

Libraries Council Meeting

Minutes

March 25, 2021

1000-1154 hrs

Microsoft Teams

Present: Sarah Stevenson (Chair), Leah Unicomb (Secretary), Carol Richardson (Recording Secretary), Allison Fulford, Ann Barrett, Anne Matthewman, Courtney Bayne, Creighton Barrett, David Michels, Deborah Hemming, Donna Bourne-Tyson, Elaine MacInnis, Erin MacPherson, Gail Fraser, Geoff Brown, Gwen MacNairn, Hannah Steeves, Heather MacFadyen, Jackie Phinney, James Boxall, Janet Hathaway, Janice Slauenwhite, Jason Flynn, Joe Wickens, Joyline Makani, Julie Marcoux, Karen Smith, Kellie Hawley, Kirsten Huhn, Lachlan MacLeod, Linda Bedwell, Linda Clark, Louise Gillis, Marc Comeau, Mark Lewis, Marlo MacKay, Melissa Helwig, Melissa Rothfus, Michael Moosberger, Michelle Paon, Roger Gillis, Sai Chua, Samantha Adema, Sandy Dwyer, Sarah Jane Dooley, Shelley McKibbin

Regrets: Amanda Sparks, Jan Pelley, Lindsay McNiff, Robin Parker, Sarah Jane Dooley

Welcome to Kellie Hawley. Kellie is joining Library Council while in the role as Manager of Library Services at the Sexton Library.

1. Territorial Acknowledgement

Dalhousie University is located in Mi'kma'ki, on the ancestral and unceded territory of the Mi'kmaq peoples who've been the guardians of and in relationships with these lands for thousands of years. We are all Treaty people.

2. Adoption of Agenda

The Agenda was adopted as circulated.

3. Approval of the Minutes (from February 25, 2021) File in Brightspace [20210225_LC_MIN_DRAFT_V2]

Motion: to approve the Minutes from the February 25, 2021 meeting as circulated.

K. Huhn / G. MacNairn

Carried

4. Succession Planning

The Dean of Libraries shared two documents: she gave a brief overview of succession planning in the Libraries using a revised PowerPoint presentation from 2018 and then shared a document specifically outlining Senior Leadership vacancies and potential plans for reappointments, for discussion.

Highlights of the Succession Planning process when there is a new vacancy.

- Input for position descriptions can come from a variety of ways eg. during conferences, in meetings, requests for services such as new programs, directly from library staff.
- Opportunities for Planning are ongoing as gaps or requirements are identified eg. resignations, requests for changes in roles, opportunities created by succession planning discussions.
- Decision Points are determined by previous discussions (as above) and where the greatest needs are for the Libraries eg. Digital Archivist, Data Librarian.

Referring to the circulated document "Succession Planning for Dalhousie Libraries Senior Leadership Team". This document outlines when there are forthcoming retirements and the type of new librarian hire needed to fill the created vacancies. Over the next 2 years, several members of the Senior Leadership Team

will be retiring. There will be two different appointment processes: one administrative appointment to appoint a new Associate Dean from the internal ranks, and the other to fill any underlying librarian vacancies created by the appointment of the new AD. These librarian vacancies are usually hired as a Librarian I or II level. We try not to eliminate any positions (including staff appointments) when someone leaves/retires.

Plans for Associate Dean, Archives, Special Collections, and Records Management.

The Associate Dean for Archives was created because the department serves across 5 libraries and the university as a whole. The University Archives serves the whole university but the DFA Collective Agreement did not allow for librarians to be appointed to the Archives, and the appointments continued to go through the Killam Library for archivists. With the upcoming retirement of Michael Moosberger, Sarah Stevenson will be taking on as the role of Associate Dean, Archives, Special Collections, and Records Management to realign Archives, Special Collections and Records Management with the Head of Killam. The Planning portfolio will be going back to the Dean of Libraries, so Sarah can focus on this important portfolio. The current Dean of Libraries will be retiring in July 2022.

Questions and comments:

1. *What section of the DFA Collective Agreement are the number of Associate Deans mentioned.*

The language still may say Head but the Heads are appointed at the Associate Dean level and always have been.

This puts us into some deep thinking about our structure and how to move forward and the ongoing discussion of whether or not we want the Heads functioning in these portfolios as Associate Deans. Personally, I don't think this model is working well partly because it is confusing what portfolios people have because of the many changes over the past few years. If you have more than one Associate Dean to report to, that is challenging. Because we will be having large turnovers, do we want to look at the model of the Heads and Associate Deans? Maybe we need to have a discussion on uncoupling the Heads and Associate Deans. Is there other models we can take a look at in other Faculties that are healthy and may work for our Libraries?

In spite of the fact that our structure may seem complicated, its worth noting that five of the U15 libraries have adopted our matrix structure and we were consulted as they developed their structure. We can't uncouple the Heads and Associate Deans because of the DFA Collective Agreement. If we did, we could then have a potential of 8 Associate Deans and Heads. Having any more than 5 Associate Deans is top heavy would take too many librarians away from the work they are doing. It was noted, the Associate Deans are there to support the work of the librarians and the allocation of the work across the Team(s).

It was originally suggested to have a librarian 4 in the role of Associate Dean but we will be looking at Librarian 3 if a librarian at that level is interested. There is precedent for this in the Faculties, and these types of administrative appointments are now being considered as service in the promotion process.

2. *Has ABC (the Association Board Committee) ruled on whether Heads are the equivalent to Associate Deans?*

Yes, ABC insisted that Heads are equivalent to Associate Deans.

3. *Matrix modeling can work when you have projects with an end date but when someone has service roles, primarily one department and a system wide role, you can be pulled in so many directions and the matrix model can be a challenge rather than a person who has one primary liaison role and just sits on a team with an end date. Personal experience has been to be challenging in a matrix model.*

4. *A lot to take in and so many changes and a lot more than we can address in this meeting. There is distinctions how this affects DPMG staff versus librarians. A separate meeting or a series of meetings should happen to discuss this and have a plan.*

5. *Has there been discussions on Sarah's new role as being temporary since she is slated to retire in 2023.*

There will be a meeting of the Associate Dean, Archives, Special Collections, and Records Management group later in April. Sarah is excited about the new role and being able to work with them on their specific goals and directions, especially since having been able to work with this group for 3 months when Michael was on leave.

Don't see a university archivist in the succession planning. It was noted that there is a real need for a higher-level University Archivist.

Will be discussing this at the Associate Dean, Archives, Special Collections, and Records Management meeting in April.

Any recommendations for changes to the Libraries' organizational structure will need to be considered by the new Dean when they begin in July 2022.

Motion: That a Library Council Committee be created on Planning and Succession planning. This group shall be a regular report to Library Council and is directed to engage in wide-ranging consultations, and its structure to be voted on by Library Council.

R. Gillis / D. Michels

Carried

Discussion on the motion:

- The plan reflects the priorities of the group that are leaving. It doesn't reflect the priorities of the next cohort. We need more detailed planning work behind this and the groups who are directly involved.
- We have a Libraries' strategic plan process coming up when the University Strategic Plan is released. The Libraries and University strategic plans will be aligned.
- External and internal consultation is a pretty critical part of all of this. Hope this motion will include stakeholders external to the Libraries. We need to confirm whether Heads are in scope or out of scope with the DFA.
- Agree with the suggestion that we continue these discussions. The next Senate Review will be happening in the near future.
- Have seen greater collaboration across the libraries as the structure is now and would not want to lose that. We need to think carefully about this as we move forward.
- The motion is a little vague and open ended. Should we specify if there is a group doing these consultations.
- We need issues of equity and diversity included in the structure because these types of issues were not there when the structure was first created. We need an organized group to consult and have the framework to know what we need for the future. Time needs to be taken for this so there is no rush.
- Have a standing item on the Library Council Agenda for the next few meetings.

Suggestion:

Members self-identify if they want to be on this Sub-Committee on Planning and Succession via the Library Council listserv or emailing the Chair directly. The group can have a meeting to start to identify the duties of the ad hoc committee and bring suggestions back to Library Council.

Action: Sarah will send an email to the listserv and ask members to either reply to the listserv or contact her directly.

5. Continuation of Open Access Discussion from February

At the first meeting the group focussed on getting to know each other, discussing their hopes for the Committee as well as their hopes for the university as a whole in terms of open access, and the Draft Terms of Reference were reviewed. There were a lot of ideas and the group wanted to broaden the scope from Open Access to Open Research to address the broader issues. The phrase "Open Research" was agreed upon for inclusivity. The Committee will have a standing status rather than a shorter 6-month term working group. Open Access will be the initial focus of this group and be one of several areas of discussion over the next months.

The Open Research committee will be made part of the standing agenda for Library Council. Council members who are part of the OR committee will take turns giving updates to Library Council.

6. Matters of Report:
- a. Highlights from the Senate Report

The Senate Report is available on Brightspace [March 2021] 20210325_LC_RPT_SEN. Follow up with Jackie Phinney if you have any questions.

- b. SLT reports to Library Council

Ann Barrett	Anne Matthewman	Donna Bourne-Tyson
Elaine MacInnis	Janice Slauenwhite	Janet Hathaway
Marc Comeau	Marlo MacKay	Michael Moosberger
Michelle Paon	Sandra Dwyer	Sarah Stevenson

Guidelines for Virtual Meetings

Sandy drafted a document called “Guidelines for Virtual Meetings”. You can currently find it in Brightspace. Please send any additional comments to Sandy in an email so she can make the changes and bring the revised document back to Library Council. It was suggested to add this document to the Library Staff Team Site.

Dean of Libraries Report

Return to campus discussions:

Discussions regarding longer term hybrid or remote schedules for librarians and a few others are beginning, with the relevant Associate Dean(s).

There are other units on campus who are having these discussions. Within the libraries we are asking the librarians and others in professional roles who are good candidates for a hybrid model to speak with their Associate Deans to give input on how they see things unfolding for them. Human Resources has been contacted for guidance. It could be a bit of an equity issue because this model aligns better with librarians than staff.

The Human Resources Integration Team guidelines will be out soon to the Human Resources Directors across campus. They are looking at operational requirements and service areas. Some units will not be able to work remotely but they strongly encourage units to talk about the needs of their specific workplace and flexibility in their work schedules.

- c. Round Table reports:

Courtney Bayne

- Processing collections remotely and its still ongoing.
- There was a big basement move of the collection which gained more storage for the Archives.
- Continuing with Records Management training sessions and making more sessions for the summer.
- Have an internal Records Management Manual drafted.
- Working with units on Share Drive cleanups and their SharePoint sites with legacy records.
- Working with the SharePoint Team to move paper processes and leverage SharePoint workflows.
- Continue to meet with Privacy IT SharePoint Security and Audit.
- DalClass student history records will be presented and the Human Resource Recruitment section.

Dominic Silvio

- Talking to students and helping with online searches.
- Working on papers with members of the School of Social Work. Two papers have been published and one will be pushed into the next year.
- Invited to be a peer reviewer for the Journal of Human Security.
- Attending meetings.
- Research Assistance has been very busy.
- Frustrated with the collection items you buy and never come in so have to rent.
- Worked with CARL EDI Group and been really busy setting up a series of many talks to take place in the next few months.

- The DFA role as treasurer has been very busy.
- As the co-chair of the Dalhousie Black Faculty and Staff Caucus, gave a talk to Senate and busy on that front meeting with the Dalhousie President, Provost and VP Academic, the VP Finance as well as the campus Equity, Diversity and Inclusion group.

Erin MacPherson

- Presented two sessions with Louise Gillis for the Data Management series. These sessions were well attended.
- Participated in the Evidence Synthesis Institute for non-health librarians. Super helpful and will share what she learned with the health librarians.
- Will share open press books with health folks.

Hannah Steeves

- Organized a workshop series with a colleague from law for “law in a post-pandemic world”. This was a directed research paper project to help students rethink the standard approach to writing an academic paper. Great feedback was received.
- Co-teaching INFO 6320 with David Michels. Thank you to David Michels for being an excellent mentor.
- Applied for an OER grant through the Centre for Learning and Teaching to create an Interactive Canadian Legal Research Guide. Also applied for and received an award for the same project at the Law School and now need to hire a Research Assistant.
- Busy with students now that they have found out Teams and Zoom Reference is available.

Heather MacFadyen

- Intense year working from home with changes in the purchasing of more eBooks than print plus the ramping up of a new streaming video subscription and individual purchase processes.
- The impact of the strengthening Canadian dollar and the outcomes of consortial talks with vendors, with 0% increases has been a big savings for the libraries.
- CRKN has negotiated a 12.5% discount with Elsevier Science subscriptions. It was noted, discounts of that size are usually unheard of.
- New purchases are located in the database page under “new”.
- Actively replacing print with electronic material where possible.
- We are hiring a 12-month contract position for a Resource Licensing Manager.

James Boxall

- Busy time of year because 2nd term involves support for major projects for GIS courses.
- Meetings on Teams with students.
- We have an Online Booking System and it is working well. There are very popular evening slots for students to book.
- Testing the virtual lab and remote lab which provide users from off campus to come in using VPN or not using a VPN, in some cases, to gain access to the software to run their data and use GIS without having it on their computer.
- A lot of Esri Canada software is being retired this year and next. Labs that were in the old software have to be moved over. It also means a lot of webinars.
- Esri Canada App Challenge is just being judged now. The Esri Scholarship is also coming up in the next two weeks.
- Helping with a SSHRC project for online GIS.
- Supporting the Marine Affairs program.
- Online GIS takes more time and Zoom fatigue is intense. Students sometimes drop off because of bandwidth. This is probably the hardest thing we are doing right now.
- Was able to provide maps digitally.
- New landing page for Data and GIS.

Lachlan MacLeod

- Lots of copyright and RDM work these days and hoping there will be more time for project work this summer.

Leah Unicomb

- Managers have been meeting biweekly. Also attending biweekly Service Enhancement and Evaluation Team (SEET) meetings. There has been lots of feedback from the feedback button.
- How to improve our services within the Covid constraints.
- Work is mostly on the ground making sure things are running smoothly with staffing, budgeting and scheduling.
- Attended a session with Joanne Fraser on effective online meetings. This session was very valuable.

Mark Lewis

- Spent a lot of time on one-on-one meetings with students.
- Currently on March break with school-aged family members and still going to meetings.
- Helped with the intake of Sarah Davis into the Law School for IT support.
- This is the 3rd term exams have been done remotely.

Sai Chua

- Working as a team, we continue to provide math&stats software to students irrespective of their physical locations. Software access point could be Software Download with the appropriate hardware and operating system. Else via remote lab (RLab) and/or virtual lab (VLab).

Samantha Adema

- Interviewing Cherie Dimaline for Dal Reads.
- Indigenous RM presentations, and OCAP related.

Sarah Jane Dooley

- American Society for Engineering Education (ASEE) – Engineering Libraries Division (ELD)
I am participating in the ASEE-ELD Bylaws Task Force to review the existing diversity, equity, and inclusion (DEI) language and make any other recommendations to update the ELD bylaws.
- Libraries Internship & Practicum Coordinating Committee (LIPCC)
LIPCC met on March 23 to discuss plans for the summer, including system-wide projects and Intern Enrichment for our MI interns. LIPCC will meet again on April 13 to solidify the Intern Enrichment schedule.
- LiveHelp
Spring Session Service Dates: April 6 to June 18 inclusive
Spring Service Hours: Monday to Friday, 10am to 4pm (closed on Victoria Day)
Scheduling Dal providers is underway. I am always very appreciative to have Carol on my team to do the scheduling. Thank you, Carol!
Whether or not the service will continue throughout the summer months has yet to be determined.
- LiveHelp Practicum Supervision
I am assisting Carly Brake, Chair of Novanet LiveHelp, with the supervision of SIM MI practicum student Kydra Mayhew. I will provide feedback and guidance on the redesign and creation of more enhanced training materials for both the site coordinators and providers. We will also explore alternative platforms to the Novanet LiveHelp PBworks wiki.

7. Other Business

No other business

8. Adjournment

Next Meeting: Thursday, April 22nd, 1000-1200 hrs on Microsoft Teams

W.K. Kellogg Health Sciences Library | Scholarly Communications Highlights for Library Council, March 2021

Kellogg Health Sciences Library:

- **Intern Hire:** Kellogg has hired one new SIM intern this spring, Kendell Fitzgerald. Kendell will first be completing a practicum with Leah Boulos at the Maritime SPOR SUPPORT Unit (MSSU)
- **HSLC Winter Meeting:** The group discussed: updates on the pandemic impact on library services; the recent APC announcement with Sage and the possibility of joining the PLOS Community Action for PLOS Medicine; and access to evidence based resources for NSH&W which has been raised once again as an issue.
- **PLoS Community Actions Publishing CRKN Offer:** The Kellogg is going to participate in the PLoS Community Actions Publishing offer for PLoS Medicine. Based on PLoS data, Dalhousie is in the lowest tier for PLoS Medicine, so for a fairly small amount we can participate. This may be a test to determine if it is the high processing fee (APC 4000.00 USD) discouraging Dal authors from trying to get in these journals, or if it is the strong competition that is holding us back.
- **Evidence Synthesis for non-health liaisons:** There have been a number of conversations going on about evidence synthesis events for non-health liaisons. Erin has registered for the [University of Minnesota Evidence Synthesis Institute](#) which is aimed at library staff supporting evidence syntheses in topics outside of the health sciences. We are considering arranging a liaison event to talk about this at the local level.
- **Association of Faculties of Medicine of Canada (AFMC) Network of Libraries Winter meeting:** The group discussed many issues of concern including the recent Knowledge Synthesis Briefing Document written by the group that was sent to Deans of Medicine across Canada.
- **YCW Peer Review Judge:** I was asked once again this year to act as a Peer Review Judge for YCW and reviewed 15 applications for student grants from Ontario and the prairie provinces.

Scholarly Communications:

- **OA Committee - renamed Open Research Committee:** This campus wide committee met for the first time and had a wide-ranging discussion around the issues and directions Dalhousie should address. The Terms of Reference were discussed, and it was decided that the scope of the committee should be broader than OA, focusing instead on Open Research. OA will be the first topic that the group will focus on.
- **OER Grant Application Review:** The OER Group will be reviewing the Dalhousie grant applications and will announce the successful projects later in the spring. Geoff is also on the grant review panel for the AtlanticOER grants.
- **Google Analytics and Pressbooks:** David Miffen and Geoff now have Google Analytics working on our Pressbooks instance and can now track the use of these resources. *Introduction to Psychology & Neuroscience* is getting a great deal of use as it is currently embedded in a course.
- **DSpace BETA 7 Test Instance:** Jason and Krishna in ATS will be setting up a test instance of DSpace BETA Version 7. This is in anticipation of a future upgrade to DalSpace once Version 7.1 is released later in the year.
- **Survey of Faculty Knowledge and Attitudes of Publishing Practices:** Melissa R. set up a meeting with librarians from University of Northern Colorado who are recruiting institutions to participate in a research study on the knowledge and attitudes of faculty regarding journal publication and predatory publishing. The survey is under consideration and Dalhousie may participate along with a number of other US and Canadian institutions.

- **Rankings Strategy Working Group:** Melissa R has been asked to be on the Rankings Strategy Group for the university. At present, the working group meets monthly, and includes Jennifer Morawiecki, and Alice Aiken, reps from Analytics, Communications, the Office of Sustainability, and a faculty representative.
- **PID Webinars from ORCID-CA:** Recording of the first two sessions in the series [The Who, What, and Where of Persistent Identifiers: A six-part webinar series devoted to all things PID](#) are now available. Starting the first week of March, and running every two weeks until mid-May, this series will provide a comprehensive look at persistent identifiers (PIDs) in Canada.
- **Scopus Certification Course:** This free six-week online training program covers six modules: Topical Search, Author Identity, Metrics, Scopus APIs, Institutional Insights and User Outreach. Register directly using [this form](#).
 - March 15 - April 26, 2021
 - May 10 - June 21, 2021
 - Oct 4 - Nov 15, 2021
- **Research Commons Initiative:** Activities will continue and we will be getting assistance over the summer from our Interns.
- **UNIWeb Activities:**
 - Testing enhancement in the Course Codes section which displays an auto-populate list of Dalhousie Course Codes and Course Tiles – new list provided to Proximify
 - Met with group from Management to discuss testing their AR
 - Plans for the next UNIWeb Administrators meeting are underway.

Respectfully submitted,
Ann Barrett

Report to Library Council
Anne Matthewman –March 2021

AD Learning and Teaching

ADAC

ADAC met on March 10th. I reported on the launch of AtlanticOER and shared the link to the website. I recommended the lecture by Christine Macy on the Killam Library to be held on the 11th. I also noted that appointments were now available for browsing the stacks in the libraries.

There was a presentation on the My.Dal refresh by Donna Forbes. The refresh plans to make My.Dal a connective and collaborative hub that integrates communities, departments, tools and platforms used at Dalhousie. The rollout which leverages Sharepoint will be rolled out in frequent, small portions and will be tweaked as necessary. The new landing page will be the first rollout.

There was also discussion on Fall 2021 planning. There are many different things to consider including the integrity of academic programmes, EDI, and on-time graduation.

ADAC met again on March 24th. There was further discussion of the return to campus in the fall. There are still a lot of unknowns about online vs classroom classes and about the management of students between classes. Suzanne LeMay Sheffield reviewed the survey results from the survey sent to faculty members in December regarding online teaching. There were several different results but of interest to the libraries were the requests for more ebooks and more assistance building reading lists. Additionally, the libraries were mentioned as one of the places faculty went for assistance. ATS and CLT were mentioned most frequently as providers of support and assistance.

OER

The OER Committee will be assessing the applications for the joint CLT/Libraries grant for the development of a an OER project on March 30th. The committee received several applications and committee members are currently reviewing them.

Team

The Learning and Teaching Team met last week. Planning work continues for WILU, the Research Bootcamp and DalOpen. Each of these events will be held virtually. The team reviewed proposed projects for interns. Allie has been busy working with EAP classes and one-on-one consultations with international students. Melissa and Julie are involved in Scholarship series and Julie is also focussed on Excel classes and data literacy. Shelley continues work on scoping and systematic reviews and on updating slides for faculty. Thanks to the whole team for their productive work.

Dunn Law Library

The Law Library team is working hard as well. We have regular staff meetings and last week the Acting Dean joined our meeting to provide updates, listen to our concerns and get an update on our work.

Interviews are currently taking place for the Evening Supervisor position.

We have just received permission for some extended hours during the April exam period. Access is limited to law students. The hours will be posted on the libraries' website. Our summer hours will be 9-4, Monday through Friday. We are currently discussing how the library will operate in the fall. The Law School recently held townhalls with the faculty and with students to discuss the return to campus in the fall. Both faculty and students are concerned about the flow of people in the building between classes and about access to facilities within the building.

Library Council Update – Dean of Libraries Selected March 2021 Highlights

Within Dalhousie

- Thanks to members of Library Council, and all Dal Libraries staff, for your incredible perseverance and energy this term. The extra demands created by the pandemic have been challenging, and everyone has

demonstrated great creativity, patience, and stamina. Your efforts are noticed and appreciated across the University, and I am extremely proud of the entire team. Thank you so very much!

- The University's Digital Strategy consultations continued, with a second round of discussions with Senate sub-committees, as well as CLT, the Bookstore team, and the College of Continuing Education.
- In the message to all Libraries staff a week ago, I indicated that many staff would start returning to campus, and this process is underway, with messages going out via the managers to indicate the new onsite schedules. The number of people returning to campus has been approved by the RTC. Staff who provide library-based services, for instance shelving or retrieving books, doing document delivery, maintaining computers, running check-in or Curbside Delivery, receiving deliveries, etc. are now needed back in the libraries. This is mostly Access Services and Resources staff, some ATS staff, and some in Archives. Many librarians won't be in this category, and we will need to have them stay home for the next while, until we can increase the number of staff in the libraries overall. Discussions regarding longer term hybrid or remote schedules for librarians and a few others are beginning, with the relevant Associate Dean(s).
- The President held an online Senior Leadership Retreat on March 3-4 and the two topics were the University's new Strategic Plan and Dalhousie's African Nova Scotian strategy.
- Vice-Provost Planning Susan Spence officially retired on March 5th, though she continues to work behind the scenes on a few key initiatives. Until the new Provost is appointed, her role is being covered by Leanne French Munn, Claudia Rangel and Chris Moore.
- I will be serving on the search committee for Dal's new CIO, for a term starting January 2022. The current CIO Josh Leon has been asked to extend his term until then.

Consortia, Associations and Boards

- The [NDRIO](#) website has been refreshed, vastly improved. There was a Board meeting and meeting of the members in March. Committees and the Researcher Council continue to meet frequently.
- Due to the retirement of the Dean of Libraries at MUN, I will be staying on as past-chair for the CAUL-CBUA Board for another year, to the end of June, 2022. Lesley Balcom, Dean of Libraries at UNB, will be stepping into the chair role for July 1st, when Su Cleyle retires.
- Lesley will also be joining the CARL Board for a second time, since there is always a rep from the Atlantic region, and with Su retiring this year and me going on admin leave in July 2022, she is the only one from the three CARL libraries in the Atlantic region able to serve a two-year term. Thanks to Lesley for her continuing service.
- I participated in a panel discussion of library leaders on March 23, organized by LAC as the final session in a five-part series on the future of GLAM – the *GLAM Think Tank on Post-COVID Landscape*. Michael Moosberger moderated one of the earlier sessions on building capacity at the local level.
- I am attaching an excellent report prepared by ICOLC, in consultation with library consortia around the world, regarding some troubling trends with OCLC pricing and services. Please see the attached report which is confidential to Library Council until March 26th. There has been a reply from OCLC as well but the consensus thus far is that [the response](#) does not adequately address the points raised by ICOLC.

AD Library Services & Head, MacRae Library

Report for Library Council

March 2021

Access Services and SEET – I am excited to welcome Kellie Hawley as the Manager of Library Services at the Sexton Library for the next six months! The week of March 1 we began to offer stack browsing appointments at the Killam, MacRae, Sexton and Kellogg libraries to Dal students, staff and faculty whose needs are not being met by electronic resources and curbside service. These appointments can be made through the booking system. There have not been a lot of requests so far (under 10 at each of the libraries). Uptake on the Research Workstations has also been quite low. [Extended hours for the exam period](#) have been set for the Killam, MacRae and Law Libraries. We've also fielded a couple of queries from Alumni staff regarding services for alumni. The Advancement office is not producing alumni cards at this time so we are referring alumni to the online registration form for OCBs.

Assessment - It was a busy month with two assessment/UX related conferences and other professional development. In addition to her work with SEET, Linda continues to work with the Killam question slips data and is preparing a report. (L. Bedwell).

Copyright – Responding to copyright inquiries and dealing with permissions and streaming video remains steady. Lachlan has been working on updating the streaming video spreadsheet to reflect the licenses purchased through the Copyright Office. The next campus-wide copyright presentation will be held April 15th at 11:00 a.m. Lachlan is on the schedule for round tables for this month's meeting so he may share additional updates at that time.

Data Services – Julie is in the middle of doing her Excel workshops for a research group, at their request. She is repeating one of the workshops in the series to accommodate the clinical team, who had to miss our scheduled session to go run a COVID testing clinic! Choi continues to get monthly requests from student researchers in Medicine and CH&E for assistance using postal codes (PCCF/PCCF+). Also, our subscription to access CHASS datasets was renewed. We use this portal from the University of Toronto to download subsets of datasets released by Statistics Canada. Recently added datasets include the Canadian Perspectives Survey Series 5: Technology Use and Cyber Security During the Pandemic Public Use Microdata File (release date: Jan 21, 2021); General Social Survey – Giving, Volunteering and Participating (GSS GVP) – Cycle 33, 2018; and the Canadian Housing Survey (CHS) – 2018 PUMF. (J. Marcoux, G. MacNairn)

Document Delivery – Starting on Thursday, Joe and Marlyn will interview/orient one of three NSCC students who will be working in the Library system temporarily to help backfill several vacancies. That temporary appointment and Clare Cheong's return to 100% FTE will assist the department in maintaining a high level of service during Kellie Hawley's time at the Sexton Library. Given the recent permission from the RTC for us to have 4 staff in the Killam Document Delivery department, we have decided that there will be Joe, our new temp employee, and 2 of our full-time C-5s on site on each day. Our three C-5s will be scheduled in such a way that their in-library and work-from-home days are split equitably.

The Killam Document Delivery workspace was examined by Health and Safety personnel earlier this week to ensure that we can safely accommodate four staff members on site each weekday. There were some minor adjustments of equipment and cubicle set-up suggested by Craig Arthur, Manager, Safety and Operations (Faculty of Engineering), which Joe and Janice Slauenwhite are investigating. It was pointed out that the air exchange system in the office area works very well, which is reassuring. I also advised our staff that many shared workspaces across campus have sanitizing wipes and/or sprays available for between-use cleaning of common touch surfaces (scanners, book trucks, printers etc). Joe will consult with Janice about obtaining these supplies.

In light of some staff shortages and vacation schedules, the all-staff Document Delivery meeting was postponed from its original March 23 date. Joe is conducting a poll to see when most people will be available for a re-scheduled meeting. (L. Clark)

GIS Services – Still a fairly busy term supporting courses – SCIE 4850; PLAN 2006; EARTH 4520 and 5600 – end of term ‘push’ (i.e. student panic for end of term projects) is starting now. The online service booking system has worked well, and we’ve noted very popular evening time slots. We’ve begun conversations with faculty to look at server requirements for teaching and research as this was noticed as an opportunity due to being online all the time. Testing of new VLab continues. One version of Esri software is being retired this year which necessitates moving labs (rewriting) to the more up-to-date version which will be a student summer project. The Esri App Challenge involved three teams (9 students) from Dal; there is still no word about a national winner so fingers are crossed. We are just launching this year’s Esri Canada Scholarship competition and expect student submissions over the next few weeks. (J. Boxall & J. Strang)

Indigenous Services – The CAUL-CBUA Indigenous Knowledge Committee held a special meeting focused on the Committee’s action plan and goal setting for the next strategic planning cycle. At the regular meeting held on March 19th the group also decided to hold a special meeting focus on updating the current action plan. Both Samantha and I serve on that committee. Samantha continues to participate in discussions around the new Indigenous Studies major. Sam, along with Lachlan and Louise, have almost completed the Fundamentals of OCAP course offered by First Nations Information Governance Centre. “OCAP” stands for “Ownership, Control, Access, Possession”. The three of them get together after each session to debrief and discuss what they’ve learned and how to apply it to the context of their work, creating a really rich learning experience.

LiveHelp – The Spring Session dates and hours for LiveHelp have been set.
Dates: April 6 to June 18 inclusive
Hours: Monday to Friday, 10am to 4pm (closed on Victoria Day)

The scheduling of Dal providers is underway. I am always very appreciative to have Carol on my team to do the scheduling. Thank you, Carol! Whether or not the service will continue throughout the summer months has yet to be determined. (SJ Dooley)

Research Data Management –The Tri-Agency released their [Research Data Management Policy](#) March 15th, outlining responsibilities of institutions and researchers. Dal is ahead of the game with [good support](#) and an [institutional strategy](#) already in place. Starting in the next few weeks, we will be reviewing the strategy, updating content, and preparing and delivering communication and training material. Scholarship@Dal’s Winter Series finishes today, March 25th, with *Publishers, Funders, and Data Storage*. All sessions have been recorded and will be made available to registered participants. The [DMP Assistant 2.0](#) launched March 3rd, and offers researchers useful new features including an expanded range of templates. We continue to be busy with research consultations, and are taking advantage of training opportunities. In the past month, we’ve participated in NDSF, RDAP, various webinars, and OCAP training through the First Nations Information Governance Centre. (L. Gillis)

MacRae Library

- Along with the Killam Library, the MacRae Library’s hours will be expanded to allow for students to write online exams in the Library. Students will be permitted early access to the building if they are writing an exam. There are no evening exams in Truro this term.
- Erin and Jennifer are undertaking a project to review the books housed in the Insect Museum that is located in the Cox Institute. The book records are currently contained in the Novanet Catalogue but will be removed when the migration to Alma takes place. The review will determine if some of the titles need to move to the MacRae’s collection before removing from the catalogue.
- Art Stevens, Manager of Indigenous Students for the Faculty of Agriculture, is leaving Dalhousie at the end of March to take a new position as Director of Education Services with Millbrook First Nation. Art has been a great colleague and friend to the Dal Libraries, having been a member of the Selection Committee for the Indigenous Services Librarian. He has also assisted us with planning for indigenous-themed workshops and celebrations in the MacRae Library and is the artist of the indigenous mural in the Student Learning Commons. We wish him well in this exciting new opportunity.

Other Meetings & Events

- EngageNS – we have been working with Nancy Hayter and other staff of the Office of Research Services on a data sharing agreement with EngageNS for [the Nova Scotia Quality of Life Survey](#) data. The Dal Libraries will facilitate access to the dataset for Dalhousie researchers. Further information to follow.
- I will be hiring an MI student for a summer internship to work on projects supporting Library Services.
- Marc and I represented Dalhousie at the the **CNi Executive Roundtable** focused on *Post-Pandemic Strategic Planning Challenges and Approaches*. This was a 3-hour session held on Friday, March 19th.
 - o We were one of 3 Canadian institutions represented in this particular group. University of Manitoba and McMaster University were also represented. There were three roundtable groups in total, held over three days.
 - o It was extremely interesting to see the vast difference in reopening plans between the Canadian institutions, as well as the institutions in the US, where vaccination is currently more widespread than in Canada.
 - o In addition to the universities represented, there were representatives from funding agencies such as the Andrew W. Mellon Foundation and the Getty Foundation.
 - o Discussion included topics such as working from home, rethinking spaces, dealing with budget impacts of COVID, OER, instructional technologies and faculty response to them, ongoing investment for instructional and research resilience, and inter-institutional collaborations.
- I attended the following other meetings and events:
 - o Agricultural Campus Space Issues & Priority Group
 - o Open Research Committee
 - o CAUL-CBUA Indigenous Knowledge Committee
 - o Accessibility Goods & Services Working Group
 - o Research Commons Group
 - o Academic Leaders (Faculty of Ag)
 - o A “Brutalist” Beauty: The Killam Library on its 50th Anniversary.
 - o Speak Truth to Power: First of the Firsts, Black Women Leaders in Public Service.

Facilities

- Submitted a request to the RTC asking that Killam 2600 be added to our pool of study rooms to be made available to students. This request was approved and will be making available six pods of 4 tables for group study.
- With Leah and Elaine will be meeting with reps from Facilities Management this afternoon (Feb. 24th) for a contractor site visit related to the refurbishment of the MacRae Library elevator.
- With Kelly Casey and Dianne Landry have been working with the Project Manager from Facilities on the move of archival material from B233 to B269 in the Killam basement.
- With Sarah and Karen met with a representative from Spacesaver to discuss shelving options for music scores.

Finance

- Working on year-end wrap up.

Other

- Attended an Academic HR Forum meeting
- With Sandy worked on a plan for submission to the Return to Campus Committee (RTC) to bring some staff back to campus on a full-time, or near full-time, basis.
- Attended Killam 50th anniversary event

University of King's College Library and Archives
Dalhousie Library Council Report
March 2021

Library

The Library continues to provide study spaces in the Reading Room Mondays through Fridays from 10 am-1 pm and 2-5 pm, and from 6-9 pm on Wednesday evening and 1-5 pm on Saturday afternoon.

The stacks remain closed, with books provided to borrowers by curbside pickup.

University

The research cluster Memory Activism: Collaborative Processes of Counter-Memorialization, consisting of faculty and students from the University of King's College and NSCAD University, are facilitating a free online speaker series on the topic of memory activism between March 15 and May 5, 2021.

A partnership between the University of King's College and the Nova Scotia College of Art and Design, Counter Memory Activism, is exploring the current questions and historical context of memory activism, as well as broader themes such as collective memory and the commemoration of heritage and difficult histories. The project is funded by a SSHRC grant for which Dr. Dorota Glowacka and Dr. Sarah Clift of King's and Dr. Carla Taunton and Angela Henderson of NSCAD were co-applicants. A speaker series from March-May is hosting talks by Dion Kaszas, Michael Rothberg, Syrus Marcus Ware, Catherine Anne Martin, Nicholas Galanin, Wambui Kamiru, Sylvia Hamilton, and Veronica Tello. The 2021 graduating students in the King's-Dalhousie MFA in Creative Nonfiction program will read excerpts from their book projects on Zoom on March 29 and 30. Projects include memoir, journalist investigation, historical nonfiction, and humorous essays. The readings are open to the public.

Respectfully submitted,

Janet Hathaway
Interim University Librarian & Archivist

- A year into COVID, some things are starting to get back to normal and as such, I've booked some time with all SLT members to discuss what's going on in greater depth than we've talked about lately in more general meetings.
- We have desktop software (Minitab, Nvivo) that's moving to cloud based architecture which is proving to be a big challenge given how we've deployed this software to date. There is extensive work underway both on the legal/privacy side and on the technical side to adjust to the changing landscape
- Working with ITS on an integration for Brightspace and Banner. This will be a many months-long project, but we're hoping to kick it off in the near future.
- Working with the College of Continuing Education on better automating their courses with linkages from Destiny to Brightspace.
- Virtual Proctoring RFP process continues.
- There have been a number of server updates/upgrades going on in the background. The team is very diligent about keeping disruptions to a minimum.
- We have Google Analytics working on Pressbooks
- Many Teams Live events coordinated and supported
- There's been extensive work on the Classroom Technology RFP and work has begun.
- We're testing equipment to convert our existing Video Conference rooms to be Teams compatible as we know there will be great demand in the fall.
- We're experimenting with different approaches to bringing remote participants into a live classroom. There is no silver-bullet answer as all approaches have pros and cons. We'll be working with the Registrar's Office to coordinate spaces and ensure that we meet the needs that have been expressed by faculty.
- Traffic has slowed to the recording classrooms that we had set up late last summer. Those rooms will return to normal classrooms in the fall.
- We've been picking up more loaner laptops for students and working to turn around the ones that have been returned.
- We've been working on Learning Commons imaging for the fall
- We're extending the lease of our existing computers by a year to simplify logistics due to COVID. They had been scheduled to be renewed this summer.
- There is ongoing testing of our software as new versions arrive and are deployed to the labs and the Software Download site.
- Steady traffic for the Help Desk, Instructional Technologies Virtual Drop-in and for our Video Captioning service
- We will be preparing some items as requests through SIF to help sustain the work that's required to continue delivering the services that faculty and students need as we move into the fall in a hybrid environment.

Online Teaching/Academic Quality Team

The *Add Your Voice, Influence Dal's Academic Future: Dalhousie's Academic Landscape* event happened on March 10. Along with Suzanne Sheffield, I co-hosted a breakout room called *A New Academic Web Portal: Building skills, careers, and community*, based on a web portal that I've been building for this initiative on the online teaching website. We received lots of helpful feedback from faculty members at various points in their career who see the usefulness of the concept and the way the information is being organized/presented.

Dal Reads and Other Events

Programming for Dal Reads 2020/21 has wrapped. In addition to the many classes that were reading the book, we had three events. You can watch them [here](#).

The Dal Read committee is meeting with the author of this year's selection in April to discuss programming. Stay tuned for a title announcement.

The Killam Library 50th anniversary lecture *A "Brutalist" Beauty: the Killam Library on its 50th anniversary*, an online lecture with Professor Christine Macy, happened on March 11. We had over 130 people attend the live event, and the [video of the event](#), which was uploaded the following day, has gotten 145 views thus far. Thank you to my Killam Library 50th anniversary committee co-chair Sarah Stevenson for all her help with planning and to Donna for her assistance and support. Thank you to Jennifer Lambert and others from the Archives for their research skills which supported Christine's lecture and the development of the history of the [Killam digital timeline](#). Thanks also to Krishna Sirivuri for his help with the technical aspects of the digital timeline. Thanks also to Jennifer and Killam intern Alyssa Gallant for their production assistance on the day of the event, to Christine Macy for her excellent presentation, to James Wilson for his invaluable support on Microsoft Teams, to Matt Reeder and the Dal News team for their [story about the lecture](#), and to Christin Roper in CMC for her great design work that we used to promote the event.

Arranged for hazel to speak at all staff meeting

Prepared announcements/updates for various changes in library services such as eating now permitted, group study room in Killam, the closing of the altrantive sexton library space, extended hours for exams, browse the stacks by appointment.

The virtual staff milestone event has been rescheduled to March 30 due to a storm on February 16 that closed public schools.

African Heritage Month

I've been doing daily posts throughout February highlighting books from our collections for African Heritage Month. Thanks to Amanda Sparks for her assistance with this and to Carol Richardson and Kellie Hawley for supplying titles from past book displays that we could feature.

I attended [Dal's virtual AHM event on February 1](#).

Communications

I'm working with Donna and Cassandra Larose on a communications plan for the digital strategy. I also assisted with production for the digital strategy presentation at the recent DPMG meeting.

Regular Committees/Meetings

Met with the Health & Wellness Committee, SLT, and the Web Team. SLT met with Dalhousie internal auditor Jon Nicholls to discuss risk management.

Attended the community engagement roundtable hosted by Erica Gagnon, these happen about once a month

Michael Moosberger

Associate Dean - Archives, Special Collections and Records Management & University Archivist

29 January – 25 March 2021

- Attended regularly scheduled SLT and Heads meetings as well as my monthly meetings with Donna.
- Attended regularly scheduled Information Risk Management Working Group meetings.
- Continued to participate on conference calls for the DPWG, the NHDS and the LAC University Partnership Group. Moderated one of five sessions being organized by LAC for the GLAM Think Tank on the Post-COVID Landscape entitled Building Capacity at the Local Level on February 26, 2021.
- Interviewed with Creighton the selected applicants for the Archives' SIM summer internship. None of the candidates interviewed accepted the position or were suitable so we will be re-posting the position.
- Continued to meet with Creighton Barrett to discuss the progress on the Libraries' digital preservation initiatives.
- Worked with Courtney and the entire staff on the planning and implementation of staff work plans for 2021 as well as the scheduling of staff physically required to come to campus to undertake processing, digitization and reference work.
- Prepared and submitted my review of one of the Royal Society of Canada's COVID-19 Policy Briefing reports entitled "Remembering is a Form of Honouring: Preserving the COVID-19 Archival Record".
- Completed all the required documentation related to the extension of our YCW intern until 30 April.
- Completed five reference letters or checks with various employers seeking to hire students or contract workers who had been previously employed in the University Archives.
- Provided a written update on the status of the Archives Provincial Archival Development Grant project to the Provincial Archivist of Nova Scotia.
- Completed additions and revisions to the Department's 2021 workplan and submitted draft to the Dean of Libraries.

University Archivist

- Continued to meet regularly with Courtney to discuss the many records management related issues including the guidelines for digitizing university records, the Financial Services DalCLASS section and the review of the Records Management Policy.
- Continued to attend meetings and provide ongoing consultations with Jacquie Gahagan and the LGBTQ community on the LGBTQ Seniors Archive as well as to provide input on the management and preservation of the oral histories being created as part of the project.

It appears we have received enough community-based financial donations and identified sufficient internal funding to retain the current contract staff person on a full-time basis well into the summer.

- Continued to provide input to Courtney and Kelly on the cleanup and reorganization of the Archives section of NAS.
- Attended the weekly Archives' Team Meetings.
- Continued to provide input to Sarah, Michelle, Heather and Elaine on the Prosper book donation as it relates to Special Collections.
- Provided input on the planning for the emptying of all the archival materials in Killam B240 and relocating those materials to new space being made available in the Killam Basement and to available storage in the Archives' compact shelving on the 5th floor.
- Picked up the Eastern Front Theatre, Marq De Villers, and Terry Gordon materials from these donors.
- Responded to a number of research questions and enquiries related to the donation of private and university-related material to the Archives. These included:

Research and Other Enquiries

- o Undergraduate History Society's request to create and bury a time capsule on campus.
- o Dr. Michel Guité, President, Vermont Telephone Co., Inc. and former editor of the Dal Gazette regarding an allegedly missing issue of the Dal Gazette during his time as editor.
- o Access request to Board of Governors minutes from 1965-1968 by Christine Macy for her presentation on the Killam Library. Forwarded to University Secretary for decision.
- o Confidential request from Frank Harvey, Provost and Vice-President Academic (Acting).
- o Emily Annand, Dal Legal Aid re: Dalhousie Legal Aid 50th Anniversary Stories: Bryony House.

- Susan Haigh and Katherine McColgan, CARL re: RE: The Student Voice Project and the continuation of the hosting of the collections by CRKN.
- Access to Burke/Magill interview transcript | File UA-26 Box 85, Folder 20 in the restricted IPA Africville material.

Donation Enquiries

- Ted Leighton – Personal papers and research materials from Alexander H., Jane M. and Dorothea C. Leighton who initiated and carried out the influential Stirling County Study (a longitudinal study still in effect today), which studies the distribution of clinical depression and anxiety disorders in a Canadian study population, with comparative studies in several other communities in New York, Alaska, Nigeria, and Vietnam. The study is notable, among other things, for demonstrating that "the prevalence of depression has remained about 5% throughout the years and that this rate is typical of most populations in North America. The material being offered includes personal diaries, correspondence, research proposals, presentations, photographs and recordings related to the Stirling Co. study and other research undertaken by all three of them.
- Electronic records from the Chebucto Orchestra
- Margaret Harrison, the daughter of Alice Willis Harrison and concerns where to donate some of her mother Alice Willis Harrison (1929 - 2006) library papers and books. Alice was head Librarian at AST for 22 years but before that taught at University of Illinois and also at Dalhousie. She was involved with the Dawson Room print shop, bookbinding and the preservation and conservation of library materials. Request forwarded to Rebecca Young at NSCAD Library.

Report to Library Council

March 25, 2021

Submitted by Michelle Paon, Associate Dean Resources & Head of Sexton Library

Head - Sexton Library

- Congratulations to Kellie Hawley, who began a new role as Library Services Manager at Sexton Library on March 8th. As part of the orientation to her new responsibilities, Kellie has been meeting with Sandy Dwyer, Amanda Sparks, Janice Slauenwhite and me. We're delighted to welcome Kellie to the team!
- Due to the installation of new AV equipment in all classrooms on the Sexton Campus, the Sexton Library alternate study space (Room B308) will be closed March 15 to the end of April. Libraries staff will direct students to other bookable Libraries spaces as well as to the Sexton [Design Commons](#). The latter offers 24 study spaces (four rooms and 20 study tables) that are open to any Dal student.
- The Sexton Library has a new library book bin, located outdoors at the main entrance to "B" building (5260 DaCosta Row). Its placement will allow Dalhousie, Novanet, and community borrowers to return their books 24/7 to a convenient drop-off point near the downtown zone. Our thanks to Donna, Janice Slauenwhite, Amanda Sparks and Sexton team members for their various roles in funding, sourcing and installing the new bin.
- Gina Coates, David Ryan & Cassandra Larose have been cataloguing print books that have accumulated in limited number at Sexton Library during the months of COVID and the departure of Jason Lee.
- Gina Coates and David Ryan are members of the Libraries' Health & Wellness Committee, with Gina currently contributing to the publication of the newsletter.
- In April, SIM graduate student Molly Coyle will complete her intern experience with the Dal Libraries. We thank Molly for her contributions to the Libraries since autumn 2019 and extend our best wishes in her future professional endeavours.
- Following a break in April, SIM intern MacKenzie Young will rejoin the Dal Libraries on May 10th.
- Sarah Jane Dooley attended the virtual Conference on Academic Library Management (CALM) and will attend the virtual BLOSSOM symposium (Building Life-long Opportunities for Strength, Self-Care, Outlook, Morale, and Mindfulness). (Sarah Jane is the Sexton campus faculty rep on the Dalhousie Healthy Workplace Collaborative.)
- In late March, Allison Fulford will attend the virtual conference of the Association of Architecture School Librarians.
- I chaired the Sexton Library staff meeting (March 18).

Associate Dean Resources

As we near fiscal year-end, the Resources team continues to work diligently to ensure that invoices are paid before March 31st and that we end the year as near as possible to balanced collections budget figures. The 2020-21 year-end closing out processes will continue into a part of April. Following that, the new processes begin - setting up the various accounts for the 2021-22 fiscal year - another intense period. The following renewals/invoices have arrived recently: Elsevier ScienceDirect, Sage Premier, Cambridge Online Journals, Oxford Online Journals, ARTstor Digital Library, EIU Country Reports & ViewsWire, and CHASS (CANSIM and Census, SDA@CHASS, Trade Analyzer).

[Sage Journals - Waiver of Author Processing Charges \(APCs\)](#)

In the most recent round of licensing negotiations on behalf of Canada's academic libraries, the Canadian Research Knowledge Network (CRKN) achieved a first - a transformative agreement. In this case the publisher, Sage, will publish articles as open access while eliminating the author processing charges (APCs) in many of the more than 900 Sage "Choice" journals. In addition, APCs on the Sage gold open access journals have been reduced by 40%. To receive the APC discount, authors must indicate their Dal affiliation when they submit their article via the Sage online portal. A reminder that a number of scholarly publishers offer [APC discounts](#).

The Libraries now subscribe to [SAGE Research Methods](#) database, an online collection of books and a variety of full-text materials that provide authoritative information and multi-media related to hundreds of research methods. Along with ebooks, journal articles and cases, the database also includes more than 1700 streaming videos related to research methods, including definitions of concepts and methods, research processes, in-practice accounts, interviews, lectures, tutorials, and cases.

The Libraries have purchased an electronic backfile of American Chemical Society (ACS) journals. In addition to providing Dalhousie faculty and students with convenient access to an additional range of online publication years, this acquisition also permits us to weed corresponding print volumes of these ACS journals from three of the Dal library locations, thus freeing up shelf space.

The Resources and Copyright teams will discuss potential ways of making the streaming video process more sustainable, including an evaluation of the past year's progress and challenges, identifying appropriate funds for video purchases, revisiting the order/activation processes put in place, consideration of feasible preservation options for products purchased under perpetual licenses, and planning for the coming year.

Resources and ATS are working together to determine how to provide alumni access to the databases and online library resource products whose licenses will permit such use.

I participated on the hiring committee for the Resource Licensing Manager interviews that took place at the end of February. Many thanks to fellow committee members Sandy Dwyer, Heather MacFadyen, Kirsten Huhn and Joyline Makani for their participation in helping to fill this important position.

Recently there have been some increases in mail and courier visits to the Killam Library. To respond to these deliveries and in anticipation of further increases, Resources will soon resume their full-time responsibility of responding to deliveries at the Killam loading dock door, with a Mon-Fri coverage schedule being prepared.

The Dal Reads Committee continues its deliberations. The Resources team provided input to the group with regard to the ebook licensing options available for its shortlisted book titles.

Heather MacFadyen attended the recent online Electronic Resources & Libraries (ER&L) Conference.

NSIS Librarian - I submitted the monthly report to NSIS Council.

I participated in the following meetings / attended events:

- Senior Leadership Team; Heads (2); Library Council;
- Libraries Town Hall (2) - hosted on March 8th; Libraries All-staff meeting (Mar. 22)
- Update meetings with: AD Library Services; Coordinator of Assessment
- Updates meetings with: Collections Analysis Librarian (Mar. 23), Resources Management Librarian (Mar. 24)
- Resources Management team meeting (Mar. 4th)
- Research Commons initiative
- CAUL Collections Committee (Mar. 23 - first half of meeting)
- Faculty Council - Engineering; Faculty Graduate Studies Faculty Council
- *Reflections of a First Nations Librarian*. Speaker: Dr. Gene Anne Joseph (Dal-SIM Horrocks lecture)
- *The Serial Crisis & the Need to Rethink Scholarly Publication*. Speaker: Dr. Philippe Mongeon (SIM lecture)

Libraries HR Highlights

Staffing

- The interviews for the new Resource Licensing Manager twelve-month term position are complete and the search committee is working its way through the hiring process.
- Interviews for the eight Instruction Support Technicians (SIT1) (twelve-month terms) are complete and the search committee is working its way through the hiring process.
- The posting for the Library and GIS Developer closed on March 15, 2021. Search committee members are Jason Flynn, Sandy Dwyer, Krishna Sirivuri and Gwen MacNairn. Short-listing of the candidates to determine who will be interviewed will begin next week.
- Kellie Hawley was the successful candidate for the six-month temporary assignment as Manager, Library Services Sexton. Kellie began in her new role on March 8, 2021. Congratulations Kellie! We are currently in the process of backfilling Kellie's position in Document Delivery.
- The posting for the vacant C5 position, at the Sexton Library, will go live the week of March 22nd Search committee members are still to be determined.
- The posting for the Manager, Access Services (Killam) closed on March 15, 2021. Search committee members are Sandy Dwyer, Elaine MacInnis, Sarah Stevenson, Jan Pelley and Mick Bottom.
- The Instructional Support Technician & Captioning Coordinator 12-month term position has been provisionally classified at the SIT1 level. The position will likely be posted the week of March 22nd.
- Cassandra Larose will be moving from her current Library Services Assistant position to a 12-month SIT 1 Instructional Support Technician term position effective April 1, 2021. We are in the process of backfilling her Library Services Assistant position.
- Nellie Clyde has been approved for a 3 month leave of absence to work on a project for the NSGEU. Nellie's leave will be from April 12, 2021 – July 12, 2021. We are in the process of backfilling her position.

Alma Implementation Steering Committee - update

The committee met on Wednesday, March 17th.

1. Clean Up Update

Pam was unable to make the meeting to provide an update however the full list of clean up reports is available on the Novanet website on the Alma page.

2. Timeline

- Onboarding – will begin with Lynn Higgins starting May 2021 (mainly the Novanet central office will be involved in this piece)
- Implementation kickoff: September 2021
- Test load: November 1, 2021 (first and only test load but then we will have data to play with)
- Cutover start: May 1, 2022
- Go live: May 20, 2022

Implementation forms will need to be submitted May/June 2021. We will need to complete these forms. Bill provided the committee with a sample implementation work form. We will work on these as a committee completing what we can together and then we will each be responsible to fill out the rest with our institutions. These will need to be completed as fully and correctly as possible. Workbooks will be available during the on-boarding process. Workbooks will be sent out ahead of time, and we will discuss the requirements in future meetings.

3. Change Management Consultant

Bill has been looking for a Change Management Consultant to help us go through this transition. Bill hopes to have someone hired by our next meeting. Ideally, this person will be consulting throughout the next 18 months.

4. Alma Day

The Novanet Executive Committee has agreed to Novanet Day being moved to August. Tentatively, it will be held over 3 afternoons in August the 24th -26th. The dates still need to be approved by the board.

Margaret Vail and Amy Lorencz are looking into digital platforms to host the event (MS Teams, Zoom, etc.)

Ideas agreed upon so far:

- Life of a book – “this is the process a book goes through from cataloguing through lending”
- General Alma Demo

Next meeting April 21, 2021

Library Council Report: 25 March 2021

AD Planning | Head of Killam: Sarah Stevenson

AD Planning

Accessibility:

The new co-chairs for the Dalhousie Accessibility Advisory group, are Jasmine Walsh and Quenta Adams.

The Ontario Council of University Libraries have been hosting “Huddles” on various topic where folks come together to discuss a particular service or challenge. The Huddle begins with one person outlining the problem, and possibly their solution, followed by open discussion. Anyone can register to join a Huddle. Past “Huddle” recordings are limited to OCUL members. I recently attended the Huddle on multi-media which focussed on closed captioning services.

LIPCC:

LIPCC is actively engaged in planning for the summer intern enrichment program. If the provincial vaccination schedule proceeds as currently anticipated by the Nova Scotia Health Authority there may be capacity for in-person events before the end of the summer term.

Head of Killam

Collections:

JJ Stewart (Reference Collection) The weeding of the Reference collection continues. Access Services and Resources have largely completed the deaccessioning of the *Dictionary of Literary Biography* volumes (~340 volumes). This has been an instructive pilot of our proposed deaccessioning process. I expect that in the coming weeks we will start to move to subject specific deaccessioning

Donations

Significant progress has been made on the Prosper donation since last month, with the remainder of decisions likely to be finalized in the coming weeks.

Interns

The Killam has hired two new interns for the coming year – Sam Schwanak and Grace Bourret. Their collective strengths and interests are in accessibility for minority population groups (particularly persons with disabilities, minority sexual orientation), oral and public history, Indigenous studies for settler students and information literacy.

Music Collection Space

Karen Smith, Janice Slauenwhite and I have met with Blair King from Spacesaver solutions about improving the shelving systems for the music score (individual and bound) collection. In particular, individual and conductor scores are not well suited to traditional library shelving. We are in the very early stages of these discussions.

Killam 50th lecture:

This was a highlight of the last month for me. We had 133 people attend the live event - a much higher than normal attendance for library events and we were thrilled that so many people chose to attend. The lecture was interesting and the questions from the audience were very engaged. In fact, we ran out of time for all of the questions. My thanks to James Wilson for preparing the virtual stage crew/production team so well that the event ran smoothly without him present. My thanks to the other members of the production team: Alyssa Gallant, Jennifer Lambert and Marlo MacKay. Many thanks also to our guest lecturer Prof Christine Macy, and to Donna Bourne-Tyson who suggested Christine and handled the introductions and thank yous at the event. If you missed it, the recorded lecture is available here: <https://www.youtube.com/watch?v=2OdP4JFmX7g>

Selected meetings & events

- Killam 50th rehearsals March 2 & 9, event on March 11.
- FASS all Faculty meeting March 9
- Faculty of Science Council March 11
- Meeting for next steps in the LGBT Seniors Archive project

- OCUL Accessibility Community Virtual Huddle Multimedia/Digital Resources March 18
- LibGuide Assets cleanup refresher training for Kellogg Health Sciences March 5
- Interviews for Killam MI Interns (5)

Respectfully submitted,
Sarah Stevenson

Senate Representative Report to Library Council

March 2021

The most recent meetings of the Dalhousie University Senate took place on March 8th and 22nd, 2021. This report will highlight the events of the March 8th meeting, and briefly describe the Senate Think Tank session that took place on March 22nd:

Presentation: Steps to Make Diversity and Inclusion a Reality

Jasmine Walsh presented on the university's accessibility plan development. Jasmine started by defining accessibility, which is to provide a barrier-free environment for people of all abilities. This encompasses not just physical barriers but attitudinal and systematic. The team acknowledged at the beginning of this work that the institution is replete with all of these barriers. Jasmine noted that the context for this work is Dalhousie's commitment to EDI and accessibility (which is a human rights issue). Ended by sharing that Dal wants to develop an accessibility plan by April 2022, and that consultations are ongoing, and Dal is in the process of developing a community survey.

President's Report:

Deep Saini noted how well Dal has done during the pandemic, as we come to the 1-year mark. He noted that we are seeing strong application numbers for 2021-2022 and that Dal continues to excel academically. Deep shared that our researchers are playing important roles in the fight against Covid-19. We are also seeing signals that Canada's economy could rebound following lock downs and restrictions.

Motion for approval:

Deans' Waivers for Ratification (Vivian Howard):

THAT Senate ratify a list of waivers, as presented, resulting from the authority delegated to Deans as a result of the Covid-19 pandemic

Motion Carried

Presentation: Student Assessment

Heather Doyle gave this presentation and started by outlining the recent student assessments that were done over 2020. Heather noted certain concerns that arose: Finances (which will be address through the following action: more scholarships and student employment opportunities), learning quality, sense of belonging (note: this looks different depending on individual student), health and well-being (only 24% felt that Dal was emphasizing those services). Students were asked to indicate how they're feeling now. Data showed anxious, stressed, and challenged as big concerns from students. Heather noted that concerns were different based on the term. Worth noting is that the library and Dal Plex came up as known supports on campus, but students found restrictions around booking to be frustrating.

Presentation: Dal Open

Dianne Tyers gave this presentation and began by sharing that this concept came about due to Covid-19 and recognizing the different types of learners. This option can be useful for those who are upskilling, doing courses post-graduation, or as a way to interest students who may enrol in a degree program later. It is considered to be a new digital portal to access various learning experiences, and any faculty can choose to use it to get their courses out to non-traditional students. Dianne noted that the courses are run by the faculties themselves. They shared that similar models are already available at other universities. The team has spent the last 8 months talking to faculties, stakeholders, etc. to determine what is possible. Multiple models are being considered, one being a dual-enrolment model

where students in grade 12 can take a high school course and university course. This has already been done in partnership with the Faculty of Computer Science.

Presentation: Equitable Admissions Process

Adam Robertson noted that there has been a robust framework underway, but access and admissions continue to emerge as key areas of investment. There have been efforts within institutions to combat injustices and systemic inequities, but it's clear there is still more work to be done. There have been 3 major factors that have been challenges at Dal: No formal or agreed upon affirmative action policy, limited clarity around target groups, and a lack of proper guidelines for the development of procedures. Dal has proposed to undertake a review leading to the development of a framework. If successful, this framework will be a resource for the community. This project is currently in Phase 1 of 3 extending through to June 2021, utilizing a steering committee model with consultants assisting. Adam reassured Senate that they are making use of the 'nothing about them without them' philosophy. Adam concluded by stating that the overarching goal is to design an intentionally-designed framework. The Senate Think Tank session on March 22nd focused on two key areas, with presentations being given followed by breakout rooms where senators could discuss their thoughts on these issues:

Presentation #1: A Framework for Holistic Evaluation

Presenter: Brad Wuetherick, Executive Director, Centre for Learning and Teaching

Breakout session #1:

- 1) How universal or adaptable should the holistic evaluation framework be for the Dalhousie community?
- 2) What format would you like to see for the formal peer review for teaching?
- 3) What concerns or opportunities do you foresee from the implementation of the peer-review for teaching?

Presentation #2: Exploring the SRI Process and SRI Data at Dalhousie

Presenter: Brad Wuetherick, Executive Director, Centre for Learning and Teaching; Erica Seelemann, DSU Vice President Academic and External

Breakout session #2:

- 1) How could we improve the student feedback process on campus?
- 2) How might we better support faculty, academic leaders, and tenure and promotion and committees with the contextual interpretation of SRIs?
- 3) How might the process be adapted to better capture student feedback on inclusivity and accessibility?

Respectfully submitted by Jackie Phinney

March 23rd, 2021