

Minutes

Library Council Meeting

March 21, 2019

Room 2902, Killam Library

10:00am-11:30am

Present: Gwen MacNairn (Chair), Carol Richardson (Recording Secretary), Alice Stover, Ann Barrett, Anne Matthewman, Brian Lesser, Courtney Bayne, Elaine MacInnis, Geoff Brown, Hannah Steeves, Heather MacFadyen, Helen Wojcik, Jackie Phinney, Janet Hathaway, Joyline Makani, Julie Marcoux, Karen Chandler, Kirsten Huhn, Lachlan MacLeod, Linda Bedwell, Linda Clark, Lindsay McNiff, Marlo MacKay, Michael Moosberger, Michelle Paon, Morning Star Padilla, Sai Chua, Sandy Dwyer, Sarah Jane Dooley, Sarah Stevenson, Shelley McKibbon

Regrets: Allison Fulford, Amanda Sparks, Creighton Barrett, David Michels, Dominic Silvio, Donna Bourne-Tyson, Erin MacPherson, Gail Fraser, James Boxall, Jan Pelley, Janice Slauenwhite, Joe Wickens, Karen Smith, Leah Unicomb, Marc Comeau, Margaret Vail, Mark Lewis, Melissa Helwig, Melissa Rothfus, Mick Bottom, Robin Parker, Roger Gillis

Dalhousie University is located in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq. We are all Treaty people.

1. Adoption of Agenda

The Agenda was adopted as presented.

2. Approval of the Minutes (from Feb 21, 2019)

The Minutes from February 21, 2019 were approved as presented with the showing of hands.

3. Business Arising (from the Minutes)

3.1 LC Documents

LC Terms of Reference

The revised document has been uploaded to BrightSpace under LC documents and will be put in DalSpace. The name of the file tells us when it was last revised: LC_ToR_201902_GV13

It was noted that within the document, at the end, it says *Last revised: February 2019*.

LC Membership

The most recent revision of this document has been uploaded to BrightSpace under LC documents. The name of the file tells us when it was last revised: LC_Membership_201903 (March 2019). This version moved four members from the NSGEU & DPMG Staff column to the Senior Leadership Team column as per the revised Library Council Terms of Reference. This makes them non-voting members.

3.2 Senate

Copies of our Terms of Reference and meeting Minutes since September were requested and have been sent. It was noted, only approved copies of our Library Council Minutes were sent. Future approved copies will be submitted on a monthly basis.

4. Reference Training Course in Brightspace – Sarah Jane Dooley
Utilizing the LMS for Staff Training and Development

Part 1 of Sarah Jane's Research Presentation: *Designing a Reference Training Course and Cultivating a Community of Practice: Utilizing the LMS for Staff Training and Development* was presented at the February Library Council meeting.

Part 2 Reference Training Course in Brightspace: *Utilizing the LMS for Staff Training and Development* will focus on how to transfer course materials to an online environment.

- A toolkit was developed for anyone who may be interested in pursuing this in their own training and development programs. This presentation will be modified and a new document created to be placed in Library Council documents in BrightSpace.
- This course was approached without any instructional design knowledge or BrightSpace training.
- The course has to be set up with Academic Technology Services. You have to pursue any training related to using the software and then build the course within BrightSpace.
- Sarah Jane worked with an Educational Developer at the Centre for Learning and Teaching (CLT) to make sure the outline made sense ie. learning outcomes. She then took all that information and put it into the course.
- Next step is to do a soft launch in the summer using the help of an intern. It will be formally launched in the Fall. The course document is meant to be a working document and feedback will be solicited from the trainees.
- Existing tutorials were taken from the libraries website and embedded into the course.
- Course plan
 - The course plan is a modified version of a template that CLT provided.
 - Outlined each module with the date, content (documents read and links such as videos, activities).
 - Action items: watch videos, read documents, review the links and download relevant forms.
 - Assessment is not a formal assessment that a professor would use for their course, it is practice questions and in-person activities. This course is not intended to replace in-person training, but to supplement it.
- Examples of some of the modules and what training is envisioned:
 - Module 1 – Introduction to Dalhousie Libraries, the Strategic Plan and employee paperwork.
 - Module 2 – Introduction to Reference Services. This can be modified to fit your own needs.
 - Module 4 – Module 9 - Incorporates assignments within BrightSpace. You can download the practice questions and then upload when finished. There is potential for a self assessment tool. A section is included for Dalhousie Archives, Research Data Management, Copyright plus other supplemental material for staff.
 - Module 10 – focusses on resources for faculty and staff. It was noted, there is no magic number for the number of modules you can create.
- BrightSpace
 - Created a video to get started.
 - Content browser is on the homepage but you can decide what you want on that page.
 - Events or trainings sessions can be added to a calendar.
 - Direct trainees to a training wiki. The interns will review content before meeting in person with Sarah Jane.
 - If you complete a module you get a checkmark.
 - Each module should include a description and introduction.
 - You decide what the content will be.
 - The Panopto player is built into the course so you are not directed outside of the course.
 - The webpages link out, not embedded into the viewer. You can set it up so it will open in a new window.
 - A role play video would be a good example to add.
 - Anyone can be added to the course as a student. Just be aware, it is still a pilot.
 - This has a lot of potential for other training environments e.g. refresher training for Novanet.

- Potential for discussion threads e.g. trending reference questions.
- Quizzes can be built so they mark themselves.

If you have any questions, please send to Sarah Jane. It was noted, Academic Technology Services was very supportive.

5. Insync Survey Data: At First Blush (early highlights)

- Lots of data was received from the survey. Lachlan MacLeod is working with Linda Bedwell to complete further data analysis.
- Respondents towards the end of the survey were 4,790. The number rose to 6,684 after more data was received. This is a huge increase over past years. It was felt, the biggest reason for the increase may have been the link that was created in BrightSpace.
- The Key Findings Report and the Full Detailed Report have been given to the Senior Leadership Team. Anyone who is interested in seeing the data, let Linda know. More work will be done on the data to make it more understandable. It was noted, there is a little bit of benchmarking in the report.
- Even though we fell below the median scores, we are on par with Carleton University.
- The Comments Report has gone to Elaine MacInnis and Donna Bourne-Tyson. If you want to see that report, don't hesitate to ask.
- Linda displayed the results from the respondent groups:
 - For anything with a gap score of higher than 1, you should take action on and for anything with a gap score of higher than 2 you should take serious action. It was noted, our results did not have many 2's.
 - A minority group question was added. The data from that group was not included in the detailed report. This data will be analysed by Linda and Lachlan.
 - For group space and quiet space, most groups are indicating a gap of higher than 1. Users of the CHEB, WMLC and Sexton are quite high, with a gap closer to 2.
 - For their opening hours, the Law Library is in the serious category.
 - Laptop use (re: power supply) is a concern but requires further analysis to provide useful feedback.
 - Library staff seem to be more critical of our library services than other respondent groups.
 - The data for what we are doing well will be presented at the next Library Council Meeting and then it will be up to management on how we move forward.

6. Highlights from the Senate Report for February 25 and March 11 meetings (see attached report)

7. Reports to Library Council

Previously submitted reports (attached):

- | | | |
|-------------------|----------------------|-------------------|
| - Ann Barrett | - Janet Hathaway | - Michelle Paon |
| - Anne Matthewman | - Janice Slauenwhite | - Sandra Dwyer |
| - Elaine MacInnis | - Marlo MacKay | - Sarah Stevenson |
| | - Marc Comeau | |

Additional item from Anne Matthewman

WILU will take place from May 22-24 in Winnipeg, Manitoba. A special announcement about WILU 2020 will come in June. Please stay tuned.

Additional item from Marlo MacKay

Emergency notification system – Dalhousie Security is working on an emergency plan for the university and each building specifically. They met with the libraries as part of that plan.

8. Roundtable

Our Provost, Dr. Teri Balsler, will visit our April Library Council Meeting. We discussed her listening survey questions from a Dalhousie Libraries' perspective:

- *What you think makes Dal, Dal?*
- *What are our greatest assets?*
- *What should we protect?*
- *What would we like to see changed or be reimaged?*
- *How can I help?*

Comments:

- Dr. Balsler's intent is to use our input to learn and to guide our next steps.
- Dr. Balsler met with the Law Faculty and talked about putting money into research labs. It was mentioned to her at the time, that libraries are the labs for people doing research and need to be funded in the same way as other labs. It was noted, she does have the libraries on her radar.
- Support the programs the university offers with budgets that actually allow us to improve, grow and expand. We provide safe spaces that are welcoming for work and study. Where do students go when these spaces are at capacity? If we increase the FTE, where is everyone going to be housed?
- What do they mean by growth? Do they mean overall more numbers or are they looking at growing particular areas. Do we focus on being more specialized and pay attention to unique things. Are we going to reduce enrollment in other areas to grow PhD?
- How do we grow a PhD program when we currently have students dealing with racism issues? We cannot support our PhD students appropriately right now.
- One Chair cannot support all the work that is needed.
- Students talk about getting push back from professors on certain topics. This deals with research and ties into what we do as libraries.
- The greatest library asset is staff itself. This comes directly from the survey results so we need financial protection put in place to keep our staff.
- We look at the budget each year and try not to cut positions. How do we keep the services we have if we are faced with another budget cut e.g. extended hours. It was noted, there is no place to cut within our operating budget. It was mentioned, the library ensures the collections budget is maintained.
- The same number of people are staffing more and more new spaces and the volume of stuff the libraries deal with because of the new spaces.
- Money for books. Students still read books.
- Physically protecting our library spaces e.g. Room 2616. Reclaim some of what we used to have.
- When talking about spaces and the budget, it has to be tied to a student benefit but we need to do something for our staff spaces (new working conditions in the work areas eg. paint, flooring). We need to put renewal money into the people that give the services. Students also need nice spaces when meeting with faculty.
- Academic Technology needs investment if we are going to do it well. Many new initiatives coming.
- Open textbook launch. We need incentives to work on these initiatives and no one has stepped up at the university to help with production costs. We won't get anyone to take this on unless we have funding to help. Is there a way to connect with retired faculty who may be willing to help with these initiatives?
- Can we get innovation support. It's a brand new area. It's the human support that goes behind new initiatives. We need to be relevant. We are trying to innovate using the existing staff and resources. Anytime there is a big or small initiative, there needs to be supports in place.
- Maintain support of our academic software for teaching and research. It was noted, budget for most academic software comes from ITS.
- Working more closely with the VP Research and the Research office. We seem to be working in silos. Research Data Management group also has experience with this. Has had great conversations with the VP Research but libraries are a small part of the bigger picture and sometimes fall off the radar. If we

have support from the VP of Research on the Research Data Management survey, that would help tremendously.

- Being at a table more often, involved in discussions about learning outside of the classroom. The libraries play a huge role with our spaces and our services. We need funding to support it. Students need group spaces and quiet individual spaces to work.
- A librarian sits on the board as a permanent member of the Research Ethics Board at the University of Alberta. There is everyone but libraries on the Dalhousie Board. It was noted, the University Librarian is now on DRAC.
- Does the Provost envision some sort of system where faculty publications are communicated with us? Maybe as a partnership with the Research Office? When purchasing monographs create a system that is directly communicated with the libraries so we can work with the faculty members.
- Understand the relationship between Dalhousie and the University of Kings College. Good opportunity for this to be expressed.
- It was noted, there is a wide variety of issues we could discuss with Dr. Balsler and she would be open to hearing them.
- We might also like to ask, how can we help her?

9. Announcements

- Chris Hadfield Space Photographs Collection will be launched on the visualization wall on April 11 at 3pm in the afternoon. Caitlin Cunningham, our current student assistant in the GIS Centre, has been working on this for more than a year. Everyone is welcome to attend this event.
- April is Records and Information Management month. There will be updates to the Records Management webpage in April.

10. Any Other Business

No other business.

Senate Representative Report to Library Council

March 2019

This report covers two Dalhousie Senate meetings that took place on February 25th, 2019 and March 11th, 2019. Both occurred in Theatre A of the Tupper Medical Building, with videoconferencing to Saint John and Truro. In light of the fact that two Senate meetings have taken place since the last Library Council meeting, this report will summarize the major highlights from both of those meetings.

Key Presentations:

Steps to Make Diversity and Inclusion a Reality (standing agenda item)

In February, a group of students representing an indigenous health interest group at Dalhousie presented to Senate. Their key message was that Indigenous students are still experiencing racism and discrimination from professors, and supports often exist for undergraduate students but not graduate students.

At March's Senate meeting, Margaret Robinson (Dept. of Sociology) began her presentation by saying that Dal has strong policies surrounding inclusion, but we lack support to see these policies though. Students notice things like "token professors" who are overloaded with courses, and we need to do more to relieve this. One Senator asked about the queer faculty caucus, and Senator Robinson responded that people don't seem to come to these events and seem hesitant to engage. She noted that issues differ between departments as well, and that institutional supports could include spaces to hold events. She noted that one faculty member had been asking for space to hold events for a number of years and the library has shown willingness to support this.

Dalhousie Student Union Annual Survey 2019

In February, Aaron Prosper from the DSU presented on the results from the 2019 student survey. He noted that the goals of the survey were to provide us with a benchmark of how we're doing, and inform on ways we can ensure planning and actions that reflect the needs of students.

Noteworthy points included the following: Most respondents were from Studley and Sexton campuses. Data included communications methods, with the most popular method being email and the least popular being in-class announcements. Data around student food bank usage showed a large number of graduate students using the food bank. Key takeaways include: Building hours at the Killam could be lengthened, students rely on email and Facebook to learn about the DSU, and students indicated that education cost and quality are their largest priorities.

Budget Advisory Committee Report

In March, Teri Balsler presented on the draft report that was recently released, which includes input from the last several months. She explained that university expenditures are broken into direct support to faculties, and central support for the university's mission. She discussed how costs are rising overall and revenue doesn't keep pace. Senator Balsler further explained that our two main revenue sources are tuition and government spending, and that the university operating budget models are not sustainable and we need a long term solution, along with a deliberate approach to

growth (or, alternatively, deciding not to grow). To date, feedback has largely included complaints surrounding facilities, and we currently have over \$350 million in deferred maintenance costs. The committee has come to a faculty budget allocations recommendation: Increase direct allocations and continue to support deans in budget planning and provide strategic funds that allow hiring of new faculty. Work will continue onwards.

Provost's Report

Senator Balsler's March report included the following points: Several searches are currently in progress at the senior leadership level, and recent successes at Dalhousie include our sports teams and noteworthy successes from graduates of the performing arts faculty.

Key Motions:

The following two motions were presented to Senate in March:

MOTION: The Senate Planning and Governance Committee recommends to Senate that it publicly endorse the fossil fuel investment review report

Background: A committee was struck in 2016 to review Dalhousie's investment in fossil fuel companies, and findings were formulated into a report. The committee asked questions like how does Dalhousie make investment decisions, which companies fit Senate guidelines, how do we assess progress, and more. Determined that ESG factors (environmental social governance) should be incorporated into investment decisions. Dalhousie is one of the first universities in Canada to adopt these factors.

More information (including the full report) can be found here:

<https://www.dal.ca/news/2019/02/20/board-votes-to-enhance-dal-s-esg-investment-practices-with-respe.html>

MOTION CARRIED

MOTION: THAT Senate approve the delegation of minor, non-substantial changes to university policies requiring Senate approval to the University Secretary

MOTION CARRIED

Respectfully submitted by Jackie Phinney

March 15, 2019

W.K. Kellogg Health Sciences Library | AUL Scholarly Communications

Highlights for Library Council, March 2019

Kellogg Health Sciences Library:

- 1) **Collections:** Final selections and decisions have been made on collection funds and endowments prior to the end of the budget year.
- 2) **Interns 2019-20:** The applicants have been received and one intern hired. The position has been reposted for the second intern.
- 3) **Continuing Professional Development (CPD) Faculty of Medicine sessions:** Jackie, Melissa and Robin have an upcoming webinar session in the CPD roster called: ***Taking charge of your professional identity: Tools and metrics.*** <https://medicine.dal.ca/departments/core-units/cpd/faculty-development/programs/lecture-series.html>
- 4) **Health Sciences Library Committee:** Met on February 25th. The student members were particularly interested to know if we would be offering more sessions like Bootcamp and Scholarship@Dal Libraries this term and we were able to assure them we were.
- 5) **YCW Internship job posting:** The posting has been distributed with a closing date of 29 March. YCW funding results will be announced in April so we will know then if the grant application has been successful.
- 6) **CADTH (Canadian Agency for Drugs and Technologies in Health) searching workshops:** Jackie attended the CADTH session in Moncton on March 8th and there is a Halifax session coming up on March 28th 11:30-3:30 in CHEB 150. The session will cover information services tools to support evidence informed health care planning and decision-making, while demonstrating a systematic approach to searching.
- 7) **Staffing:** David Ryan is filling in as Evening Supervisor during Kathy Eisen's leave. Mollie Thompson will continue to be off on extended leave.

Scholarly Communications:

- 1) **OER:**
 - The CAUL OER Forum took place on Monday February 25, 2019. The recordings of the event are now available on the CAUL-CBAU Website and in particular the session by Dr. Rajiv Jhangiani was a highlight. Anyone who was unable to attend on the day should take some time to watch the recording at: <https://caul-cbaa.ca/resources/webinars>
 - Geoff Brown has been working on bringing *Collision in the Arctic* by Barbara Hinds to life in Pressbooks. He is working on some final image copyright details with LAC before this resource can be released and promoted.
- 2) **Scholarship@Dal Libraries Series:** Several of the Scholarly Communications Team will be participating as presenters in the spring series to be announced soon.
- 3) **UNIWeb:** Setup and configuration continues with UNIWeb. An extensive list of revisions to the schema have been sent to Proxify. Interviews have been held for the 6 month UNIWeb position and we hope to have someone in place in the spring. The UNIWeb team has gone out to speak with a number of faculties and groups in the past month and have a number more scheduled for the coming weeks.
- 4) **Open Repositories Working Group (ORWG - CARL)** Planning is under way with the ORWG Community & Engagement Team for a workshop for Scholarly Communications practitioners this spring called **Advancing Open** May 6-7, 2019. Registration is now open <https://www.carl-abrc.ca/mini-site-page/advancing-open/> This event precedes the Library Publishing Forum in Vancouver.

- 5) **ITS Project Website review:** A list of 600+ project websites have been reviewed for content that may be appropriate for preservation or transitioning from a webpage to a more appropriate format. Of that number only 133 were actually viable websites, the remainder were expired or returned error messages. The website will be reviewed in more details by the Scholarly Communications Team in the coming months.

- 6) **SciVal and SCOPUS training:** has been arranged for liaisons and anyone else interested on Tuesday April 16. These are hands on sessions with SCOPUS being covered in the morning and SciVal in the afternoon. Guillaume Warnan is coming in to do the training and will be offering other sessions as well for Administrators and for SciVal Account managers. Contact Melissa Rothfus if you would like to sign up and have not yet done so.

Respectfully submitted,

Ann Barrett

Report to Library Council

Anne Matthewman – March 2019

AUL Learning and Teaching

Team members are busy working on the upcoming Research Bootcamp and looking ahead to co-hosting WILU at Dalhousie next year. Thanks to Julie Marcoux who taught a session on legal research data in my Advanced Legal Research course at the end of February. At our next meeting we will look at our progress on the Bridge Strategic Plan.

ADAC:

ADAC recently met February 27th and March 13th. The February meeting featured a presentation from the College of Sustainability about activities in the College to encourage retention and collegiality. These include community meals, providing professional headshots, and activities during reading week.

At the same meeting, Donna Bourne-Tyson talked about the Code of Conduct around classroom recording with Panopto. Additionally, a representative from Legal spoke about privacy and confidentiality at the Faculty level. She circulated a 5-minute Privacy Checkup. If anyone is interested, I have a copy I can share with others.

At the March 13th meeting there was a very interesting and informative presentation by the Director of Counselling and Psychological Services, Student Health and Wellness, on the many services provided to students at Dalhousie. He also referred to Good2Talk which is a helpline offered by the Nova Scotia government for post-secondary students.

Dunn Law Library

This is moot season at the Law School and teams of students have been representing the school at various national and international moots. Additionally, the Law School hosted the Kawaskimhon Aboriginal Law Moot which is a consensus-based, non-adversarial moot. Our library staff are very involved in providing moot participants with research assistance and practice space. On a lighter note, the School is hosting the Weldon Literary Moot on March 20th. *The Trial of Dracula* features law school faculty along with David Michels from the Library. It is a fundraiser for Halifax Humanities 101.

We have hired a summer student, Annaliese Benoit, who will provide circulation assistance and work with Hannah Steeves on the portal and digitization project for our Rare Book Room. Annaliese will start in May after she completes her internship at McInnes Cooper.

Extended hours for the exam period begin on April 3rd and will continue for three weeks. Our summer hours will commence on April 26th. During summer hours we close at 4:00 p.m. and are not open weekends.

AUL Library Services & Head, MacRae Library
Highlights for Library Council
March 2019

Library Services

Assessment – The Insync survey data is now in and Linda is making sense of it all. Further data analysis is required and Lachlan will be assisting with this. Results in more digestible pieces will be disseminated via reports and presentations over the next several months. Phase 2 of the Killam space assessment - question slips and "touchstone tours" - will begin next week. Planning for phase 1 of the Sexton space assessment - faculty interviews - is well underway. The Indigenous SIFTs have been held and a report will be complete in April/May.

GIS & Data Services – Choi and Lachlan have been busy preparing the collection of Aggregate Dissemination Area (ADA) and Dissemination (DA) maps that support the 2016 Census, for all counties in Nova Scotia, to be moved into Dalhousie's Dataverse instance, making them publicly accessible. The launch of the Chris Hadfield's space photograph collection is set for April 11th @ 3:00 p.m. Look for more information to come out regarding this event soon.

LibCal – The LibCal Implementation Team, led by Melissa Helwig, has held two meetings. The team is comprised of Melissa H., Lindsay, Marlo, Julie and myself. The team has focused on configuring the Events component as the first module to implement. Lindsey and Melissa have been working hard to ensure that it will be ready to use for registration for the upcoming Research Bootcamp as well as Scholarship @ Dal Libraries.

LIPCC – LIPCC met recently to review its "Best Practices for Supervisors" document and to plan this year's Intern Enrichment Days.

Academic Leadership Certificate – I am enrolled in this new certificate program that was designed by the Office of the Provost, in collaboration with the Faculty of Management's Executive Education and the College of Continuing Education. The program is for newly appointed and continuing Dalhousie Academic Heads, Chairs and Directors. It is comprised of six full-day sessions spread over the next 3 months and focuses on the skills and capabilities needed to lead, collaborate and innovate in academia.

MacRae Library

Missed in my February report:

Blind Date with a Book – This event was quite successful at the MacRae again this year. Our Evening Supervisor, Daryl Atkinson took the lead on organizing it for the MacRae this year, working with Lindsay and Marlo and the rest of the team in Halifax.

Founder's Day Display – NSAC celebrated its Founder's Day each February 14th. This date remains significant to the Agricultural Campus but senior leaders on the Ag Campus felt that it needed more focus this year. The Library was asked to mount a display, highlighting historical developments and

events in the campus' history. The Campus' twitter account was used throughout the day to ask trivia questions that could be answered in the content on display. Thank you to Jennifer MacIsaac for her work in preparing the exhibit. A small celebration was held in the SLC foyer to celebrate the day and, incidentally, drew lots of attention to our "Blind Date with a Book" event.

March

Art Exhibit – The diverse artistic talent of the Ag students, staff, faculty and alumni was very evident in this year's Student, Staff, Faculty and Alumni Fine Art & Craft Exhibit. The show ran from February 28 – March 21. A total of 56 items were submitted for the show this year, making it our largest show yet! Thanks to this year's curator, Stephanie Peach, as well as Marlo and Jennifer for their assistance. An [article](#) on the show, highlighting two of its exhibitors, was featured in the Truro News.

Collections – Based on recommendations from Erin MacPherson, we purchased a collection of ebooks from Wiley in the areas of agriculture, food science and veterinary medicine. We also purchased a backfile of ebooks from Wangeningen to augment our agricultural resources

Night Owls – The first Night Owls experience at the MacRae is off to a great start! Night Owls at the MacRae started on March 17 and will run until April 17, based on the exam schedule in Truro. Access is limited to the Student Learning Commons on the top floor of the Library. Since there are only a few computers on that floor, Marlo has worked with Mick to outline the process for wireless printing as part of its Night Owls promotions.

Student Success @ Ag Campus – Erin and I attended a regular staff meeting of the Ag Campus Student Success team to talk about library services and the various points of intersection with the Student Success team. In addition to sharing about our work we learned about the activities of the Student Success team as well.

University of King's College

Library Council report

March 2019

Library

The Library is busy with students and faculty members engaged in their work.

Rare books from Special Collections have been shown to class groups from King's and Dalhousie.

Dr. Goran Proot, a visiting scholar from the University of Antwerp, examined volumes from Special Collections that he subsequently added to the Short Title Catalogue Flanders.

The Library's book displays have featured titles relevant to the Contemporary Studies honors program and "Quirky Titles."

Archives

The University's Seabegs Collection of Ancient Greek and Roman Coins was shown to two Dalhousie Classics classes.

A group of university and college registrars will tour the Treasure Room on March 18.

During the University's open house on March 22, interested prospective students will visit the Treasure Room to see rare books and historic materials from the Archives.

The Archives has responded to queries from students, administrators, and genealogists.

University

The University of King's College won its first ever national athletics medal at the CCAA-ACSC National Badminton championships in Truro on March 10 when the men's doubles team beat teams from competitor schools from across Canada that are up to 20 times King's size.

The History of Science and Technology honours program student conference on March 2-3 focused on alternative histories in science. Students presented papers on biology, fossils, submarines, mathematics, computers, thought experiments, and how race and gender are factors in government policies.

- Janet Hathaway

Report to Library Council
Janice Slauenwhite
Manager, Financial & Physical Resources
March 2019

Financial

- Working on year-end wrap-up
- Prepared and submitted application for additional equipment & furniture allocation funding

Facilities

- Continue to work with Elaine MacInnis and Facilities Management on the purchase and install of people counters for the WMLC, CHEB, Kellogg Library and Law Library.
- Participated in a meeting to view a demo from a vendor regarding people counters
- Met with members of Facilities Management, Networks & Systems and Card Services regarding card readers on main entrance to MacRae Library

Other

- Attended Disaster Management Plan Team meeting
- Attended Libraries Working Group on Records Storage Recommendations meetings

Library Council Report

ATS Highlights for January and February

- Over the last two months there were two system outages. The first was January 27th and in the wake of the event, we began working with Dell to understand what happened. Weeks into that effort, we had a second outage on February 27th. There were several switch configuration issues in the switches that connect our servers to our primary storage. These issues have been resolved and we've verified that.
- We've been putting extensive developer efforts into Daedalus as we help a couple of programs use the system to assist in their accreditation efforts. This has been very time consuming, but it important to support departments throughout the University.
- Our team worked to get the recent survey pop-ups on the desktop computers in the Learning Commons as well as in Brightspace.
- We've been working with the administration on establishing long-term stable funding for Classroom Technologies. Progress is being made, but there is a long road ahead.
- Funds have been allocated to support a rapid upgrade of the technology in approximately 20 classrooms this summer and the team with working on the RFP.
- We've been engaged in the design work for the build of Old Cox in Truro which was destroyed by the fire.

Marc R. Comeau

Director, Academic Technology Services

Dalhousie Libraries

Report to Library Council from Marlo MacKay, Communications Coordinator
February 21–March 21 2019

- Attended the United way volunteer appreciation luncheon.
- Co-organized and attended the SIFT (Student Input & Feedback team) for Indigenous students at the Indigenous Student Centre, along with Linda and Morning Star on February 27.
- Coordinated internal Dal Libraries meetings and planned for a faculty publications event next year. Also met with Howard Ramos, the Associate Dean of Research in FASS on this subject.
- Promotions and preparations for Ingrid Waldron reading on February 27.
- Hosted a call with Dal Reads author Nalo Hopkinson to Holly Morgan's Holly Morgan's ENGL 2005 World Literature class of 49 students.
- Met with the web committee.
- Met with Sarah Davis, who is providing communications support for some ATS-related updates.
- Met with Brian Lesser to discuss Top Hat related communications.
- Met with Elaine and Shelley to discuss RefWorks communications.
- Meetings and planning for the launch of the Chris Hadfield Photographs Collection on April 11.
- Promotions and preparations for Thomas Raddall Award winning author Oisín Curran on March 7.
- Met with small team to discuss LibCal calendar tools.
- Worked on the fifth edition of the GIS newsletter, *Layers*.
- Assisted with Fair Dealing week posts.
- Met with the Senior Leadership Team.
- Wrote a profile of Donna for the Meet the Leadership Team on Dal's website:
<https://www.dal.ca/about-dal/leadership-and-vision/leadership-qa.html>
- Made final corrections to the Dal Libraries' annual report.
- Promotions and preparation for Dal Reads Afrofuturism panel on March 18.
- Met with Dal Security and a small internal team to discuss an emergency notification system.
- Did promotions for Night Owls/Early Birds in three locations.

Report to Library Council

March 21, 2019

Michelle Paon, Interim AUL Resources & Head of Sexton Library

Associate University Librarian Resources

- Heather MacFadyen and I facilitated a meeting of twenty liaisons/Heads to review the library collection assessment guidelines and template. We were very pleased with the level of engagement and will be using attendee feedback to suggest potential revisions of the documents to SRMG.
- The Dal Libraries will be moving from the Mondo license checker (which we maintain on our own) to the instance of the license checker used by the Ontario Council of University Libraries – the OCUL Usage Rights (OUR) database. The benefit to Dal Libraries is that the CAUL consortium will provide updates to the database. Heather and Kirsten met with Resources/Copyright team members to begin discussing the planned transition to the OUR.
- Disaster Management Plan: The “Flooding” module team presented its draft revisions. Small teams are assigned to revise the sections on “Mould” and “Fire”. In addition the full DMP team has begun to revise general sections of the plan, beginning with the introduction.
- Kirsten Huhn and I will be the Dal Libraries contacts on the Canadian Collective Print Preservation Working Group, a CARL/LAC initiative to study long-term preservation strategies for collections.
- I attended Library & Archives Canada Partners Forum on Disruptive Technologies. There were a number of excellent presentations, including an overview of Concordia University’s digital strategy, and a panel that highlighted potential social and ethical impacts of artificial intelligence algorithms.

I attended the following meetings or sessions:

- Scholarly Resources Management Group
- Collections Budget meeting
- Web Advisory Committee
- Resource Managers meetings (2)
- Faculty Publishing Celebration
- Ad Hoc Modifying Acquisition Practices
- Elsevier vendor meeting
- ProQuest Visual History demo
- Update w/ Resources Management Librarian
- Update w/ Collection Analysis Librarian

Head - Sexton Library

- Attended UniWeb presentation by Donna & Ann Barrett to Faculty of Engineering Leadership Team.
- Attended Provost’s meeting with Faculty of Architecture & Planning re. feedback for strategic planning.
- To assist with the Sexton space assessment, SIM interns Samantha Adema and Courtney Vienneau prepared a literature review on the impact of library space on student retention and identified articles related to library spaces in Engineering /Architecture /Planning libraries.
- Many thanks to Allison Fulford and the Sexton staff and interns who evaluated and appraised a large portion of the Oberlander book donation to meet a mid-March deadline.
- Allison Fulford attended the CIRFS International Students in the Universities Conference at Dal.
- Sarah Davis presented at the recent Dal Libraries’ Research Data Management Workshop.
- Jason regularly prepares the Sexton’s New Book displays, and Sarah prepared a book display for International Women’s Day.
- Gina Coates will begin her new C5 daytime position at Sexton Library in late March.
- David Ryan’s workdays are now shared between the Kellogg and Sexton Libraries.

I attended the following meetings or sessions:

- Regular update with University Librarian
- Regular update with AUL Services
- Libraries' Senior Leadership Team
- Library Council
- Dal Libraries All-staff meeting
- Dal Libraries Milestone Event
- Research Data Management Workshop
- CAUL Open Education Resources Forum
- Norman Horrocks Lecture by speaker Camille Callison

NSIS Librarian: Collaborated with Dr. Tim Fedak, NSIS Council Member / Curator of Geology at the Museum of Natural History, and Carol Richardson on a Killam Library dinosaur book display, that also highlights the museum's dinosaur exhibit. Free copies of NSIS *Proceedings* are available near the display.

Report to Library Council
Sandy Dwyer
Director, Libraries HR & Access Services
March 2019

Interviews for the SIT2 Systems Administrator position are scheduled for next week. Search Committee members are Marc Comeau, Brian Lesser, Sandy Dwyer and Majula Devaraj (Computer Science).

Norbert Addo was the successful candidate for the Instructional Support Technician (SIT1) position in the Academic Technology Department. He began in this new role on March 1, 2019.

The posting for the Library Services Supervisor (Evenings/Weekends) C5 Sexton Library closed on March 7th. Interviews for this position will take place the week of March 18th – 22nd. The Search Committee members are Amanda Sparks, Alice Stover and Sandy Dwyer.

Interviews for the Research Information Systems Coordinator took place on March 12th. Members of the Search Committee were Melissa Rothfus, Ann Barrett and Sandy Dwyer. We are in the process of checking references on the top candidate.

A posting for a Help Desk Technician T7 position to replace Norbert Addo has been submitted to Talent Management for posting.

The Dal Libraries Health & Wellness Committee is presenting a workshop on workplace mental health.

Supporting Workplace Mental Health

This practical and interactive session serves to raise awareness of the issues surrounding mental health in the workplace. Participants will explore ways to reduce the stigma of mental illness and effectively create a climate that supports everyone's mental health. The session will include a review of resources available to promote positive mental health or to constructively address concerns. Both of the presenters work in Human Resources. Janice MacInnis is the Manager of Organizational Health and Justin Snow is the Disability Administration Coordinator. Both have years of relevant experience and work collaboratively in promoting workplace wellness.

Friday, March 29, 12–1 p.m.

Room 2902, Killam Library

RSVP: Sandra.dwyer@dal.ca

If you will be attending remotely, please let Sandy know from where you will be attending.

AUL Research

Research Data Management Dalhousie Team: *RDM: What every liaison librarian needs to know* orientation/training session. Thank you to our presenters: Erin MacPherson, Melissa Rothfus and Sarah Davis. Thank you to our 18 participants in-person and online for your attendance, patience with the technology for online participants, and helpful suggestions. Special thanks to Melissa Helwig who facilitated the online participation.

We are re-running the Portage survey at Dal to get a sense of research need and behaviour with respect to research data. This survey was attempted in 2016, with very poor participation rates. The proposal is currently with Research Ethics for approval so that we may share our findings through conference presentations etc and contribute to the national RDM survey landscape.

Sarah Davis and Erin MacPherson will be part of a panel at APLA to discuss establishing an Institutional policy for Research Data Management.

Bridge Strategic Plan: Is in the final stages of edits. The Senior Leadership Team has almost completed their improvements to the wording.

Research Assistant Bootcamp: I am in the process of developing new session for Bootcamp with help from Melissa Rothfus and Robin Parker. This session will be the first session of the Bootcamp series. It will introduce the Research Lifecycle and situate the RA Bootcamp sessions in their place in the lifecycle.

Head of Killam:

Killam MLIS interns: Nicole Slipp (hired Fall 2018) will be continuing with us. Nicole Marcoux is our new intern, starting on May 6th. She brings a varied background – health, Russian language, ESL tutoring – to the position. We are looking forward to working with both Nicoles this summer and through the next academic year.

Killam Collections: There have been at least 3 offers of material donations since the last Council meeting, as well as a significant bequest added to an existing endowment Thank you to Audrey Lapierre and her evening/weekend Access Services students for helping check holdings for several boxes of donated music scores.

Kirsten Huhn formally takes up her liaison roles for Earth and Environmental Sciences on April 1st.