible to Senate.**

Dean Hatcher asked whether this committee would be writing publicity material, for if so, it would need financial assistance. Vice-President Sinclair replied that the role of the committee was to advise in the Dalhousie public relations activities and so would need no budget. On a vote, the motion was carried.

## **2. Change in Criteria for Award of a degree with Distinction --Faculty of Health Professions**

Dean Tonks explained that the intention of the motion was to make a degree with distinction available to those who achieved their degree through part-time study. The distinction was presently available only to full-time students.

On a motion (Tonks/Maloney) it was proposed

**That the CAA recommend to Senate approval of new criteria for the granting of a degree with Distinction in the Faculty of Health Professions, namely that:**

- 1) The candidate will have fulfilled the requirements for obtaining a degree as detailed in the calendar by a School or College of the Faculty of Health Professions.**

**2) The candidates must have a cumulative Grade Point Average of 3.66 or better.**

**3) All credits earned at Dalhousie University toward the baccalaureate degree will be included in the calculation.**

On a vote, the motion was carried unanimously.

D. Academic Planning Committee

1. Changes in Teacher Certification Requirements

The Chairman reported that the teacher certification regulations for the licensing of teachers now required the equivalent of a B.Ed. This raised some problems for those taking a B.Phys.Ed. or a B.Mus.Ed. degree. MPHEC had been asked whether Dalhousie needed their approval to alter the two degrees to conform with the regulations, and had replied that their approval was not needed. The Departments of Physical Education and Music would now work on the changes in their programmes to adapt them to the new regulations and would in due course present the changes to Faculty and to Senate for approval.

2. Presidential Advisory Committee -- Dalhousie Campaign

Vice-President Sinclair reported that this committee would be established and would seek input from the Academic, Physical and Financial Planning Committees.

83:97. University Brief for Royal Commission on Post Secondary Education

The Chairman reported that the Academic Planning Committee was to consider the recommendations that the Senate would propose to make in the University Brief. This consideration would occur in a series of early morning sessions (Tuesday, 25 October to Monday, 31 October). The Chairman suggested, and those present agreed, that Senate would meet in special session at 4:00 P.M. on Monday, 7 November 1983 in the Board and Senate Room to consider the recommendations that it was to present in the Brief. Mr. A. Andrews requested that relevant information be available. The Chairman agreed that every effort would be made to mail information to senators, but that if this were not possible, information would be available in the Senate Office by Friday, 4 November for senators to pick up.

83:98. Schedule of Meetings/Convocations

The Chairman noted that the schedule, which had been circulated previously, had not been formally approved. On a motion, (Rodger/Horrocks) it was proposed

**That Senate approve the schedule of meetings and convocations as circulated subject to the Faculty of Arts and Science setting a date or dates for their Spring Convocation(s).**

On a vote, the motion was carried.

83:99- Report of the President

The President was absent and there was no report. The Chairman briefly introduced the President's Memorandum on Restraint and Renewal" (Senate Minute 83:84). On a motion (Braybrooke/Klassen)

**it was proposed and, on a vote, agreed that the document would be referred to the APC and FPC for consideration and that these committees would report back to Senate at the meeting on 14 November 1983.**

83:100. Other Business

Mr. Chaytor requested that Senate award the Diploma in Dental Hygiene to Huyentran Vu, a student in the School of Dental Hygiene, who had successfully completed the requirements for that Diploma.

On a question, Mr. Chaytor assured the meeting that Senate, in a motion on 9 October 1981 (Minute No. 81:78.B.1) had given the Faculty of Dentistry the right to bring such a request to any meeting of Senate.

On a vote, Senate approved the award.

83:101 Adjournment

The meeting adjourned at 6:01 P.M. The next meeting will be held at 4:00 P.M. on Monday, 7 November 1983 in the Board and Senate Room.