

Library Council Meeting
Minutes
June 24 2021
1000-1200 hrs
Microsoft Teams

Present: Sarah Stevenson (Chair), Leah Unicomb (Secretary), Carol Richardson (Recording Secretary), Amanda Sparks, Ann Barrett, Anne Matthewman, Courtney Bayne, Creighton Barrett, Deborah Hemming, Donna Bourne-Tyson, Elaine MacInnis, Erin MacPherson, Gail Fraser, Gina Coates, Gwen MacNairn, Hannah Steeves, Heather MacFadyen, Jackie Phinney, Janet Hathaway, Janice Slauenwhite, Jason Flynn, Joe Wickens, Julie Marcoux, Karen Smith, Kirsten Huhn, Lachlan MacLeod, Linda Bedwell, Linda Clark, Louise Gillis, Marc Comeau, Mark Lewis, Marlo MacKay, Melissa Rothfus, Michelle Paon, Robin Parker, Roger Gillis, Sai Chua, Samantha Adema, Sandy Dwyer, Sarah Jane Dooley

Regrets: Allison Fulford, Carlina Gillis, David Michels, Dominic Silvio, Geoff Brown, James Boxall, Jan Pelley, Joyline Makani, Kellie Hawley, Lindsay McNiff, Louise Spiteri, Melissa Helwig, Michael Moosberger, Mick Bottom, Shelley McKibbon

1. Territorial Acknowledgement – Erin MacPherson

Dalhousie University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. We are all Treaty people.

2. Adoption of Agenda

The Agenda was adopted as circulated.

3. Approval of the Minutes (from May 27th, 2021)
File in Brightspace [20210527_LC_MIN_DRAFT_v2]

The Minutes from the May 27, 2021 meeting were approved as circulated.

4. Library Council Committees

a. SRMG Terms of Reference

The SRMG Terms of Reference was revised to include the change in position titles eg. Anywhere the words “University Librarian” appears, was changed to “Dean of Libraries” The same goes for “Associate University Librarian”, changed to “Associate Dean”.

Under section 2.3 Primary Objectives, a bullet point was added “Review the Dal Libraries Gift Guidelines every two years or as the need arises”.

Motion: to accept the SRMG Terms of Reference as amended.

SJ. Dooley / K. Huhn

Carried

b. SRMG Annual Report

The group met 7 times during the year plus had conversations over email. Thank you to everyone who has served on SRMG Committee.

Motion: to accept the SRMG Annual Report as amended.

L. Clark / SJ. Dooley

Carried

c. Web Advisory Committee

The Web Advisory Committee Terms of Reference was updated with the position descriptions as outlined in the SRMG Terms of Reference and Annual Report.

Motion: to accept the Web Advisory Committee Terms of Reference as amended.

H. MacFadyen / SJ. Dooley

Carried

5. Special Leave Research – Creighton Barrett

The Special Leave took place from July 2019-April 2020 due to a disruption due to the pandemic.

Highlights:

- Looked at processes and workflows of what is done in the University Archives. The Archives has about 7 linear kms of physical records and manages about 120 terabytes of data on the storage network. A very large collection being processed in a lot of different formats.
- Home for the institutional records of Dalhousie. The IBM Selectric tape (shown in the slides) is the oldest records created in electronic form in the Archives. This tape includes a transcription of a town hall meeting in 1973 outlining the construction of Dalplex.
- Special Leave Projects: Writing/Curatorial projects, Collections Development and Digital Archives workflows. The main focus was on Digital Archives workflows (What do we do when we acquire electronic records).
- In-progress journal articles are still in progress.
 - Spent some time working on Helen Creighton folk song collection at Nova Scotia Archives. Tried to understand the geographic spread of the collection eg. Map showing same tune collected under 4 different titles and peoples.
 - Reassessed ongoing research / writing projects.
 - Outcomes: new plan to “split” Helen Creighton research into three articles and new plan to “split” Artist-Run Centre research into two articles.
- Hybrid archival fonds refers to a mix of analog and digital material eg. physical records, born-digital records, digitized records. There are many ways materials come to the Archives to process.
 - Virtually all new acquisitions are hybrid.
 - Major backlog of unprocessed digital storage devices.
 - Currently have separate processes for handling analog material and digital material even though they have the same provenance.

Bill Freedman fond, renowned ecologist/botanist, was worked on extensively. An edition of Bill Freedman’s textbook, Environmental Science, is published on the Pressbook website and the content came from his fonds in the Archives. It was noted, the textual records and slides are available to researchers. Did a monetary appraisal to determine what to keep from this collection but only a portion was appraised so there may be duplication or overlap.

- Some of the challenges are the terminology, technology and workflow design.

Digital Preservation Standards - spent several months combing through the ISO Digital Preservation standards. You can take an acquisition and model it into a workflow diagram. Tried to get everything in a single finding aid that is published in the Archives catalogue.

The 4 Phases of the Open Archival Information System (OAIS):

Preliminary phase - Formal Definition Phase - Transfer Phase - Validation Phase

- The Open Archival Information System is the most commonly used diagram to talk about Digital Archives and Digital Preservation content. OAIS is common in these digital circles.

- The other standard that Archives use is the Audit and Certification of Trustworthy Digital Repositories.
- There are two standards that describe what it means to establish a Producer-Archive Project. It's the activities and the means used by the information Producer and the Archives to ingest a given set of information into Archive.
- This Standards document describes the relationships and interactions between donors and Archives. They are the key to Hybrid collections and development and donor relations and acquisitions. They are relevant to explicit material to Archives containing physical and digital material.
- Developed a "PAIMAS document checklist" (similar to ScholarsPortals' for "TDR document checklist"). There are more than 100 steps for the whole PAIMAS process, too many to name and can be extensive in themselves.

If you would like to read any of the reference documents in the presentation today or have any questions, please contact Creighton.

6. Budget Update – Donna Bourne-Tyson, Janice Slauenwhite

The PowerPoint presentation can be found on Brightspace
File in Brightspace [20210624_ Budget Dalhousie Libraries June 2021 LC presentation]

Highlights of the presentation:

- The Budget Advisory Committee (BAC) sets the budget, which is then approved by the Board. All units including the Libraries have been asked to cut their operating budget by 1.5%. The acquisitions budget is protected and will receive a 2% increase. We just received this year's budget figures from Financial Services this morning. We need to submit our budget with the 1.5% cut by July 9th.
- In terms of the amount of the annual cut, there is usually no differentiation between academic units and support units, revenue generating units and those with no sources of significant revenue.
- Integrated budget planning on a 3-year cycle involves each Dean meeting with the VP Admin & Finance, the Provost, and others. Meetings normally take place in February. There was no meeting last year.
- Money comes from a number of sources eg. University Central budget, Faculty partnerships, donations, plus special one-time funds for equipment and furniture, renovations and other approved purchases.
- Economic conditions for acquisitions are favorable due to lower subscription costs, exchange rates and US dollar rebates.
- Budget planning within the libraries follow the BAC along with discussions at the Senior Leadership Team, Library Council, SRMG for acquisitions and other initiatives introduced through our consortia with CARL, CRKN, CAUL, Novanet, etc.
- Operating costs are roughly 7-8% a year with monies spent on student assistants, grant funded staff, technology, communications and events, staff training and travel etc. This small part of the budget is where we have to make the annual cut, since acquisitions is protected and we don't want to cut staff. We have found the cut in previous years by not filling some NSGEU vacancies.

7. Under-represented Student Groups (Insync data) – Linda Bedwell

The PowerPoint slides are available in Brightspace.
File in Brightspace [20210624_ UnderRep_Insync_Council_24June21].

Highlights and examples from the Insync survey.

- The Insync survey took place from January 28 – February 17, 2019. LibQual was used in previous years.
- 6,684 respondents (at least double from a previous similar survey).

- 27 core questions (ratings 1-7): 5 multiple choice questions, a comment box and demographic questions.
- The respondents were asked to rate the statement according to its importance to them and rate our performance when it came to that item. Insync takes the average importance score and subtracts the average performance score to get the gap score (which is a satisfaction score).
- According to Insync, gap scores above 1.0 are actionable and scores above 2.0 are in the serious category.
- When asked, Insync allowed us to add a demographic question to capture under-represented students but would not do any related data analysis (we do additional data analysis anyway).

The “well-represented” groups are more satisfied with many of our services compared to students with a disability, Indigenous students, First Gen students, LGBTQ2SIA+, who are struggling with such things as mobile devices, laptop facilities, photocopying/scanning/printing and library resources through Brightspace, remote access, website. To see more detailed information, please refer to the Quick Reports which will be sent to members via the Library Council listserv.

8. Matters of Report:

a. Highlights from the Senate Report – Jackie Phinney

The Senate Report is available on Brightspace [June 2021] 20210624_LC_RPT_SEN.

Thank you Jackie for your dedication to the position as Library Senator.

b. SLT reports to Library Council:

Files available in Brightspace [20210624]

Ann Barrett	Anne Matthewman	Donna Bourne-Tyson
Elaine MacInnis	Janice Slauenwhite	Janet Hathaway
Marc Comeau	Marlo MacKay	Michelle Paon
Sandra Dwyer	Sarah Stevenson	

c. Round Table reports:

Jackie Phinney

- Enjoying the nice weather and outdoor activities.
- Busy with conferences eg. Canadian Health Libraries Association, WILU (presenting).
- Taught chair yoga.
- Have a paper undergoing peer review with the journal of Canadian Health Libraries Association.
- Submitted a paper with Deborah Hemming to the Partnership Journal as well as a lighting talk proposal to the Libraries Archives Museum Nova Scotia.
- Joined the Canadian Health Library Association Standards Standing Committee.
- Enjoying being an intern supervisor.
- Busy with student research consults.
- Receiving invitations for the resident orientation sessions in New Brunswick and medical undergraduate sessions that happen during the summer.

Julie Marcoux

- Did some excel workshops for a Research Group at Dalhousie that worked on Covid testing and Covid research.
- Did some Excel workshops for the Research Bootcamp sessions. Please contact Julie if you have any questions about Excel.
- Did a session for the Scholarship @Dal Libraries series on secondary datasets, called secondary data speed dating.

- Made a Google spreadsheet with links to learning modules and tools for working with secondary data.

Linda Clark

- Very happy to be working with SRMG talking about group decisions made on large packages. Dealing with year-end processes and making sure acquisitions are spent out. Purchased fewer print resources and spend more funds on digital products.
- Tried to help out with Document Delivery while working remotely. Thanks to Joe for working onsite.
- Very happy to say we have regular staff coming back onsite.
- Due to staff reassignments, hired an NSCC intern in a temp position.
- Document Delivery staff attended the AGM for the Council of Atlantic Universities Resource Sharing group as well as the OCLC Resource Sharing conference virtual sessions.
- Have learned more about Access Services and staff scheduling than ever have before. Happy to help in the search and hiring of an evening supervisor at the Law Library.

Robin Parker

- Was on Sabbatical July – December 2019 and focused on completing PhD courses and passed comprehensive exams. Presented and defended the proposal in August 2020.
- Submitted an REB ethics for an Ethnographic Qualitative Study of the Social Material Aspects of a Librarians Teaching Knowledge Synthesis Methods and was approved in June 2021. Started recruiting for the study to do some focus groups and observations of the instructions of Canadian Health Librarians do around evidence synthesis.
- Involved in other research projects such as an investigator for a SSHRC knowledge synthesis grant, working on a scoping review.
- Applied and received funding for a research grant with the Canadian Health Libraries Association to do a survey on the ways librarians teach knowledge synthesis methods.
- Presented at the Canadian Health Libraries Association conference.
- Attending various conferences eg. Dalhousie Conference on University Teaching and Learning, WILU.
- Took off first 3 months of 2021 to focus on various research projects.
- Working with Anna MacLeod on coordinating a series of articles around knowledge synthesis methodologies to be published in the Journal of Graduate Medical Education.
- Usual work continues with teaching and research consults.
- Helped organize a Covidence webinar. Please see Robin if you want the link to this webinar.
- Continuing to serve on Senate Disciplinary Committee hearings.
- Invited to join the editorial board for the journal for the Medical Library Association and attend regular meetings.
- Trying to find a way to offer sessions on the differences and processes for scoping and systematic reviews in addition to the Research Bootcamp sessions. Will be coordinating with the Teaching and Learning group to offer a session around knowledge synthesis and evidence synthesis for library staff.

10. Other Business

- Library Council Chair

The term for Library Council Chair and Secretary are ending for 2020-21 session. Sarah has decided not to reoffer as Chair, but Leah is willing to stay on as Secretary. Carol will continue as Recording Secretary. Please send your nominations to Sarah by July 12. If more than one nomination, then an election will be held using Opinio.

- Records Management training sessions will be held during the summer. The session topics will be: email best practices, an overview of DalCLASS, digitizing records and Shared Drive clean ups tricks. If interested, you can register through LibCal. Links for registering for the sessions will be sent on the Library Council listserv.

- Pharmacy Librarian

This position will become the Research Data Management Librarian with pharmacy and other health science liaison duties. A job posting will be revised and posted possibly sometime in July.

11. Adjournment

Next Meeting: Thursday, September 23rd, 1000-1200 hrs on Microsoft Teams

W.K. Kellogg Health Sciences Library | Scholarly Communications
Highlights for Library Council, June 2021

Kellogg Health Sciences Library:

- **Staffing News:** Melissa Helwig will be taking on the role of Associate Dean Research & Scholarly Communications and Head of the Kellogg Library, and will be starting in her new role on July 1st, 2021.
- **PLOS Medicine:** Dalhousie Libraries have become a Community Action Publishing (CAP) institutional partner with PLOS through the CRKN negotiated agreement. This [three year agreement for PLOS Medicine](#) does not include other PLOS titles like PLOS One. APC benefits include:
 - Corresponding author: publication fees are automatically 100% covered.
 - If the corresponding author is not a member, but at least one of the manuscript's co-authors is a member, a 25% discount is available towards the non-member fee
- **Health Sciences Library Advisory Committee:** Our spring meeting focused on plans for future library opening and services as we look to the fall and more students begin to return to campus. Collections and apcs were also on the agenda. Some committee members are regular Web of Science users and are not familiar with Scopus. They wondered if there would be some training sessions for faculty.
- **WILU, APLA and CHLA:** Congratulations to all the Kellogg librarians who presented at CHLA (Robin Parker, Melissa Rothfus), APLA (Melissa Rothfus) and WILU (Jackie Phinney, Melissa Rothfus, Melissa Helwig) this spring. And a special thanks to Melissa Helwig who was Co-Chair of WILU, and Shelley McKibbon also on the organizing committee for that conference. Also special thanks to Jackie Phinney & Deborah Hemming who put together the welcome instruction video for [WILU 2021](#) and Jackie who agreed to provide 2 chair yoga sessions to participants.
- **Meeting with MSSU about support for NSDHW:** MSSU are offering to assist NSDHW analysts with document delivery service to supplement what they already do with their searching services. This has not been well promoted as Dalhousie is still getting queries directly from DHW. MSSU will reach out to DHW to increase promotions and both MSSU and Kellogg will mention this service on their libguides.

Scholarly Communications:

- **OER Grant Recipients:** [Congratulations to the six 2021 OER grant recipients!](#) These grants were offered in partnership by the Dalhousie Libraries and the Centre for Learning & Teaching through the support of Dalhousie's Strategic Initiative Funding. The grant provides support for Dalhousie educators who are interested in adapting or creating an Open Educational Resource (OER).
- **New OER Grants:** Additional fund have been identified to support more new OER resources and the call for applications is now open. The deadline for applicants is Monday 15 November 2021.
- **New LibGuide page on Green OA:** In response to some queries from faculty Melissa R drafted up a useful new [Libguide page on Green OA](#).
- **Scopus training for Librarians:** For anyone interested but unable to attend (or those in attendance who would like an encore), [here is a recording of the session on Scopus](#). The first few minutes are missing on the recording.

- **Research Commons Initiative:** Interns Grace Bourret and Mckenzie Young have drafted content for the research commons site and these are currently being viewed by the committee members.
- **Elsevier APC discounts:** [CRKN negotiated a significant new agreement with Elsevier](#) and it includes: a *20% discount* on Article Processing Charges (APCs) for both hybrid and gold open access journals. *Cell Press, Lancet*, and some other society-owned journals are excluded.
- **Open Research Committee:** The third meeting is coming up and the group will review policies from other institutions and review a message to ADRs about current Open supports at Dalhousie.
- **UNIWeb Activities:**
 - A meeting will be held with Proximify to discuss issues with the recent systems upgrade.
 - We have been dealing with the residual issues related to the upgrade.
 - FASS have asked for some small changes to their AR.
 - Some departments have expressed interest in meeting to discuss improving Research Theses and Research Clusters in UNIWeb.

Respectfully submitted,
Ann Barrett

Report to Library Council
Anne Matthewman –June 2021

AD Learning and Teaching

ADAC

On June 2nd there was a presentation of Dalhousie's Health and Safety Plan for the Fall which has since been approved by the Department of Labour and Education. Jenny Baechler and Emily Neil reviewed the new Minor in Entrepreneurship and Innovation. There will also be a Certificate in Innovation and Entrepreneurship. Student Affairs reported on plans for the Fall term as well.

The June 16th meeting included information about CLT teaching and learning grants. Quality Assurance reviews will be pushed ahead another year due to transition through and from Covid closures. These include Senate Review of Faculties and Faculty Review of Programs. The Registrar's Office reported that enrollment is on a par with 2020 and that there are optimistic about fall term registrations. Vivian Howard, Assistant Vice-Provost Academic, will be stepping down from the role in December. Marc Comeau discussed the upcoming review of Brightspace.

Accessibility – Teaching and Learning Committee

The group is meeting every other week now and is reviewing survey data regarding perceptions of accessibility in teaching and learning and will be holding focus groups. We have begun filling in the subplan for our section of the University's response to the accessibility legislation. The final version of the sub-plan is due July 7th.

Team

The Learning and Teaching Team is very sorry to be losing both Melissa Helwig and Deborah Hemmings who are both moving on to new challenges, but we look forward to welcoming back Lindsay McNiff as she returns from her leave.

As of July 5th, Research Bootcamp will be available through Brightspace for all library staff members. Librarians and staff will be automatically enrolled and can visit the Brightspace page to view modules over the summer months. Thanks to Deborah Hemming who managed this very successful event.

The WILU conference is ongoing this week. Team members have been instrumental in organizing, planning, and moderating sessions.

Dunn Law Library

The Canadian Association of Law Libraries virtual annual conference was held recently on the Pheedloop platform. There were a number of excellent sessions and Keynote Speakers. Most notable was the presentation by Val Napoleon on methods of teaching and understanding indigenous law. Hannah Steeves served on the program committee for this conference.

We are now providing curbside pickup Monday to Friday. Beginning July 5th 2-hour bookings will be available from 10 a.m. to 2 p.m. for Law Faculty and Research Assistants. Curbside pickup and virtual reference and research assistance will continue. The Law School is anticipating a gradual return to the building in August with everyone back on site by the end of the month.

Dean Cameron will be returning to her role starting July 1st. We are looking forward to seeing her again and are grateful to Richard Devlin who served as Acting Dean. In that role he was very supportive of the Law Library.

I recently attending a virtual meeting of the Ebsco Advisory Board (I am on the law library subgroup).

Library Council Update – Dean of Libraries Selected June 2021 Highlights

Overview

This month was full of meetings, conferences, AGMs, and special sessions for Dalhousie and NDRIO strategic planning and branding initiatives. Many of the activities I've been supporting are mentioned in other SLT reports, and I offer the following as brief additional highlights.

University Senior Administration Appointments

- I was very happy to see the announcement that Interim Provost (and former Dean of FASS) Frank Harvey has been appointed for a five-year term as Provost and Vice-President Academic. Frank has been a valued colleague to many of us in the Libraries during his time as Dean and Interim Provost and his knowledge of the Libraries will serve us and our users well.
- There is a search out currently for a Vice-Provost Student Affairs and a Vice-Provost Planning & Analytics, and this will be followed in the early fall with a search for the new Dean of FASS and for the new Dean of Libraries. The latter will follow an announcement by the Provost of my intention to retire.
- The selection committee for the new CIO and AVP ITS has met once, and the posting has gone out. We expect to be meeting throughout the summer and fall before the process concludes.

President's Progress Report 2020-21

- During the Board meeting on Tuesday the President presented his progress report for the past year; was delighted to hear the Libraries mentioned for our e-resources and support of online teaching and learning, in the COVID Response – Teaching and Learning section.

Appointment of Associate Dean Research & Scholarly Communications

- I am delighted to let you know that Dalhousie will be appointing Melissa Helwig to the role of Associate Dean Research & Scholarly Communications and Head of the Kellogg Library. Melissa has been with the Dalhousie Libraries since 2012 serving as an Instruction & Research Librarian based in the Kellogg Library. She is also a member of the Libraries' Teaching and Learning team, working with Anne Matthewman and colleagues. Melissa will start in her new role on July 1st. We will be sending out a more formal external announcement with additional details closer to July 1st.
- A huge thank you to our outgoing Associate Dean of Scholarly Communications and Head of the Kellogg Library, Ann Barrett, for her years of excellent work in this role, and in previous roles before that. You will hear more about Ann's numerous contributions and successes at next Monday's end of term online social.
- Thanks as well to the Appointments Committee who worked with me on the selection process: Amanda Sparks, Melissa Rothfus, Lachlan MacLeod, Allison Fulford, Marc Comeau, Sandra Dwyer, and Elaine MacInnis.

WILU 2021

- Congratulations to Melissa Helwig and Heather Sanderson, co-chairs for the steering committee for this year's very successful WILU conference, co-hosted by Dalhousie, Mount Saint Vincent University and Saint Mary's University. Thanks again to Shelley McKibbin for serving on the six-member steering committee, and Anne Matthewman and others in the Dal Libraries for your support. The conference continues until the 25th: <https://wilu-conference.github.io/>

Digital Strategy

- The Board of Governors approved the Digital Strategy this week. There will be a launch by the Provost in July or August, with a brief video and a webpage associated with the University's recently released Strategic Plan Third Century Promise. Thanks to everyone in the Libraries who participated in the various meetings and discussions throughout the Digital Strategy process, and special thanks to Marc Comeau who served on the Steering Committee,

Cassandra Larose who provided project management and writing expertise, and Marlo MacKay who was a key member of the writing team. I have attached the approved draft to this report. It says draft still because the document will likely be improved or transformed to an infographic format by a colleague in CMC before release.

Budget Update

- The Board approved the budget this week, and the Libraries' 2% annual increase to the protected acquisitions line remained in place. There is also a \$500,000 base budget increase to the ATS classroom technologies line, which is also very welcome news. There will be a cut on the rest of the Libraries' budget, and to all unit budgets at Dalhousie. The University's operating budget came in at a slight deficit for the year, after a significant one-time reimbursement from the Province for COVID-related costs and losses in revenue. Enrolment is up slightly again for the coming year, in early results, but the University continues to address the loss of revenue for events, parking, food services, residences and other services.

Honorary Doctorate for Guy Berthiaume, Librarian and Archivist of Canada Emeritus

- Working with Sandra Toze, Vivian Howard and other colleagues in the Faculty of Management and with support from across the country, I was pleased to nominate Dr. Guy Berthiaume for an Honorary doctorate, in September of 2018 to acknowledge his accomplishments while in his role at LAC and his work throughout his career in universities and the GLAM sector. The degree was presented yesterday in a virtual ceremony, after the presentation at the Spring and Fall 2020 convocations had to be cancelled. More here:
<https://www.dal.ca/news/2021/06/23/dal-celebrates-2021-honourary-degree-recipients.html>

AD Library Services & Head, MacRae Library

Report for Library Council

June 2021

Access Services – This month we began our phased reopening plan, beginning with the Province’s Phase 2 - Bookings to our spaces reopened to students, staff and faculty on June 16th. Curbside pickup and laptop loan continued to be available. We do not have any evening or weekend hours at this time. Room 308, across the hall from the Sexton Library, also reopened for booking study space for students. It had been closed to enable AV upgrades to take place in that space.

Phase 3 – Beginning July 5th we will have evening and weekend hours at the CHEB, Killam, and WMLC. (Mon-Thurs 8am -8 pm, Fridays 8am-6 pm and Sat/Sun 10 am – 6 pm). We will also resume appointments for stack browsing and the general public will once again be able to book the research workstations available at the Killam and the MacRae. Access Services staff will be returning to on campus work fulltime at this time. (S. Dwyer)

Assessment - The Killam Question Slips & Touchstone Tours Highlighted Findings and Recommendations report is with Elaine for preview before submission to SLT. Completed a Recommendations Report from the Insync Survey data - also with Elaine for preview. These recommendations will assist with strategic planning as well as organization and succession planning and, of course, for improving our services, resources and spaces. Revisited the Under-represented Student Groups data from Insync, along with Tableau, to prepare a presentation for Council. Also revisiting the outstanding recommendations from all previous assessment reports to assist with planning. Linda is an ex-officio member of the Strategic Planning team and assisting the Organization and Succession Planning Team as a member, and continues monitoring and updating feedback reports as a member of SEET. (L. Bedwell).

Copyright

- Consultation on various copyright issues with students, staff, faculty continues with some copyright clearance e-reserve requests and streaming video requests for summer and spring terms are ongoing.
- The *York v. Access copyright* case was heard by the Supreme Court of Canada on May 21st. The decision from the case is still pending. The outcome of the case will have significant implications for fair dealing in the education sector.
- Submissions received from the government as part of the Public Domain extension sessions are now available to peruse here:
https://www.ic.gc.ca/eic/site/693.nsf/eng/h_00193.html
- A new self-directed course for copyright based on the [CARL copyright modules](#) and [Opening up Copyright modules](#) in Brightspace is completed. This course can be taken by any Dalhousie staff, faculty, and student, and provides an introduction to many common copyright issues. An announcement will be forthcoming this week.
- The copyright module is now available as part for the upcoming [Research Bootcamp sessions](#).
- We have continued to hold monthly online copyright instructional sessions about Copyright and online learning. The next one is scheduled for July 7th. (R. Gillis)

Data & GIS Services – June is all about learning! For data: If you missed any of Julie's Research Bootcamp sessions, the recordings are online (available in Brightspace) until the end of June. For GIS: Version 2.7 of ArcGIS Pro has been successfully tested and will be

available on the next workstation image and software download page. ArcGIS software products can be used to support learning in a wide variety of disciplines. If you want to learn more about the possibilities, consider some online learning activities as a summer activity by visiting <https://learn.arcgis.com> and www.esri.com/training. (G. MacNairn)

Document Delivery – The past month has been busy but perhaps not as busy as has been the norm at the beginning of the summer research season. Our temporary employee, Becca Davison, has proven to be a valuable addition to our staff and her training is going very well. She is on site most days with Joe and is especially helpful with processing mail, doing book retrieval, and scanning articles and chapters.

There are some issues with collecting payment from several of our borrowing partners, so we will examine our processes and meet with Elaine and Janice sometime this summer to discuss any modifications to our billing and accounts receivable protocols.

Staff are also currently working out vacation schedules and return-to-library details. (L. Clark)

Indigenous Services –

- The Office of Research Services has hired an Indigenous Research Facilitator: Carla Digiorgio. This is a new position at Dalhousie. We'll be meeting soon, along with Lachlan and Louise, to discuss how we can work together going forward.
 - The job posting for a Mi'kmaw language instructor is now live: <https://dal.peopleadmin.ca/postings/6228>. The course is expected to be offered this fall.
 - We're working on implementing the new Four Seasons of Reconciliation course and will be looking for testers soon.
 - Elaine and Sam are preparing to present on Indigenous library services in Atlantic Canada at the IATUL conference next month. We are collaborating with Anne Carr-Wiggin and Kaia MacLeod from University of Alberta.
- (S. Adema)

Research Data Management –

- We've drafted our RDM Bridging Plan and it's being reviewed by the broader Team. Dal Libraries was highlighted in a recent University Affairs article on the Tri-Agency RDM Policy: <https://www.universityaffairs.ca/news/news-article/new-tri-agency-policy-aims-to-make-research-data-management-a-priority/>
 - Erin and Louise had a paper on data curation accepted for publication with JeSLIB
 - Erin and Melissa R presented on RDM at APLA
 - We're planning a fall RDM webinar series with CAUL
 - We're working with interns on a number of RDM projects (events calendar, LibGuide refresh, collections)
- (L. Gillis)

MacRae Library

- The top two floors of the MacRae Library re-opened for space bookings on Monday, June 21st. The opening was delayed due to disruptive construction work underway in the building.
- Our NSCC Library Technician student, Ryan Terry, will be working with us on a 3-month temporary position to help with summer staffing and various projects.

- Our Young Canada Works Summer project (archives) was approved and our student started training with Jennifer this week.
- A 9-month temporary position (C5) has been posted as a backfill for Jolene during her secondment. The posting closes on June 23rd.
- There is lots happening related to the MacRae building this summer. Work has begun on the upgrades to the elevator. However, we don't anticipate it being operational until September. The parking lot will be resurfaced over the summer and the doors on the top and middle floors will be replaced, with key card access installed on the SLC entrance. The fire panel is also being upgraded.
- It's been 3 years since the fire on the Agricultural Campus and the Cox Institute Building was officially handed back to the University on June 17th. Check out the recently published news article [Out of the Ashes – Cox Institute 2.0.](#)

Meetings & Events

- Along with Sarah Stevenson, Janet Bangma (MUN), Katharine Barrette (Mount Royal), and Claudette Cloutier (Univ. of Calgary), presented on our library services and reopening plans to the Canadian AUL group.
- I attended the virtual Atlantic Provinces Library Association conference and AGM from June 9 – 11.
- The Goods & Services Accessibility Working Group are now meeting weekly as we finalize our Working Group Sub Plan. I am also on two subgroups addressing two distinct topics - customer service training for accessibility as well as accessible customer service spaces.
- I've been meeting weekly with Samantha, as well as with Anne Carr-Wiggin and Kaia MacLeod to work on our presentation on Indigenous Services in Canadian university libraries for IATUL. The virtual conference will be held the week of July 12th.
- Meetings with the Data Services Team, ORS as well as EngageNS to finalize the agreement and workflows related to the Canadian Index of Wellbeing, Nova Scotia dataset.
- I attended a Leganto Demo and Q & A session put on by Ex Libris.
- Sandy, Janice, Marlo and I met with Alumni Services to discuss the impact of the elimination of the physical Alumni Benefits Card. They are exploring digital card solutions but it will be a while before that is in place. In the meantime, we will continue to issue Community Borrower cards to our alumni. I also participated in a meeting with the Resources Team to talk about alumni access to electronic resources.
- I attended the candidate seminar for the position of Associate Dean Academic for the Faculty of Agriculture.
- I had my final meeting with Emmanuel Yiridoe as he ends his term as Associate Dean Academic. Emmanuel has been fabulous to work with and is very supportive of the Libraries. A new Associate Dean Academic will be announced within the next week.
- I attended the following other meetings and events:
 - CAUL-CBUA Indigenous Knowledge Committee, part 2 of our Strategic Planning discussion, as well as one regular meeting
 - RDM Bi-monthly meeting
 - Copyright Update
 - Academic Leaders
 - Meetings with Marlo and Sandy regarding communications for our reopening plans.
 - Senior Leadership Team
 - MacRae Staff Meeting
 - Library Services Team Meeting
 - Open Research Committee

- Regular one-on-one meetings with my Team members.
- Service Evaluation & Enhancement Team (SEET)
- Regular meeting with the Campus Principal and Dean, Agriculture
- Virtual Dalhousie Convocation event
- Third-Century Promise: Dalhousie University's Strategic Plan 2021-26.
- Ex Libris Leganto Demo: Overview and Q & A

Report to Library Council
Janice Slauenwhite
Manager, Financial & Physical Resources
June 2021

Facilities

- Continue to attend regular project meetings for the Howe Hall tunnel upgrade
- Met with reps from the Occupational Health & Safety Office and Facilities Management to discuss proximity of staff desks to one another in Killam

Finance

- Received word from Student Affairs re successful application for SEP funds
- With Donna met with Mary-Ann Rowston from the Budget Office to discuss the Libraries year-end position
- Attended Faculty & Unit Financial Administrators meeting

Other

- Attended various SLT meetings

University of King's College Library and Archives

Dalhousie Library Council Report

June 2021

Library

The Library has remained closed to the public but provides books to patrons through curbside pickup. Interlibrary loans are processed, too.

The Library will reopen a limited number of study spaces by appointment as Nova Scotia's reopening phases progress. The Library has submitted plans for each phase to the University's Occupational Health and Safety Committee for review and approval.

It is hoped that by Phase 5 / September, the Library can resume nearly full operations when the academic year begins.

University

Encaenia 2021 took place on May 27 with a celebratory video for graduates and a formal video of the reading of names of all graduates of the Class of 2021, and the message from Valedictorian Sarah Sharp.

The University is optimistic about a return to classroom teaching and higher residence occupancy by students in September.

King's School of Journalism alumni, faculty, and students received several awards at the 2021 Atlantic Journalism Awards (AJAs).

Respectfully submitted,

Janet Hathaway

Interim University Librarian & Archivist

- Thomas Zuberbuehler has joined ATS as the new GIS Developer. See the announcement at <https://blogs.dal.ca/libraries/2021/06/welcome-thomas-zuberbuehler/>
- We also have two coop students helping us out this summer. Fallon Boone is helping with the Systems Administration team and Kelvin Bagthariya is helping with development.
- With new arrivals comes a departure. Roger Brush will be retiring. His last day will be June 30th. Roger has been a key contributor to the classroom technologies team and had provided great support for faculty from the LSC office for many years. He will be missed, but we wish him well in his new adventure.
- We've been working through some contract renewals most notably for Ouriginal (formerly Urkund) and TopHat, but there are others as well. Renewing our contracts has been requiring more work than before because it's often introducing the need for a Privacy Impact Assessment or is triggering the need to go back to the RFP process.
- We've extended Respondus Monitor (Virtual Proctoring) for another year as we work through the final stages of the RFP for the permanent solution.
- We are working on the new image for the Learning Commons computers
- We're working with groups across the university to help renew Video Conference rooms so that they are Teams compatible. If anyone is in need, they should reach out to our team as we have a known setup to start from, but each room presents unique considerations.
- We have almost wrapped up the Spring RFP to renew classroom AV and have just awarded another to be completed this summer. That project may prove to be challenging given the global computer chip shortages but we're optimistic.
- There are many challenges in the classrooms that we're trying to address for the fall. Lecture Capture is expected to be a key foundational technology in a way that it hasn't been before. We have many Lecture Capture enabled rooms, but there are more that are not. There are also many logistics issues around things like lapel microphones and the need to have different people using the same one all day long. Similar challenges with loaner laptops from the AV offices for faculty.
- Our team has been working with others from the Libraries and Uniweb after a problematic upgrade.

- Attended multiple COVID planning meetings with SLT/members of SLT.
- Worked on the Dal Libraries annual report (ongoing).
- Worked on personal annual report (ongoing).
- Co-produced an issue of *Connected Classrooms*.
- Attended a meeting of the Health and Wellness committee.
- Worked on multiple staff announcements.
- Met with the other members of the communications subcommittee of the Academic Quality Team (AQT) to discuss upcoming changes to the online teaching website.
- Attended a session hosted by CMC about Dalhousie's new calendar product, LiveWhale (to roll out in tandem with the new dal.ca).
- Coordinated the all-staff gathering on June 21.
- Along with Elaine, Sandy, and Janice, attended a meeting with Advancement about library services for alumni.
- Learned we could move on to the next step and advertise for a Young Canada Works student position. This position will do work to prepare us for revamping our website.
- Attended Third Century Promise presentation.
- Attended regular check-in meeting with Donna Bourne-Tyson.
- Attended DPMG annual conference.
- Attended all-staff end-of-term gathering.
- Joined the Dal Libraries' 4 Seasons of Reconciliation implementation group.
- Met with the implementation group and the program director of 4 Seasons of Reconciliation.
- Tested the 4 Seasons of Reconciliation course (ongoing).
- Participated in a Dalhousie branding conversation led by Heather Dalton of m5 Marketing and Communications.
- Met with faculty member Tom Ue to discuss Dal Reads programming this fall/winter.
- Attended a regular meeting of Dalhousie EDI Committee.
- Attended a regular meeting of the Comms Planning group (organized by CMC, connecting communicators across campus).
- Attended a regular meeting of the Community Engagement Roundtable, chaired by Erica Gagnon.

Report to Library Council

June 24, 2021

Submitted by Michelle Paon, Associate Dean Resources & Head of Sexton Library

Associate Dean Resources

In recent weeks, the Resources team has prepared collections budget models based on the acquisitions funds anticipated from the university and taking into account potential US dollar reconciliation funds.

On behalf of the Scholarly Resources Management Group (SRMG), I prepared the annual report to present to Library Council. SRMG's revised Terms of Reference will be presented to Council on the same day.

Heather MacFadyen facilitated a meeting of the Streaming Video team (Resources + Copyright team members) to review the processes that were used to source and acquire film content since the onset of the pandemic. The team reflected on the aspects of the process that had worked well and the areas in which potential changes may be needed to streamline and improve our approach.

The Resources team met with Associate Dean Services Elaine MacInnis to continue to plan for alumni access to the databases and online library resources whose licenses will permit such use.

The Libraries have recently licensed *4 Seasons of Reconciliation*, a professional development (PD) online course, for use by Dalhousie faculty and staff. Sam Adema and Kirsten Huhn met with the Director at Reconciliation Education to discuss the setup, onboarding, participant registration process, and engagement aspects of the product. In addition to addressing the technical aspects of product setup, the vendor approach is focused on encouraging institutional engagement with the TRC Calls to Action and a commitment to ongoing reconciliation efforts. Elaine MacInnis is forming an implementation working group that will oversee the test phase and launch of the product. Supported by the Dal Libraries, the *4 Seasons of Reconciliation* PD subscription has been funded this year by the Faculty of Engineering.

On May 28th, the Elsevier vendor rep provided [Scopus](#) training to 20 liaison librarians & subject selectors to raise awareness of database features and functionality. Thanks to Melissa Rothfus for arranging the session.

Kirsten Huhn and I attend monthly meetings of the Council of Atlantic University Libraries (CAUL) Collections Committee. On May 25th the committee began to review and update collections-related sections of the CAUL Strategic Plan. The goal is to prepare a revised plan that will serve for one year.

Web Advisory Committee

The Libraries have secured funding under the [Young Canada Works at Building Careers in Heritage \(graduates\)](#) program to employ a Website Renewal Intern for 24 weeks. Under the supervision of the Libraries' communications coordinator Marlo MacKay, the intern will assist with preparations for the refresh of the Dal Libraries website. Candidates must submit applications through the [Young Canada Works Interactive Website](#) (deadline July 2nd).

National Shared Print Network Steering Committee

The Steering Committee is co-chaired by Trish Chatterley (represents the Council of Prairie & Pacific University Libraries) and Caitlin Tillman (represents the Keep@Downsview storage facility). For the coming months, the group will discuss preliminary planning. I participated in meetings on May 27 and June 10, as the representative of the Council of Atlantic University Libraries (CAUL).

Sexton Library

- We're delighted that A/V upgrades have been completed to room B308. As of June 16th, the room has re-opened as the Sexton Library alternate bookable study space.

- The Sexton campus Lindsay Design Commons bookable study spaces re-opened on June 8th with the following hours: Tuesdays, Thursdays and Fridays from 9:00am-4:00pm. Entrance on Morris Street.
- I led the Sexton Library staff meeting on May 28th.
- Responded to a query from Dean of Engineering John Newhook re. identifying a list of library resources related to equity, diversity and inclusion as related to curriculum.
- In early June, the Sexton Library's Interim Manager of Library Services Kellie Hawley began a medical leave. To fill in during Kellie's absence, Gina Coates began a secondment in the role.
- Congratulations to Dal Libraries staff member Cassandra Larose and former graduate intern Molly Coyle, both of whom graduated with the Master of Library & Information Studies degree during Dal's Spring Convocation! The Sexton Library team is very proud of both of you!

Liaison

- Provided Oceanography subject training to Libraries graduate interns Sam Schwanak and Grace Bourret.
- Responded to reference question from Oceanography graduate student.
- Responded to research query from Nova Scotian Institute of Science (NSIS) Council member related to NSIS membership during the 19th century.

During the month, I participated in the following meetings / attended events:

- Senior Leadership Team (2); Heads; Library Council; Libraries Town Hall
- Update meetings: Dean of Libraries; Associate Dean Services
- Update meetings: Sexton Library Services Manager; Resources Management Librarian; Manager of Acquisitions, Metadata & eResources; Resources Licensing Manager
- Meetings to discuss Return to Campus plans: Met with Sarah Jane Dooley and Kirsten Huhn (with S. Stevenson), Allison Fulford (with Anne Matthewman) and Heather MacFadyen.
- Prepared report and participated in Faculty Council - Engineering
- Launch of *Third Century Promise*, Dalhousie's new strategic plan.
- Dalhousie University Spring Convocation online.
- CANAULs (Canadian Associate University Librarians) meeting - Return-to-Campus discussion (June 10).
- National Shared Print Network Steering Committee (May 27, June 10)
- Sage Research Methods database training webinar
- Atlantic Provinces Library Association Conference (June 8-11, 2021). Presentations on: APLA Merit Award and annual general meeting, Government Information in Atlantic Provinces, Lightning Talks, Closing Keynote by speaker Gerald Gloade.
- True North Science Boot Camp (May 26-28, 2021). Presentations on: *OA Publishing for Canadian Government Science Researchers*, *Virtual Reality in Higher Education*.

Vacation: 7 days

Libraries HR Highlights

Staffing

- Thomas Zuberbuehler is the new Library and Geographic Information System Developer; he will be a part of the Academic Technology Services unit and will also work very closely with the Data & GIS team. Thomas has previously worked as a GIS Developer for a consulting company in Halifax and before moving to Canada in 2017, he worked for eight years as a software engineer. Thomas's first day with us is June 21st. Welcome, Thomas!
- The interviews for the Library Assistant position at the Sexton Library took place the week of June 14-18th. Next steps are to determine our top candidate and then check references.
- The search committee, (Jan Pelley, Gail Fraser, Alex Nwankwo and Sandy Dwyer) is in the process of setting up the interviews for the Library Services Weekend Supervisor (C5) position at the Kellogg Library.
- The posting for a temporary Library Services Assistant, to backfill Jolene Reid at the MacRae library, closes on June 23rd. Search Committee members are still being determined.
- We will be filling the position of Manager, Library Services at the Sexton Library on a permanent basis for September 2021. The final touches are being put on the posting and it is anticipated that the posting will go live very soon.

Alma Implementation Steering Committee

The members of the steering committee are now meeting every two weeks as the Alma/Primo Onboarding phase has begun. Lynn Higgins from Ex Libris is leading these biweekly sessions which began on May 26. The May 26th meeting was primarily a meet & greet. Lynn reviewed the implementation timeline with us which is identical to the one that Bill Slauenwhite shared with all staff at our May 10th Townhall.

At our June 9th meeting we were introduced to our basecamp which is basically a system that we are using to receive and submit forms that we need to complete for Ex Libris. We can also ask questions here and get responses from Lynn.

Members of the Steering Committee will be working with the Third Party Integration Team, of which Marc Comeau is a member, to complete our third party form and our authentication form. These are due to be completed and submitted next week.

Library Council Report: 24 June 2021: AD Planning|Head of Killam

AD Planning:

Strategic planning process: The Strategic Planning committee had their initial meeting on June 9th. We engaged in a pair of brainstorming exercises: *What are our values?* and *What do we hope to see in 5 years?*

On June 23rd, we began looking at our past strategic plan to see what items have been completed, what needs to be dropped, what is now embedded in what we do, what do we need to carry forward into the next plan. For the July 5 meeting, members are asked to consider where they see themselves/their work/their unit in the University's Strategic Plan *A third century promise*. We will also be considering how we will solicit feedback from our community so that we all see ourselves and our work reflected in our goals for the next five years.

Strategic Plan Team members: Sarah Stevenson (Chair), Linda Bedwell, James Wilson, Jennifer Lambert, Lachlan MacLeod, Alex Nwankwo, Johnelle Sciocchetti, Erin MacPherson, Sam Adema, Sarah Jane Dooley, Jackie Phinney, Donna Bourne-Tyson (ex-officio), Anne Matthewman (adjunct)

Library Council Ad-hoc committee: This group has also been busy with brainstorming questions on the topic of organizational structure and planning. Earlier this month we came up with a list of questions which Linda Bedwell separated into categories for a series of short surveys that will go out to DFA librarians over the summer. On June 21, we saw the questions presented in the survey software and worked on refining some of the language. The committee members have been testing the initial surveys this week with hopes of releasing the first of the series early in July.

Ad-hoc Committee members: Creighton Barrett, Linda Bedwell, Mark Lewis, Shelley McKibbin, Robin Parker, Karen Smith, Sarah Stevenson.

Elaine MacInnis and I were part of a panel discussion on Return to Campus planning for the Canadian Associate University Librarians group on June 10th. Other members of the panel were Janet Bangma (MUN), Katherine Barrett (Mount Royal University) and Claudette Cloutier (University of Calgary).

Accessibility:

The Accessibility Employment Working Group has received the initial reports of the Accessibility Survey that was distributed in the second half of the winter term. There is a lot of information to absorb, and we have asked Analytics for some improvements to the presentation to make the data easier to absorb. There were very few surprises in the initial results and gave us clear indicators of gaps to be addressed in creating a more accessible employment experience at Dalhousie. There will be more information to come in the fall.

Ebook accessibility project: As part of their internship, Sam Schwanke is working up a criteria to evaluate the accessibility of our various ebook platforms. We're quickly approaching beta-testing of the criteria with more of the interns. Once we have the processes in place (including some spreadsheet efficiencies for data entry) we'll be looking to expand our team of testers for our two dozen or so ebook platforms.

Head of Killam:

I've had Return to Campus discussions with almost all of the Killam Reference and Research Services librarians. These meetings have been joint with the other Associate Deans where appropriate. I have also been involved in budget and process discussions for streaming video service for the coming year.

Selected meetings:

- University Records Committee May 31
- NS LGBT Seniors Archive (Community Advisory Council) June 1

- SLT (June 1: Return to Campus)
- LIPCC & Interns: Ebook accessibility project, Killam intern subject orientation
- Third Century Promise Strategic Plan Launch

So long, farewell:

This is Ann Barrett's last meeting before she moves on to the retirement phase of life. Thank you, Ann, for your collegiality and friendship since I joined the Dal Libraries as an intern in 2001. I have learned a lot from you, especially during our shared time on SLT, and we've had some good laughs along the way. Sincere best wishes for your retirement!

Thank you

This is my last meeting as your Library Council Chair. Although I felt some trepidation going into the role of Library Council Chair, I can say that it has been a very positive experience and in no way did it live up to my initial fears. I am indebted to our recording secretary Carol Richardson for many tasks behind the scenes – scheduling meetings in Outlook, assisting with the maintenance of our Brightspace presence, producing our minutes and making sure that Leah and I didn't forget anything. I am indebted to our Council Secretary Leah Unicomb for remembering to send out the call for agenda items, producing the agendas, her moral support and incredible efficiency. I learned early on that once I said 'yes' to sending out a document, it was going out immediately and changing my mind was not an option! Thank you, Leah, for mitigating my temptation to procrastinate.

And finally, thank you to you: the members of Council. This time last year I didn't think we would spend the entire year online, but we did. We discovered that we could make Library Council work online with a large group, and for some of us it was a much-improved experience than our previous hybrid of in-person and videoconference participation. Attendance was also higher this year. Either this format made attendance easier, or we were desperate to make contact outside our household bubbles. Either way, you showed up: thank you for taking part in your Library Council. Most of all, you engaged in thoughtful, respectful discussion which made my job as Chair much easier.

Respectfully submitted,
Sarah Stevenson

Senate Representative Report to Library Council

June 2021

The most recent meeting of the Dalhousie University Senate took place on June 14th 2021. This report will describe the highlights of this meeting:

Presentation: Steps to make diversity and inclusion a reality

This presentation focused on Imhotep's Legacy Academy, and was presented by Pemberton Cyrus. Pemberton began by giving an overview of the academy, which is an organization that inspires/supports African Nova Scotians to go into STEM fields. It was founded in 2003, and professors mentor university students who then mentor secondary students to enter the STEM fields. The program is delivered to over 1500-1800 secondary students each year, and includes a wide variety of programming that reaches learners from kindergarten to university. The program is showing positive outcomes and a rise in African Nova Scotians entering our programs, though there is still much growth that needs to take place in some programs.

Chair's report:

Chair Kevin Hewitt began by congratulating certain Deans on recent achievements, and continued to thank key staff in closing statements, as this was his last meeting as Chair of Senate.

Provost's update:

Provost Frank Harvey began by sharing that enrollment numbers are looking very positive across undergraduate and graduate programs compared to this time last year. He noted that the numbers of enrollees from other provinces is very promising. He also shared that international enrollment continues to pose challenges and numbers are down, likely due to travel restrictions and the uncertainty of what the fall will hold.

Provost Harvey added an impromptu thank you to Kevin Hewitt for his service as Chair of Senate.

Items for approval:

THAT Senate approve the draft revised sexualized violence policy as presented

These amendments addressed various issues and how the office would deal with these issues. There was much discussion.

Motion CARRIED

THAT Senate approve the draft revised syllabus policy as amended...

There was much discussion surrounding the required territorial acknowledgement wording in the syllabus. This discussion resulted in the motion being amended to reflect that instructors should have the choice to adjust the statement, with assistance from appropriate services on campus.

Motion CARRIED

THAT Senate approve the draft of the Holistic Evaluation of Teaching policy, as presented

Much discussion ensued on the latest draft of the holistic evaluation of teaching policy.

Motion CARRIED

Digital strategy:

Senators were encouraged to consult their package for the latest draft of the Digital Strategy and forward comments on to Donna Bourne-Tyson and Josh Leon prior to June 22nd when the strategy is forwarded to the Board. Plans are in place to return to Senate in September to discuss implementation of the strategy.

Respectfully submitted by Jackie Phinney
June 22, 2021