

Library Council Meeting
Minutes
September 26, 2019
Room 2902, Killam Library
10:00am-11:25am

Present: Donna Bourne-Tyson (Chair), Linda Clark (Secretary), Carol Richardson (Recording Secretary), Amanda Sparks, Ann Barrett, Anne Matthewman, Courtney Bayne, Elaine MacInnis, Erin MacPherson, Gail Fraser, Hannah Steeves, Helen Wojcik, Jackie Phinney, Jan Pelley, Janet Hathaway, Julie Marcoux, Karen Smith, Kirsten Huhn, Leah Unicomb, Linda Bedwell, Marc Comeau, Marlo MacKay, Melissa Rothfus, Merran Carr-Wiggin, Michelle Paon, Roger Gillis, Sai Chua, Sarah Stevenson, Sarah Jane Dooley, Shelley McKibbon, Sharon Murray (Guest)

Regrets: Allison Fulford, Creighton Barrett, David Michels, Dominic Silvio, Geoff Brown, Gwen MacNairn, Heather MacFadyen, Janice Slauenwhite, Joe Wickens, Joyline Makani, Lachlan MacLeod, Lindsay McNiff, Mark Lewis, Melissa, Helwig, Michael Moosberger, Mick Bottom, Morning Star Padilla, Robin Parker, Sandy Dwyer

*Dalhousie University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq.
We are all Treaty people.*

1. Adoption of Agenda

The agenda was approved with the addition of LIPCC Terms of Reference under Business Arising.

2. Approval of the Minutes (from June 2019)

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Motion: to accept the minutes from the June 20, 2019 meeting as presented.

C. Bayne / S. McKibbon

Carried

3. Business Arising (from the Minutes)

LIPCC Terms of Reference (deferred from the June Library Council meeting)

Motion: to approve the LIPCC Terms of Reference as amended.

S. Dooley / J. Marcoux

Carried

4. Round Table: *Activities Over the Summer* – all members (30 minutes)

Marlo MacKay

- Produced a number of new promotional materials. We have a new flyer for services to faculty, one for students and one for Uniweb.
- Worked on Annual Report.
- Dal Reads book is the Autobiography of Rita Joe.

Helen Wojcik

- Had two great student assistants over the summer.
- Had a young man with us for 8 weeks in a program through Community Services. He also worked on the Help Desk. He was very appreciative of the opportunity he was given.

Melissa Rothfus

- Completed a series of videos for the School of Nursing.

Jan Pelley

- Was very fortunate to have the temporary weekend supervisor join the Kellogg full time.
- Did a shift project in the compact shelving area to make room for a large donation.

Linda Bedwell

- Dealt with a number of assessment projects eg. Data Analysis, Killam questionnaire, coding with the interns, Sexton Faculty interviews, working with Reading Course student

Geoff Brown

- On the CAUL Open Educational Resources Working Group. Produced a report for the CAUL Executive Board on the specifics of a regional repository for open educational resources.
- Is a representative from Atlantic Canada on the Canadian Government Information Digital Preservation Network and agreed to crawl the New Brunswick Government website.
- Started working on and learning OpenRefine.

Merran Carr-Wiggin

- Working with Ann Barrett and Melissa Rothfus to get Uniweb up and running. There was a draft of an annual report presented to faculty and just waiting to hear back from them. Also made training videos on how to put information into Uniweb.
- Doing office one-on-ones.

Julie Marcoux

- Working on an internal data blog. It is hoped, eventually, it will have a data “questions and answers” for colleagues to use.
- On the Halifax campus, ZomBool is on the Learning Commons computers.
- Got married and expecting a baby!

Amanda Sparks

- Reconfigured the service point, moving the navigator in proximity to the service desk.
- Reconfigured the self-serve printing center.
- Weeding collection to make room for the Oberlander collection.
- Hired 9 new student assistants. A lot of interviewing and training.
- Participated in the hiring process for the stack supervisor for Killam Library.
- Did one faculty interview for the Sexton Library assessment.

Gail Fraser

- In anticipation of Alice Stover retiring, tried to learn a lot then, and during the summer. Thanks to the Killam staff for their patience in this process.
- Has a new granddaughter.

Kirsten Huhn

- Summer very busy with learning lots of new things about the Resources team so everything keeps running smoothly.
- Completed major IP updates with all of the vendors.
- Thanks to Roger for spreading the word about OpenReFine.

Hannah Steeves

- Helped the Law School Research Committee implement bepress Digital Commons and Expert Gallery Suite. This included developing design, policies and workflows. Getting the available journals published through the Law School. The launch is forthcoming.
- Supervised the Law Intern.
- Updated the videos for the research class for first year law students.

Karen Smith

- Busy over the summer appraising a backlog of large music donations.
- Busy with the duties associated with taking over as president of the Bibliographical Society of Canada in early June 2019.

Sai Chua

- Worked on PCCF+. Important for those working in health research such as Perinatal Epidemiology Research Unit and Canadian Centre for Vaccinology at IWK; and Family Medicine.
- Working with Lachlan to put DATABANK collections from the 90s into Dataverse 4.10.

Roger Gillis

- Worked with University Advancement helping to get some of their online eBooks through our Pressbooks install.
- Received two grants, one from SSHRC and the other from Nova Scotia Communities, Culture and Heritage to start the Historic Nova Scotia project.
- Working on more advanced copyright topics for presentations eg. Creative Commons licensing.
- New certificate in Heritage Studies. Did the assessment work, along with the collections work for it.
- Expecting a baby as well!

Leah Unicom

- Had 3 summer student assistants working on various projects eg. inventory of the museum, archival projects.
- Worked on reorganizing the seed library, making it more prominent in the collection.
- Still working on weeding and the government document project.
- Preparing for a large bound journal shift.
- Open for the three-day Orientation weekend and arranged tours of the library and a scavenger hunt.

Erin MacPherson

- Sent out data management survey and received 119 responses.
- Worked on a draft of the institutional regional data management strategy.
- As the Novanet Chair, hired 5 Live Help student assistants.
- Gave first year orientation tours in September and during Open House.

Jackie Phinney

- Medicine librarians, with some student assistance, gave the Medicine LibGuide a complete overhaul.

- Gave 3 presentations in June during the Canadian Health Library Association conference in Ottawa.
- Completed some teaching for medical and pharmacy residents in New Brunswick throughout the summer.
- Welcomed first year medical students in August.
- Trained and ran 10k race and beat personal best by 8 minutes.

Elaine MacInnis

- Working over the summer with the Equity, Diversity and Inclusion Committee.

Courtney Bayne

- Renovations on the 5th floor over the summer.
- Started email best practices training for Records Management.
- Continuously working on DalClass.
- Worked with ITS on the introductory portion for the document about Information Security Classifications. More information to come.
- Working with privacy and ITS, created an Information Risk Management Working Group to look at information management across campuses.
- Had a summer student intern, a grant student from NSCC and a grant hire to work on the Thomas Raddall collection. Hired two students for this term and two grant positions to work on small funds.

Shelley McKibbin

- Involved in systematic reviews and scoping reviews.
- Helped hire and supervise reference interns.
- Two program assessments from the School of Occupational Therapy. Did a minor adjustment of the Masters in Occupational Therapy and they are working on creating a new Distance Masters in Occupational Science.
- The Citation Management Subject Guide was recently published and included a section on moving your stuff out of RefWorks and into a new citation manager.
- Worked on a donation by Dr. Jock Murray.
- Her dog earned two obedience titles.

Linda Clark

- Checking the collection to see if we still have what we are supposed to have.
- Overseeing the public service operations while David Michels was on sabbatical.

Donna Bourne-Tyson

- Was on CARL Study Tour this Spring which went to 14 institutions in New Zealand and 3 in Melbourne, Australia. The focus of the tour was indigenizing the institutions. It was noted, most of the staff can say several sentences in Māori. Will do a presentation on this topic at a future Library Council meeting.
- Finished two-year term as CARL President in May; in September, finished a two-year term as CAUL Chair.
- On the Executive of IATUL.

5. Library Collection Assessment Guidelines and Template – Michelle Paon (15 minutes)
This item was deferred from the June Library Council meeting.

Motion: to approve the revised Library Collection Assessment Guidelines and Template.

M. Paon / K. Huhn

Carried

6. Historic NS Presentation – Roger Gillis, Sharon Murray (30 minutes)

Here are some of the highlights from Roger and Sharon Murray's presentation on the Historic NS project.

- Historic NS project is a website and free mobile app (historicnovascotia.ca). Historical stories from across the province.
- Working with different cultural heritage organizations and partners collaboratively. The goal of the project is to make the province's heritage more accessible and to show-case many museums, archives and heritage societies.
- Using it as a teaching tool and will be presenting the project at the Social Studies Teachers Association conference in October.
- The Historic NS project has an advisory group with members from the cultural heritage community, NS Archives, NS museum, academic historians from Mt. St. Vincent. Working with universities within the province to grow a research network.
- Some of the organizations that contribute are: Beaton Institute, Council of NS Archives, Dalhousie University Libraries, Eastern Shore Archives, Heritage Trust of NS, Royal NS Historical Society.
- There have been three phases with phase 3 focusing on more story development, content and growing partnerships.
- Received funding from the Department of Communities, Culture and Heritage, Culture Innovation Fund plus Social Sciences and Humanities Research Council.
- The website and app are comprised of digital historic stories around the province. Each are pinned to a location on the map. The stories have several core elements including 300-700 words about a person, place or event in Nova Scotia history.
- We want to ensure readers at most levels can engage with the content. Each story includes 3-10 images largely from, archives, museums and heritage organizations around the province which can include video and audio clips.
- Anyone can submit a story for review but actively seeking content from a number of organizations and individuals. We want to repurpose what content they already have on hand to make it broadly accessible to the public.
- Working with a number of historical societies and organizations eg. Eastern Shore Archives. A wonderful partner is the Memory Lane Heritage Village. Gave them an opportunity to pin some of their properties to their original location. Another contributor for Acadian history in the Clare and Argyle regions is the Université Sainte Anne.
- Staff from cultural heritage organizations generated or repurposed content as stories. Local historians submitted content eg. Iris Shea from Chebucto News.
- Working with university students from history departments across the province. Did a pilot phase with MSVU and CBU who used Historic NS as an assignment.
- Benefits to heritage and local historians: the content is accessible online; there is a platform to host their organization and give users a snapshot of what they do and the kinds of histories they tell. It also allows organizations to connect their historical content to others in the province. Once enough content is collected, tours can be provided.
- Important features like a free app are helping increase online presence of these organizations. More and more people are accessing the information on their phones. We provide the platform, they provide the content and knowledge.
- There are stories about quilts, recipe books, postcards, various clubs and churches. Also stories about factories and industries in the province. Happy and sad stories.
- There are historic building tours of Dalhousie University, Women in Nova Scotia (still evolving).
- There is an offline mode but it's limited. It's best to download the text before you go offline.

Future (where we go now)

- Continuously in the process of adding new content.
- Making the site bilingual.
- Increasing the African Nova Scotian and Mi'kmaq stories.
- Working on establishing more university partners.

7. Highlights from the Senate Report – Jackie Phinney (5 minutes)

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Donna added that there was a discussion about possibly closing the University on the day of the Climate Strike (Sept. 27/19) but, ultimately, this suggestion was not endorsed. Donna suggested that any library staff with an interest in this event could participate.

8. Reports to Library Council (10 minutes)

Questions or discussion topics from previously submitted reports:

- | | | |
|----------------------|----------------------|----------------------|
| - Ann Barrett | - Janet Hathaway | - Michael Moosberger |
| - Anne Matthewman | - Janice Slauenwhite | - Michelle Paon |
| - Donna Bourne-Tyson | - Marc Comeau | - Sandra Dwyer |
| - Elaine MacInnis | - Marlo MacKay | - Sarah Stevenson |

Donna Bourne-Tyson

- Strategic Initiatives Funding Proposals: For the September 30th deadline, the Libraries will be submitting four proposals: a) for contract funding for a Daedalus (curriculum mapping software) programmer, b) for additional funding for classroom technologies infrastructure, c) for two permanent classroom technologies positions (Sexton and Truro), and d) for a pilot to purchase a 4000-seat NVivo (qualitative software) license.

If the pilot is approved for NVivo, who would be providing the support?

The support would be strictly product based so it would be different from what is provided in other areas. With TOP HAT, it's been effective. It was noted, there have been many requests to get this product and there are enough users and support on campus.

Will there be a license for this?

It is a 4,000 seat license so we don't expect to exceed this anytime soon.

Michelle Paon

- SRMG recently met to discuss pre-approvals for products that will be up for fall subscription renewal on the System-wide Electronic Access Fund (EAF). Examples include Academic Search Premier, Cambridge Journals, Project Muse, Sage, SciFinder Scholar, Oxford Journals, Nature, and ScienceDirect.

Will a list of databases be shared?

It is currently on a folder on the NAS under System Wide Electronic Access fund (EAF).

9. Announcements

Please take a few minutes and read the article that Roger Gillis sent in an email about Library Councils, <http://journals.sfu.ca/cjhe/index.php/cjhe/article/view/188211>. The Dalhousie Library Council was mentioned in a positive note a few times. This item will be put on a future agenda for discussion.

Congratulations to Lachlan and Caissie on the birth of their daughter.

Sexton Library has updated their address. They now have a street address (5260 DaCosta Row, 3rd Floor, Building B).

10. Any Other Business (as time permits)

Meeting adjourned at 11:25am.

Reminder: Some Council members have scent sensitivities. For this reason, we encourage a "No Scents, Makes Sense" policy within the Libraries. Thank you in advance for keeping this in mind.

**W.K. Kellogg Health Sciences Library | AUL Scholarly Communications
Highlights for Library Council, September 2019**

Kellogg Health Sciences Library:

- **Fall Intern hire:** The Kellogg Library is in the process of hiring an Intern
- **Security issues:** There have been a number of security issues in the last few weeks at CHEB and a meeting has been arranged to discuss solutions with Security.
- **Research Ethics Board:** Melissa Helwig will be starting a three year term on the University Research Ethics Board.

Scholarly Communications:

- **ITS Project Website review:** All project websites registered with ITS have been reviewed and a small number have been identified as potentially requiring archiving. An email has been sent out to the site owners to make them aware of the options and several faculty members have responded already.
- **Digital Editions being reflected in the HPL Catalogue:** Geoff and Marlo have reached out to HPL to have our digital editions show up in their collection and that project is underway. Hopefully this will be expanded to the Provincial Catalogue as well.
<https://halifax.bibliocommons.com/v2/search?lastSearchScope=false&query=Dalhousie+Libraries+Digital+Editions&searchScope=false&searchType=bkw>
- **OER Survey:** Suzanne Sheffield has conducted an OER Survey and the results are currently under review. They will inform the OER Working Group on the status of OER at Dalhousie and help direct future activities.
- **Historic Nova Scotia:** Roger has once again been successful spearheading grant applications in support of the Historic Nova Scotia digital humanities project (SSHRC-CRSH), in partnership with many cultural heritage organizations and other academic historians: <https://historicnovascotia.ca/>
- **OA Week:** Plans are underway for OA Week. This year will highlight 3 Scholarship@Dal Libraries sessions (creative commons; deceptive publishing and OER); an OER workshop with Grant Potter UNBC (organized by CLT) and a faculty interview with Lucie Guibault, an OA champion from the Faculty of Law. Marlo is helping out with the interview and promotions. More on dates, times and places coming soon.
- **UNIWeb:** Merran Carr-Wiggin has been busy over the summer mapping reports, documenting schema changes, meeting with faculties and offering a range of UNIWeb training sessions both in-person and online. She has also been doing a lot of trouble shooting and testing of a range of system issues.

Respectfully submitted,
Ann Barrett

Report to Library Council

Anne Matthewman – September 2019

AUL Learning and Teaching

The team planning the WILU conference is moving ahead. They met recently with the three University Librarians to discuss plans for the conference. The conference theme is “Visions of the Possible” and the website will be launched soon. Sessions will be held in both the McCain and Rowe Buildings.

The OER working group will be meeting this week and will be further assessing the results of the survey sent to faculty members in the spring. At its July meeting the group discussed having a faculty focus group to gain more information on OER at Dalhousie, hosting some educational workshops for faculty, and following up on CAUL activities regarding OER.

Congratulations to team member, Lindsay McNiff, on being the first recipient of the SIM’s part-time teaching award.

ADAC:

The Council will meet for its first fall meeting on the 25th of September.

Dunn Law Library

We had a busy orientation week and once again hosted the “Amazing Law Library Race” as an alternative to a library tour. As well as the first-year students, there are several new graduate students. David and Hannah have been teaching orientation sessions for graduate students and exchange students.

David, Hannah and I are teaching the Research portion of the Legal Research and Writing course this term. We have been busy creating research scenarios and recording new videos. The course is taught in three modules = secondary sources, legislation, and case law.

We had one small leak in the Law Library as a result of Hurricane Dorian. It did not cause any damage to books or computers.

We have hired new student assistants for the service desk. Nancy Li will continue as our reference assistant.

During the summer I attended the American Association of Law Libraries conference in Washington, D.C. Many of the sessions this year were focused on metrics and scholarly communications as well as the library’s role in data management. The Board meeting of LLMC Digital was held just prior to the conference.

University Librarian Update September 2019

Senior Administration: As you know, while we await the arrival of the 12th President of Dalhousie, Dr. Deep Saini, in January 2020, Dr. Teri Balsler, our Provost and VP Academic, has been serving as Interim President. She is also Dalhousie's first female president. Supporting her as Acting Provost & VP Academic is Dr. Chris Moore, our Dean of Science. A new Dean, Dr. Dianne Tyers, has been appointed for the College of Continuing Education beginning in October. Dr. Tyers completed her PhD at the University of Toronto, and is a Fellow of the Business Excellence Institute and a member of the Canadian Federation of Independent Businesses, Women in International Education and the Academy of International Business. We declared a failed search for the Dean of Management and Dr. Vivian Howard is continuing as Interim Dean. Dr. Brenda Merritt has been appointed to a three-year term as Dean of Health; she previously served for a year in this role. Dr. Merritt also holds an appointment as Associate Professor in the School of Occupational Therapy, and cross appointments in Nursing and International Development Studies. Dal also appointed Dr. Theresa Rajack-Talley as Dalhousie's first Vice-Provost of Equity & Inclusion, effective August 1, 2019. Dr. Rajack-Talley comes to Dalhousie from the University of Louisville in Kentucky, where she held the position of Professor of Pan-African Studies and Associate Dean of International, Diversity and Community Engagement in the College of Arts & Sciences.

National Organization for Digital Research Infrastructure (DRIO) – Former LCDRI executive director and current CUCCIO executive director Lori McMullen is leading an interim Implementation Team, tasked with establishing governance for the new DRIO. This team will support the work of the Applicant Board as we undertake the community consultations necessary to define and put in place the governance structures required to establish the inaugural Board. The team includes George Ross, a former deputy director, as Interim Executive Director; Allison Barr, who was part of the writing team during the development of the DRIO proposal; Ghilaine Roquet, former Associate Vice-Rector/Vice President and CIO at the Université de Montréal and McGill; and Jay Black, former CIO and co-chair of the leadership council for DRI. There will be consultations across the country including Halifax on the morning of October 3rd.

Budget Update: The budget process has been quite late this year, and as of September 24, we still do not have the USD reconciliation funds approved yet. The request this year is for \$1.44M, with thanks to Heather MacFadyen, Michelle Paon and the Resources team for the work required to determine this figure. For a period of time in the spring it looked like we would have a significant deficit, but after some adjusting for one-time expenditures that hadn't been reimbursed (Alma upgrade and some AV expenditures) and based on projected salary savings this year due to vacancies, we have almost achieved a balanced budget. I will present more on this and budget planning for 2020-21 at the October meeting of Library Council.

Strategic Initiatives Funding Proposals: For the September 30th deadline, the Libraries will be submitting four proposals: a) for contract funding for a Daedalus (curriculum mapping software) programmer, b) for additional funding for classroom technologies infrastructure, c) for two permanent classroom technologies positions (Sexton and Truro), and d) for a pilot to purchase a 4000-seat NVivo (qualitative software) license.

Compact Shelving in the Archives: The biggest project this summer was the installation of compact shelving in the Archives, located on the top floor of the Killam Library. This \$500,000 project was

completed on time and on budget, thanks to the great planning and oversight by Janice Slauenwhite and Michael Moosberger, and thanks to the hard work of the Archives team who packed the entire collection for offsite storage and then put it all back again.

New Faculty of Management Part-Time Instructors Award Winner: [from the announcement] “This year, the Faculty of Management created a new award to celebrate part-time instructors who exhibit educational leadership, innovation and sustained commitment to excellence in teaching and learning. The inaugural recipient is Lindsay McNiff. She is the Learning & Instruction Librarian at Dalhousie Libraries and has been a part-time instructor in the School of Information Management since 2015, where she teaches courses on information retrieval and information literacy instruction. She programs and delivers an academic support workshop series for MI students, which includes topics such as citation management, conference posters and strategies for group work.” Congratulations Lindsay!

Libraries-related Discussions at Deans’ Council / DRAC / Senate: This month the Classroom Recording Protocol is being revisited at SLTC and then will be sent to Senate for approval, our draft Institutional Research Data Management Strategy will be reviewed at DRAC and then sent to Deans’ Council for further review, and I will be presenting updates on UNIWeb and ORCID at DRAC. Thanks very much to the Instructional Technologies, Learning & Teaching, RDM, and Schol Coms teams for their input into these documents.

AUL Library Services & Head, MacRae Library
Highlights for Library Council
September 2019

Announcements

Congratulations to Lachlan MacLeod and his wife, Cassie, on the birth of their daughter on September 24th!

Library Services

Assessment – Data analyses, report writing and planning for several assessment projects continues: Insync, Indigenous SIFT, Killam & Sexton space assessments. The Sexton space assessment is the top priority, so other reports may be delayed. Linda will be presenting about Insync at next month's Canadian Library Assessment Workshop.

Equity, Diversity & Inclusivity – EDI has been added to my portfolio and I now meet regularly with Dominic and Sandy, in addition to participating in the EDI Committee meetings. We have been working on an EDI statement for the Libraries, as well as an EDI plan. When the draft documents are finalized they will be coming to Library Council for information. Members of the committee have also begun reaching out to various equity-seeking groups to see if there are areas where we need to develop more services.

Indigenous Services – Morning Star and I met with Marlo to review some promotional materials for Indigenous Services, as well as for promoting the Multicultural Centre and the Indigenous Community Room in the MacRae Library. We have been approached by the Dal AC Indigenous Student Collective to mount a Redress Exhibit in the SLC on October 4th. In addition to a couple of red dresses there will be information on the Redress Project available as well as Murdered & Missing Indigenous Women. In addition to Donna and Marlo, I am now on the planning committee for the 2020 Indigenous Knowledge & Access Symposium.

LIPCC – The interns wrapped up their projects with awesome presentations at Summershine held on September 3rd. Many thanks to Sarah Jane and the rest of the LIPCC for creating developing meaningful projects for the interns. Thank you also to Marlo, as well as Nellie and Carol for all the work they put into organizing the event.

RefWorks – Communications started rolling out this summer regarding the upcoming cancellation of our RefWorks subscription. Shelley and the team have been working on the new Citation Management subject guide, which includes important information on the various alternative, including a table comparing the features of each. Shelley is coordinating with Julie to arrange a liaison training workshop on Zotero and Mendeley. Stay tuned for further information.

Other Notes

- Sandy and I met with Marlo to discuss strategies for further promotion of library services, in support of items in the Strategic Bridge Plan.
- In early July, I met with Marlo and Lindsay to respond to a request from the DSU for library input for their academic resource information session for incoming first year students. This tied in to some of the promotional strategies that Marlo, Sandy and I were working on.

- I worked with the members of SLT and the Disaster Management Planning Team to update our Disaster Contingency Plan in preparation for the storm. Thankfully there was no damage to any of our library facilities or collections from this weather event.
- We have signed off on the project to install a people counter solution for the library spaces that don't currently have them. The system will be locally hosted and integrated with other university systems. Work will be completed by the end of March and will finally enable us to have patron counts for WMLC and CHEB, as well as Kellogg and Law that have not had working gate counters for a few years.
- I will be attending the Canadian AUL Days conference in Calgary from October 7 -9 at Mount Royal University.

MacRae Library

Activity in the SLC – The Student Learning Commons continues to be a vibrant addition to the campus, and is used heavily for campus events, including many activities throughout Orientation weekend. Classes will continue to be held in spaces in the Library for the next year as renovations of the fire-damaged Cox Building continue.

Community Day – Another successful Community Day was held on Thursday, July 18th. It was great to see so many of our Dal Libraries colleagues there, including the MLIS interns. We will be celebrating the 50th anniversary of Community Day in 2020 so stay tuned for details.

Grad Student Office Cubicles– The student office cubicles were moved from the mall location to the middle floor of the MacRae over the course of the summer.

Visit from Class of 1959 – This year the MacRae Library hosted the Class of 1959 for part of their reunion and various items were gathered for a small display representing their time at NSAC.

Young Canada Works – With the aid of a Young Canada Works grant we employed a student to work on archival projects at the MacRae this summer. Kalana Rupasinghe, a biology student from Acadia, and resident of Bible Hill, was employed as our YCW student. A great deal of progress was made in entering descriptions and location information for our archival materials in AtoM.

University of King's College

Library Council report

September 24, 2019

LIBRARY

The Library has a full complement of staff again with the hiring of a Library Assistant/Evening Supervisor in August to replace a staff member who accepted a position at another library.

Two new students have joined eight returning students to staff the Circulation desk during the academic year.

Tours of the Library were provided for new students on Move-in Day (Sep. 1) and the first day of classes.

The Library started its academic year hours on Sep. 10 after power was restored to the building after Post-tropical Storm Dorian. The Library is open 80 hours per week during the academic year.

Matriculation ceremonies were held in the Library Reading Room on Aug. 16 and Sept. 11. More than 200 new students wore gowns, took an oath in Latin, and signed the Matricula.

Professors are increasing efforts to get students into the Library:

- Journalism students used the Library as a venue for shooting video stories
- I spoke to a class of senior Journalism students about researching their honours projects. Since my talk, nearly every student in the class has visited my office for one-on-one assistance using databases to find background information on their topics.
- A fourth-year History of Science and Technology class is doing deep research on a collection of artifacts in the Archives and will present a paper at a conference about their project. - Rare book talks are given to classes at the request of professors

ARCHIVES

During the summer, the Archives hired a student Archives Assistant to work on a variety of projects. One project resulted in a three-case exhibit in the McCain Gallery on the lower floor of the Library of the natural history specimens that were used for teaching at King's in the 19th century.

Tours of the Treasure Room (the home of the Archives and Special Collections) were provided for prospective students and their parents, and a group of registrars who were meeting on campus.

UNIVERSITY

The Data Journalism intensive program was held in June for the 11th year. Journalists from across Canada learned skills to do important investigative work.

Secondary students ages 15-17 from across Canada participated in the fourth session of Humanities for Young People, a residential summer program that took place July 6-14. This year's theme was "Thinking through Fear." HYP students from earlier summers have since enrolled in the Foundation Year Program.

The School of Journalism's Master of Fine Arts in Creative Nonfiction two-week summer residency students held classes in the Library Committee Room. Many signed up for CURBA cards.

The University's new Sexualized Violence Prevention and Response Officer started work in early August.

Janet Hathaway

Interim University Librarian & Archivist

University of King's College

ATS Report – September 2019

Marc Comeau, Director ATS

- Jessica Irving has left ATS to pursue another career opportunity in the private sector.
- Brian Lesser has left ATS to pursue a position at the Faculty of Agriculture.
- ATS now has 3 vacancies that posted and live on the Dalhousie Careers site. Those positions are:
 - Manager of Operations (Brian's role)
 - Instructional Technologies (Brian's prior role, filled on an interim basis by Michelle McDonald)
 - Systems Developer (Jessica's role)
- The Classroom Technologies team undertook a very large summer project, renewing the classroom technologies in 23 rooms. We're still working on wrap-up, but all 23 classrooms were available for the start of classes. They were all fully functional from the faculty member's perspective. We've reached out to those teaching in the upgraded classrooms and solicited feedback based on their first impressions. We've received a lot of positive feedback so far along with constructive suggestions for improvements. We are now using that feedback to revise our base design going forward.
- Dalhousie has signed on to OUCL's Dataverse offering. We're at an exploratory stage right now to better understand how this will work.
- We need to migrate off of the backup hardware we're currently using. There were two possibilities. One was to purchase a dedicated backup storage solution, the other was to purchase a new Storage Area Network (SAN) and use our current production SAN as the backup storage. Since we were going to need to replace the SAN in two years, we've chosen the latter option. It's going to take some time (months) to have everything fully operational, but we should be able to do it without any significant service interruption due to our virtualized infrastructure.

Report to Library Council from Marlo MacKay, Communications Coordinator
June 21–September 26, 2019

- Met with Elaine and Lindsay to discuss a new DSU presentation opportunity for the Libraries.
- Met with Zuppa Theatre to assist with their limited engagement return to the Killam Library in August before taking their show to Toronto and the UK.
- Met with the Communications Committee to talk about plans for 2019/20.
- Assisted Novanet with Mount A communications pieces (internal announcement, bookmark, handbill).
- Attended two Senior Leadership Team meetings.
- Assisted with Pride display.
- Attended two EDI committee meetings.
- Worked with Elaine and Shelley on RefWorks messaging.
- Worked with Dal's United Way Steering Committee on communications for 2019/20.
- Met twice with personnel from Dal Libraries, SIM and LAC to plan the annual joint symposium.
- Submitted personal annual report.
- Produced Dal Libraries' annual report (proof stage).
- Coordinated professional headshots for Libraries staff.
- Along with Merran Carr-Wiggin, created new handout about UNIWeb.
- Wrote and submitted Dal Libraries' content to APLA newsletter.
- Created promotional piece for Allie, for her role as international services librarian.
- Created promotional piece for, assisted with, and attended Summer Shine.
- Assisted with Try Your Room promos.
- Promotions and arrangements for Lisa Moore reading. (Sept 5, Central Library).
- Met with Donna and Michelle Paon re: planning for donor event (Oberlander).
- Assisted with promotions for the escape room in the Killam.
- Along with Michelle McDonald and Amanda Sparks, engaged with RAs about the library at the Residence Life Resource Fair.
- Dal Reads 2019/20 preparations (including eBook arrangements).
- Attended the Amazing Race at the Law Library.
- Assisted with promotions for GIS Lunchless Learns.
- Created a new promotional piece about library services for new faculty.
- Created a new promotional piece about library services for students.
- Refreshed the Top Five Tips for Using the Dal Libraries handbill.
- Along with Mick, created new signage for Panopto-enabled classrooms.
- Attended a Comms Planning interactive workshop with other comms colleagues across campus.
- Met with Ann Barrett to discuss OA Week promotions
- Met with United Way steering committee to plan large campus launch event.
- Met with Dal Reads committee to plan programming for 2019/20.
- Met with Kelli WooShue and Dyan Bader of the Provincial Library to identify cross-promotional opportunities for October (*Song of Rita Joe*).
- Met with Michele Graveline to discuss a Dal Reads component to the campus Mawio'mi (Sept 30).

Report to Library Council

September 26, 2019

Submitted by Michelle Paon, AUL Resources & Head of Sexton Library

Associate University Librarian Resources

- The following Resources positions have been posted:
 - Resource Licensing Manager (DPMG) and the eResources and Metadata Specialist (C6).
- After more than 37 years of service to the university, Resources team member Darlene Hazel retired from the Dal Libraries on September 1st. Please join me in extending our best wishes to Darlene!
- The Scholarly Resources Management Group (SRMG) welcomes new member Jackie Phinney. She joins members Linda Clark, Erin MacPherson, Sarah Stevenson, Kirsten Huhn, and current chair Michelle Paon. SRMG meetings now begin with the territory acknowledgment.
- SRMG recently met to discuss pre-approvals for products that will be up for fall subscription renewal on the System-wide Electronic Access Fund (EAF). Examples include Academic Search Premier, Cambridge Journals, Project Muse, Sage, SciFinder Scholar, Oxford Journals, Nature, and ScienceDirect.
- Through a CRKN consortial license, the Dal Libraries has subscribed to the JISC Journal Usage Statistics Portal (JUSP), a tool that will replace the outdated USTAT product that was formerly used.
- Also within the framework of CRKN, the Libraries has become a supporter of SCOSS, the Global Sustainability Coalition for Open Science Services, an organization that funds initiatives such as the SHERPA/RoMEO database of publisher self-archiving policies.
- During the summer, I circulated to liaisons the URL for the revised [Senate Program Proposal website](#) that specifies that faculty should request library collection assessments from the University Librarian.
- During the January – August period, Dal librarians prepared a total of 28 library collection assessments in response to faculty requests: 16 - graduate courses; 7 - undergraduate courses; and 5 - program proposals or modifications to programs.
- Thanks to Joan Chiasson, Gail Fraser, Linda Clark, Leah Unicombe and Amanda Sparks for their assistance in compiling responses from the Dal Libraries and Archives locations in response to the Nova Scotia Historical Newspaper Holdings survey sponsored by LAMNS/NS Archives.
- In mid-October I will attend the Canadian Research Knowledge Network (CRKN) meeting / Open Access Conference in Ottawa. CRKN is the national consortium through which the Dal Libraries purchases licenses to access large system-wide electronic journal packages and databases.
- Joined the Dal Libraries Literary Event Committee (June 19th).
- I participated in several meetings of the Provost's Learning Circle on "Fostering Interdisciplinary Research".
- Novanet Indigenous Subject Headings Working Group: During the summer, Morning Star Padilla and I participated in bi-weekly meetings chaired by Amy Lorencz (SMU), with a goal to decolonize description. We have developed terms of reference and annotated 30+ relevant journal articles in preparation for writing a literature review.

I attended the following meetings or sessions:

- Scholarly Resources Management Group
- Faculty of Graduate Studies Faculty Council
- Faculty of Graduate Studies APCC meeting
- Cdn Collect. Print Preserv. Strategy WG update
- Modifying Acquisition Practices group
- Updates with Collections Analysis Librarian
- Updates re. ATS with Marc Comeau
- Web Advisory Committee
- Preservation Committee

Head - Sexton Library

- Sexton staff meetings now begin with the territory acknowledgment.
- Thanks to Amanda and Sarah Jane for recent changes to the Sexton Library service point area. We have converted the Reference Desk to a Navigator Desk, and relocated print stations to one corner of the library's service area. This change reinforces the triage service, has improved traffic flow, and increases both navigator visibility and the opportunity for library staff to work closely with navigators.
- Intern Liz McElroy has coded interview data from Sexton faculty and comparator libraries. She has also weeded select content to make way for the Oberlander book donation.
- A celebration of the Oberlander landscape architecture donation is tentatively planned for Nov. 21st.
- Sarah Jane Dooley is the new Dal Libraries coordinator for Novanet LiveHelp. Many thanks to outgoing coordinator Erin MacPherson.
- Allison Fulford serves as a Copy Editor with the *Journal of International Students*.
- Belated congratulations to Allie for her article published in the *AASL Column*: Fulford, A. (Oct. 2018). [Serendipitous digitization results in open access to two Canadian architecture journals](#). *AASL (Association of Architecture School Librarians) Column*.
- Amanda Sparks represented the Dal Libraries at the ResLife Resource Fair.
- Sarah Davis prepared book displays to celebrate National Indigenous Peoples Day, Gardens, Famous Buildings of Filmland, Fall term Welcome to Campus, and Science Literacy Week.
- Intern Liz McElroy provided a presentation at the SummerShine intern session.
- Sexton staff greeted new students at the Engineering Orientation on Sept. 3rd.
- Congratulations to Gina Coates and her husband, on the birth of their baby boy in early July. Gina is on Mat Leave for a year.
- On July 3rd, David Ryan returned to the Sexton Library on a 1-year temporary basis to replace Gina.

I attended the following meetings or sessions:

- Senior Leadership Team (3)
- Library Council
- Update with Univ. Librarian (2)
- Academic Leaders Orientation
- Dal Librarians' meeting
- Update with AUL Services (2)
- Update with Library Services Manager
- Sexton team meetings (2)
- Update with Assessment Coordinator (2)
- Faculty Council – Engineering
- Engineering End-of-term BBQ
- Summershine intern presentations

Liaison:

- Taught two OCEA 1001 workshops; provided research consult to OCEA grad student; attended Faculty of Science Welcome to Science Students. Julie Marcoux and I set up a pop-up library and provided library services information to students at the Indigenous Student Centre.
- Volunteered for WILU Conference Volunteer & Delegate Support team; attended meeting Aug 1st.

NSIS Librarian: Participated in members' excursion to Fundy Geological Museum & FORCE tidal power centre.

Report to Library Council

Sandy Dwyer

Director, Libraries HR & Access Services

September 2019

Carl Harvey was the successful candidate for the Help Desk Technician T7 position and he began in this position on July 8, 2019. Carl will be a familiar face to many as he had been working as an intern and in term positions in the Dalhousie Libraries since 2017, spending time at the Sexton and Killam Libraries. Carl has worked both as a Library Services Technician with Access Services and as a Help Desk Technician with the ATS team.

Carlye Stein was the successful candidate for Instructional Support Technician (SIT1) backfill position. Carlye began in this position on October 16, 2019. She is currently enrolled in the Master of Library and Information Studies (MLIS) at Dalhousie and she has a MA in Spanish and BA in English with a minor in Spanish.

Jessica Irving has resigned from her position as a System Developer (SIT2) in ATS. This vacant position is currently posted and will close on October 1, 2019.

Brian Lesser has resigned from his position as the Manager, ATS Operations (ADM6) to take a position on the Truro Campus. This vacant position is currently posted and will close on October 1, 2019.

The position of Instructional Technologies Architect (SIT3) has been posted with a closing date of September 30, 2019. This is Brian's former NSGEU position that is currently being backfilled by Michelle McDonald.

Charles Tourneur was the successful candidate for the Stack Supervisor position (Killam Library) and he began in his new position on August 12, 2019. Charles has worked with the Dalhousie Libraries since 2009 working on both the Help Desk and the Access Services Desk.

Katrina Swift and Paulo de Sousa Lima have been hired to fill the two Archives Assistants temporary five month full-time positions. Paulo will begin on October 7, 2019 and Katrina will begin on October 9, 2019.

After the retirements of Alice Stover and Karen Chandler, at the end of the summer, some managerial duties were redistributed and two positions, one new and one revised, are currently posted. The eResources & Metadata Specialist (C6) and the Resource Licensing Manager (ADM 5). The eResources & Metadata posting closes on September 30th and the search committee members are Gail Fraser, Kirsten Huhn, Amanda Sparks and Sandy Dwyer. The posting for the Resource Licensing Manager closes on October 4th and the search committee members are Kirsten Huhn, Michelle Paon, Joyline Makani and Sandy Dwyer.

The Limited Term Learning & Instruction Librarian and Limited Term Data Librarian ten month positions have both been posted with a closing date of October 15, 2019. Search Committee members are as follows: Limited Term Learning & Instruction Librarian - Gwen MacNairn, Chair, Dominic Silvio, Lindsay McNiff and Limited term Data Librarian Gwen MacNairn, Chair, Karen Smith, Roger Gillis, Julie Marcoux.

On Wednesday September 25, 2019 I will be attending the Ability Starts Here Conference on Diversity and Inclusion led by the Collaborative Partnership Network of Nova Scotia. The conference is being held at the Canadian Museum of Immigration at Pier 21.

Library Council Report: 20 June 2019

AUL Planning | Head of Killam: Sarah Stevenson

AUL Planning

Strategic Planning: I attended the Provost's Retreat on September 17th which was a very positive session. It gave me valuable insight in to the process Dr Balser has been using to create a strategic plan. There will be more information about our next process early in 2020.

Accessibility 2030: I've been looking at the Ontario legislation and regulations, as well as the OCUL response. Their documents have been very helpful and I am now part of their list-serv. This is an enormous undertaking with many facets to consider, including our online requirements.

Head of Killam

Interns: Since the last Library Council meeting our interns Nicole Marcoux and Nicole Slipp have finished up their full-time summer work with us. They have accomplished many things over the summer (updating a reformatting LibGuides, planning for Blind Date with a Book, sorting through a donation of Russian materials, etc) including creating a Killam Escape Room which will run in October. At the time of writing, we are interviewing candidates for our fall entry into the internship program and hope to have a selection made by the Library Council meeting.

Marlo MacKay and I met with Zuppa Theatre about a limited reprise run of "The Archive of Missing Things" which took place in the Legacy Space in early August.

Julie Marcoux, Gwen MacNairn, Kirsten Huhn and I have also been meeting with the coordinators of the Integrated Science Program to convert some of the library exercises to BrightSpace quizzes. I've also had more graduate orientation engagements and research consultations than in past years.

Selected meetings & events:

July 18 – Agriculture Campus Community Day

August 20 – Novanet Self Study response

September 3 – Summer Shine

September 4 – Teaching & Learning Circle

September 10 – FASS Council

September 17 – Provost (Interim President) Retreat re. University Strategic Plan

Respectfully submitted,

Sarah Stevenson

Senate Representative Report to Library Council

September 2019

The most recent meeting of the Dalhousie University Senate was on September 23rd, 2019. The following is a report that summarizes the events of this meeting:

After the agenda was adopted, under previous business it was noted that the electronic vote on approving the sexualized violence policy edits, along with changes to the research centres and institutes policy were approved.

The following motions were put forward for approval:

THAT Senate appoint Dr. Angela Siegel as the Vice Chair of Senate for the term of September 24th 2019 to June 30th, 2020.

MOTION CARRIED

THAT Senate approve the revisions made to the 'Continuing Appointment with Annual Career Development' (CAACD) document, that pertains to faculty within the Faculty of Medicine

Background: Presenters asked for approval of edits allowing these regulations in this document to align with previously approved content changes that Senate and the Board reviewed in 2018 and 2019. Additional wording was added that articulates the need for faculty to have a documented teaching philosophy, and the appropriate parties that faculty report through was revised to reflect more of the structure at Dalhousie Medicine New Brunswick. Discussion ensued.

MOTION CARRIED

Reports:

Chair of Senate (Senator Kevin Hewitt)

- Congratulations to Senator Ingrid Waldron on 'There's Something in the Water' debuting at the Toronto International Film Festival
- Congratulations to former Senator Pemberton Cyrus for receiving the JD Fraser service award
- The Lord Dalhousie report was formally received by the university in September
- Senator Lisa Goldberg is the recipient of a Dal Provost fellowship, working on a project that focuses on inclusiveness

Acting President and Provost (Senator Teri Balsler)

- Dean of Graduate studies has been renewed for another 5 years
- Dr. Vivian Howard has extended her term as Acting Dean of Management until the end of December
- Dean of Continuing Education has extended his term
- The Provost has implemented various teams across campus that focus on different areas, one example being sustainability
- Thanked everyone who has made the beginning of the new year a success

Question period:

Question regarding the culture of respect and the Fall 2019 convocation date conflicting with the Jewish Yom Kippur celebration. Question was answered by Adam Robertson from Student Affairs, who noted that they do review the list of holidays before setting dates, though they neglected to consider preparations needed for Yom Kippur and how that conflicted with convocation. They have since revised their list and will continue to review it with campus stakeholders.

Other business:

Motion to address academic amnesty for students who want to attend the global climate strike on September 27th. As put forward:

THAT all individuals involved in teaching at Dalhousie on September 27, 2019, from 10:30 am to 4:00 pm, allow students who wish to participate in the global Climate Strike to do so without academic penalty due to their absence, subject to the following:

- *Students are to inform their professors at least forty-eight (72) hours in advance (by Wednesday, September 25 at 10:30 am) if they plan on missing an assessment in order to attend the Day of Action.*
- *Make up assessment(s) will be at the discretion of course instructors, subject to appropriate faculty regulations.*
- *For the inclusion of students travelling from and to the Agriculture Campus, no specific time is provided.*

Motion was amended to require 48 hours notice, and was carried.

Respectfully submitted by:

Jackie Phinney

September 24th, 2019