

Item: Board of Governors Minutes, June 2002
Call Number: UA-1 53.3

Additional Notes:

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**Board of Governors Meeting
Dalhousie University
Motions to be Proposed
June 25, 2002**

Be It Resolved:

Item #

6. **THAT**, based on the recommendation of the Operations Committee, the Board of Governors approves (A) that the Architecture Building Addition be completed, and (B) that \$283,000 in 2002/03 Alterations and Renovations funds be reallocated to fire safety upgrades for the Architecture Building's studio mezzanine.

THAT, based on the recommendation of the Audit Committee, the Board of Governors approve the audited financial statements of the University for the year ended March 31, 2002.

THAT, based on the recommendation of the Audit Committee, the Board of Governors approve the reappointment of KPMG Chartered Accountants as auditors of the University for the 2002-03 year

THAT, based on the recommendation of the Operations Committee, the Board of Governors approve the 2002-03 Operating Budget with revenues and expenditures each of \$183,532,000.

7. **THAT**, based on the recommendation of the Nominating Committee, the Board of Governors approve the membership on the Standing Committees be approved as presented.

THAT, based on the recommendation of the Nominating Committee and the Alumni Association, the Board of Governors approve the appointment of Ms. Suzanne Rosson for a one-year term effective July 1, 2002, and the re-appointment of Mr. Wesley Campbell and Dr. Lucy Ellen Kanary for three-year terms effective July 1, 2002.

THAT, based on a recommendation of the Nominating Committee, the Board of Governors approve the following appointments for the 2002/2003 year:

Steering Committee

Chair	Mr. James Cowan
Vice-Chair	Mr. Murray Coolican
Honorary Treasurer	Mr. John Risley
Honorary Secretary	Mr. Don Mills
Member at Large	Ms. Cathy MacNutt
Member at Large	Mr. Colin Latham

Committee Chairs

Academic Affairs	Dr. Alasdair Sinclair
Audit	Dr. Daurene Lewis
Investment	Mr. Peter Stuart
Operations	Mr. John Risley
Nominating	Mr. Allan Shaw
Staff Relations	Hon. Lorne Clarke
Student Relations & Residence	Mr. Gerald Clarke

8. **THAT**, based on the recommendation of the Ombudsperson Advisory Committee, the Board of Governors approve the appointment of Ms. Dahlia Bateman as Ombudsperson and the reappointment of Ms. Candice Smith as Assistant Ombudsperson.

9. **THAT**, the Board of Governors accept the recommendation from the Management Building Steering Committee that the University's new Faculty of Management building be located on the south side of University Avenue between Seymour and Henry Streets, which currently houses Henson College.

10. **THAT** the Board of Governors approve the Policy on Conflict of Interest.

Chair's Expanded Agenda
Board of Governors
Tuesday, June 25, 2002, 3:00 p.m.
University Hall, Macdonald Building

You should welcome Associate Board Members: Derek Brown (Toronto), Cynthia Davis (Halifax), Anne Archibald Fraser (Calgary), Senator Donald Oliver (Ottawa), and Jim Palmer (Calgary) and new Board Member Lynn Irving (Saint John) (effective July 1).

1. Approval of agenda
Need to add the Faculty of Architecture building capital project and a Staff Matter (*In Camera*) to the agenda.
2. Approval of minutes of Board of Governors meeting of May 14, 2002
3. Report of the Chair
 - Thank **David Craig** for his service on the Board and for his continuing service to the Faculty of Management Building Steering Committee.
 - Congratulate **David Precious** for his re-election by the Senate for a further three-year term, and to **Lucy Canary** and **Wes Campbell** for their re-elections by the Alumni Association for further three-year terms.
 - Note that the Annual Report of the Investment Committee was distributed today.
4. Report of the President **Tom**
5. Report of the DSU President **Johanne Galarneau**
- Items for decision**
6. Faculty of Architecture Building - capital project **Bryan Mason**
7. Financial matters
 - a) 2001-02 Budget Report
In John Risley's absence, **Elizabeth Beale** as Vice-Chair of the Operations Committee will present these motions. **Bryan Mason** will provide the preamble.
 - b) Audited Financial Statement for year ending March 31, 2002 (Enclosure) **Lewis**
 - c) Appointment of Auditors for 2002/2003 fiscal year **Lewis**
 - d) 2002/2003 University Budget (Enclosure) **Mason/Beale**
8. Report of the Nominating Committee **Jim, Committees distributed. Additional motions on motions sheet.**

9. Appointment of Ombudsperson and Assistant Ombudsperson (need a mover) **McKee**
10. Management Building Site Selection (Enclosure) **Colin Latham**
11. Conflict of Interest Policy (Enclosure) **Tom**

Items for discussion

12. Annual Reports of Standing Committees (Enclosure)
13. Enrolment Management Report (Enclosure) **Sam Scully**
14. Facilities Renewal Report (Enclosure) **Sam Scully/Mason**

In Camera

Attachments and motions distributed today.

15. Property and Capital Issues **Bryan Mason**
16. Arts and Administration Building **Tom**
17. Staff Matter (extension of the appointment of Jacob Slonim to August 31, 2002) **Tom**

Following the adjournment, Board Members are reminded of the dinner at the President's Residence.



Dalhousie University

Halifax, Nova Scotia
Canada B3H 4H6

**Board of Governors Meeting
Dalhousie University
University Hall, Macdonald Building
June 25, 2002**

Participating were:

Mr. James Cowan Chair	Dr. Lucy Ellen Canary
Ms. Elizabeth Beale	Mr. Colin Latham
Mr. Wesley Campbell	Dr. Daurene Lewis
Mr. Gerald Clarke	Ms. Cathy MacNutt
Hon. Lorne Clarke	Mr. Don Mills
Mr. David Craig	Mr. Robert Radchuck
Dr. Mohamed El-Hawary	Dr. Michael Shepherd
Mr. Charles Freeman	Dr. Alasdair Sinclair
Ms. Johanne Galarneau	Mr. Peter Stuart
Dr. Richard Goldbloom Chancellor	Mr. Bruce Towler
	Dr. Tom Traves President

Associate Board Members: Mr. Derek Brown, Ms. Cynthia Davis, Dr. Anne Archibald Fraser, Senator Donald Oliver, and Dr. James Palmer.

Regrets from: Ms. Kristen Brown, Mr. Murray Coolican, Ms. Ann Petley-Jones, Dr. David Precious, Mr. John Risley, Dr. Jim Spatz, Ms. Nancy Tower, and Mr. Jeff Woodbury.

Also participating were: Dr. Carl Breckenridge (Vice-President Research), Dr. Dale Godsoe (Vice-President External), Mr. Bryan Mason (Vice-President Finance and Administration), Mr. Eric McKee (Vice-President Student Services), Dr. Sam Scully (Vice-President Academic and Provost); Mr. Brian Crocker (University Secretary and Legal Counsel); Dr. Abolhassan Jalilvand, Dean, Faculty of Management; Mr. Brian Christie (Executive Director, Institutional Affairs); Mr. Robert Carter (Director, Facilities Management), Ms. Ann Janega (Director, Public Relations), Mr. Ian Nason (Director, Financial Services), Ms. Charlotte Sutherland (Director, Gift Planning); Mr. Darrell Cochrane (Controller, Financial Services); Ms. Ann Vessey (Associate Director, Donor Relations, External Relations); Ms. Mary Somers (Manager, Public Relations and Issues); Dr. Colin Stuttard (President, DFA); Mr. Douglas Reid, KPMG; and Ms. Sharlene Drake (Secretary).

1. Approval of Proposed Agenda

The agenda was approved with the addition of the Faculty of Architecture building project and a Staff Matter.

2. Approval of minutes for the May 14, 2002 Board meeting

The minutes were approved with the addition of the opposition of the students to the tuition fee increases being noted.

3. Report of the Chair

Mr. Cowan welcomed the Associate Board Members to the meeting and thanked them for their continuing support of Dalhousie. He also thanked Mr. David Craig for his service on the Board and for his continuing participation on the Faculty of Management Building Steering Committee. Mr. Cowan then welcomed Dr. Colin Stuttard back to the Board in his role of President of the DFA.

The Chair noted that Dr. David Precious had been reelected by the Senate for a further three-year term on the Board of Governors and Dr. Lucy Kanary and Mr. Wes Campbell had been reelected by the Alumni Association for further three-year terms and welcomed their continuing contributions to the Board.

Mr. Cowan congratulated the Hon. Lorne Clarke for being awarded the Law School Alumni Association's Weldon Award for unselfish public service.

4. Report of the President

Dr. Traves provided Board members with an overview of the 2001-2002 academic year and an update on prospects for the 2002-2003 year.

He noted that:

- both enrolment and research grew last year, creating a "positive balance".
- the University opened the Faculty of Arts and Social Sciences Building and a new student apartment building on South Street which was built and operated by a private developer.
- regret at the Dalhousie Faculty Association strike but noted that, in spite of that, the year did bring exciting and positive developments.
- applications for the coming academic year are "quite positive" and the new wing of Howe Hall is all but completed. The Student Union Building and the School of Architecture are both undergoing major renovations, and the Faculty of Management's fund raising campaign was doing well.
- on the research front, money is coming in from the Atlantic Innovation Fund and the Canada Foundation for Innovation. Although major announcements were just being made, or are in the works, he expects an infusion of about \$40 million which would provide for a large expansion in research. The federal government also provided, for the first time, \$5.2 million for indirect research costs, incurred by the University and the transfer of funds could become an annual grant to the universities.

5. Report from the Dalhousie Student Union

Ms. Galarneau reported on the following:

- renovations were underway at the Student Union Building and are expected to be completed by January 2003.
- the Senate recently approved a new seat designated for graduate students.
- Orientation Week is busy with preparations for Frosh Week.
- Shinerama recently kicked-off and since its inception in 1965 has raised almost \$500,000. The goal for this year is \$35,000.

6. Financial Matters

Mr. Mason presented highlights from the Annual Financial Report and noted that total revenues in all funds exceeded \$319 million, an increase of \$20 million from the previous year, with major growth in both the research funds and the operating fund. Investment returns and endowments provided a first quartile performance of 6.9% in the 851 endowment funds while the Retirees' Trust Funds and Pension Funds showed first quartile performances of 7.3% and 7%. Mr. Mason also noted that small strides are being made in tackling the University's deferred maintenance problems and they are being dealt with in as a structured way as possible.

Dr. Lewis reported that the Audit Committee reviewed the Audited Financial Statements provided by KPMG and, following a brief explanation of the statements by Mr. Mason, Dr. Lewis moved and Mr. Stuart seconded a motion THAT, based on the recommendation of the Audit Committee, the Board of Governors approve the audited financial statements of the University for the year ended March 31, 2002. The motion carried.

Dr. Lewis then moved and Mr. Radchuck seconded a motion THAT, based on the recommendation of the Audit Committee, the Board of Governors approve the reappointment of KPMG Chartered Accountants as auditors of the University for the 2002-03 year. The motion carried

Following discussion, it was agreed that the Audit Committee consider the recommendation that on a regular basis the University should review the performance of the auditors. The Audit Committee will report back at a future meeting on this issue.

Ms. Beale noted that for the fifteenth consecutive year the Operations Committee was recommending a balanced budget. The provincial government grants, the largest source of revenue for the University, are frozen. This has enormous implications for the University if this remains the status quo and has forced the University to find other sources of revenue to offset this problem.

Ms. Beale noted that no increase in enrolments had been included in this budget but the implications of the recent increases in the collective agreement had been included in the expenditures.

Ms. Beale then moved and Mr. Craig seconded a motion THAT, based on the recommendation of the Operations Committee, the Board of Governors approve the 2002-03 Operating Budget with revenues and expenditures each of \$183,532,000. The motion carried. Ms. Galarneau and Mr. Freeman asked that their opposition to this motion be noted.

7. Report of the Nominating Committee

Ms. MacNutt moved and Mr. Clarke seconded the following motions: THAT, based on the recommendation of the Nominating Committee, the Board of Governors approve the membership on the Standing Committees be approved as presented. (This document is attached.)

THAT, based on the recommendation of the Nominating Committee and the Alumni Association, the Board of Governors approve the appointment of Ms. Suzanne Rosson for a one-year term effective July 1, 2002, and the reappointment of Mr. Wesley Campbell and Dr. Lucy Ellen Kanary for three-year terms effective July 1, 2002.

THAT, based on a recommendation of the Nominating Committee, the Board of Governors approve the following appointments for the 2002/2003 year:

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Investment	Mr. Peter Stuart
Operations	Mr. John Risley
Nominating	Mr. Allan Shaw
Staff Relations	Hon. Lorne Clarke
Student Relations & Residence	Mr. Gerald Clarke

The motions carried.

8. Appointment of the Ombudsperson and Assistant Ombudsperson
Mr. Mills moved and Ms. Galarneau seconded a motion THAT, based on the recommendation of the Ombudsperson Advisory Committee, the Board of Governors approve the appointment of Ms. Dahlia Bateman as Ombudsperson and the reappointment of Ms. Candice Smith as Assistant Ombudsperson. The motion carried.

9. Faculty of Management Building - Site Selection
Mr. Latham moved and Mr. Craig seconded a motion THAT, the Board of Governors accept the recommendation from the Management Building Steering Committee that the University's new Faculty of Management building be located on the south side of University Avenue between Seymour and Henry Streets, which currently houses Henson College. The motion carried.

Faculty of Architecture - building renovations

Ms. Beale moved and Mr. Latham seconded a motion THAT, based on the recommendation of the Operations Committee, the Board of Governors approve (A) that the Architecture Building Addition be completed, and (B) that \$283,000 in 2002/03 Alterations and Renovations funds be reallocated to fire safety upgrades for the Architecture Building's studio mezzanine. The motion carried.

10. Conflict of Interest Policy
Dr. Traves moved and Dr. El-Hawary seconded a motion THAT the Board of Governors approve the Policy on Conflict of Interest. The motion carried.

11. Annual Report of the Standing Committees
The reports were accepted as presented.

12. Enrolment Management Report
Dr. Scully presented the second Enrolment Management Report and noted that significant work had been undertaken on recruitment, student experience and retention, and research and analysis since the first report from this committee which had been presented to the Board last year. The university is facing an increased demand for space by students from Ontario.

13. Facilities Renewal Report
A status report on the University's action plan for facilities renewal was provided by Dr. Scully and Mr. Mason and outlined the progress made to date on the recommendations mad by the Facilities Renewal Strategy Committee.

The meeting then moved to an *In Camera* session where Dr. Jacob Slonim's term as Dean of the Faculty of Commuter Science was to August 31, 2002.

Don Mills
Honorary Secretary

James Cowan
Chair

The meetings of the Board of Governors are recorded and the tapes are available for review in the office of the Secretary.