

**Dalhousie Libraries Preservation Committee
Annual Report to Library Council 2018-2019**

Membership: Creighton Barrett (Chair), Michelle Paon (*ex-officio*), Heather MacFadyen, Jennifer MacIsaac, Shelley McKibbin, Michael Moosberger (*ex-officio*), Karen Smith

The committee had two meetings in 2018-2019 year (October 30, 2018 and June 24, 2019).

Key activities completed

1. **Purchased temperature and humidity data loggers.** The Libraries purchased six HOBO MX1101 data loggers based on recommendation from Preservation Committee. Instructions on how to configure and deploy the loggers are available in the Committee's NAS folder. Loggers were tested in locations in the Killam Library, Kellogg Library, Sexton Library, and MacRae Library. Sample data has been collected from all loggers.

The loggers are ready to be deployed in all five libraries with a regular schedule for collecting data. The 2019-2020 committee plans to finalize the configuration guidelines and begin collecting data on a regular schedule.

2. **Collections space inventory.** The Committee conducted a space inventory of collections storage locations across all five libraries. The inventory will help each Library determine where to deploy data loggers and will also support a planned self-assessment using the "Benchmarks in Collection Care for Museums, Archives, and Libraries" self-assessment tool developed by Collections Trust.

Karen Smith will Chair the Committee in 2019-2020.

Respectfully submitted,



Creighton Barrett

Chair, Preservation Committee