

Library Council Minutes  
June 21, 2018  
Room 2902: 10:00am-11:34am

Present: Mark Lewis (Chair), Karen Smith (Secretary), Carol Richardson (Recording Secretary), Ann Barrett, Anne Matthewman, Elaine MacInnis, Gwen MacNairn, Heather MacFadyen, Helen Wojcik, Jackie Phinney, Jan Pelley, Janice Slauenwhite, Joe Wickens, Joyline Makani, Julie Marcoux, Karen Chandler, Lachlan MacLeod, Linda Aiken, Lindsay McNiff, Marlo MacKay, Michelle Paon, Roger Gillis, Sandy Dwyer, Sarah Stevenson, Shelley McKibbon

Guests: Dalhousie Libraries Interns: Emily Hines (Law Library), Katie Blythe (Killam), Kristy Hancock (Kellogg Library), Laura Little (Killam Library), Courtney Vienneau (Sexton Library), Samantha Adema (Sexton Library), Brian Jenkins (Kellogg Library)

Regrets: Alice Stover, Allison Fulford, Amanda Sparks, Brian Lesser, Creighton Barrett, David Michels, Donna Bourne-Tyson, Gail Fraser, Geoff Brown, Janet Hathaway, Linda Bedwell, Marc Comeau, Margaret Vail, Melissa Helwig, Robin Parker, Sarah Jane Dooley

1. Adoption of Agenda

The Agenda was adopted with Library Council Committee Reports being added as agenda item number 8 and the items following will be renumbered.

S. Dwyer/G. MacNairn

2. Approval of the Minutes from May 24, 2018

The Minutes were approved with corrections to some spelling errors.

**Motion:** To approve the Minutes of the May 24, 2018 meeting as amended.

L. Aiken / H. MacFadyen

Carried

3. Business Arising from the May 24, 2018 Minutes.

No business arising.

4. Online tutorials – L. McNiff, J. Phinney

A full report has been drafted and is available if anyone would like to view it.

Jackie and Lindsay have been working on a number of recommendations for about 100 instructional video tutorials. Once a video is completed, it is submitted to ATS and uploaded to Dalhousie's server and distribution relies mainly on the libraries e.g. adding to LibGuides, promoting etc. They are looking at recommendations on how the videos can be more discoverable and accessible. They suspect that the tutorials could reach our students better.

The issue of discoverability is not only on the minds of Dalhousie Libraries, but also other universities such as the University of Alabama at Birmingham and Ryder University. Two case studies were completed and both universities noted the hosting and/or migrating videos to YouTube enhanced the accessibility to a wider audience. The usage stats shows most watched videos, location and peak viewing times which is very important to us. It was noted, YouTube allows for closed captioning which allows for higher accessibility.

We have not paid close enough attention to accessibility for our tutorials. We have closed captioned them because that feature is in Camtasia but there are other things we could be paying attention to e.g. tutorials could be captioned and available in many formats, fonts should be large and clear, and you should be able to follow along without using a mouse. Many of the Dalhousie Libraries tutorials do not follow this format.

#### Recommendations:

- To increase discoverability of our tutorials by moving the tutorials to YouTube.
- To increase accessibility of our tutorials, by having a full review of our tutorials using established criteria.

#### Methods:

##### Initiatives:

- Transfer all tutorials to YouTube.
- Create PDF scripts of all videos and add to YouTube description.
- Complete a full accessibility review of existing tutorials.
- Establish accessibility best practices.
- Consider storing videos on LibGuides.

McMaster University store their tutorials on a LibGuide and on a single page, they can put information on how to view it, the tutorials, the license and the scripts. It was noted, if we were to do this, the tutorials could be easily copied to other Dalhousie Libraries LibGuides.

#### Potential Barriers and solutions:

- Time – revisit our existing tutorials to check for embedded links and quizzes. Also need to update scripts for closed captioning and export the videos to YouTube.
- Staffing – many staff will be needed for different parts of the project.

#### Project Phases:

Phase 1. Transcripts

Phase 2. Accessibility review

Phase 3. Move to YouTube

Phase 4. Cleanup/weeding tutorials

Phase 5. Move remaining tutorials to YouTube

Phase 6. Redirect urls

Phase 7. Create LibGuides

#### Assessment:

- Usage statistics will be assessed using Google Analytics.
- Official comparisons: 12 months pre-migration and 12 month post-migration. Continuous monitoring through the process.

#### Questions:

- *Do you want Library Council to act on the recommendations or will the actions be through other means.*

Input is always welcome. The project has been approved but nothing has been started yet so still time for comments.

- *Where is the top 15 listed*  
In Google Analytics

## 5. Journal project update – H. MacFadyen

The Journal Assessment database closed on May 21. Our participation rates were roughly similar to those in the CRKN JUP project, with a drop in the Humanities and Social Sciences participation. The database used to collect feedback worked well and was well received. Some changes will be needed to refine the data management functions that we put on the back burner while the consultation period was active. Preliminary analysis of the data shows that we have 2 candidates for renewal, 2 candidates for renegotiation/unbundling, and 2 that need additional analysis. Teams will be assembled to review and finalize the priority lists. We expect the priority lists to shift as the teams work through the details and grapple with data about alternate access possibilities.

Questions:

- *The CRKN deadline for doing the consortia for us coming in on a timeline. Is it in the Spring? Cambridge and Oxford are up for a full renewal in October, so a decision will have to be made no later than November.*

A meeting will be scheduled for the Heads to discuss workload planning.

## 6. Libraries Org Chart – D. Bourne-Tyson

Donna could not be at the meeting today, but the Libraries Org Chart was distributed via email ahead of the meeting. Thanks to Marlo for creating this chart. It was a lot of work and it looks great.

Questions:

- *Does the transition of AUL, Resources & Discovery and Head, Sexton Library from Allison Fulford to Michelle Paon have an impact on either the squares or the circles? No, it does not.*

If further discussion is needed, this could be put as an agenda item for the September meeting.

## 7. Professional Staffing Updates

- The new Head of Sexton – Michelle Paon has accepted a one-year interim appointment as AUL Resources & Discovery and Head, Sexton Library.
- The Collections Analysis Librarian position has been re-posted and closes on July 4.
- Interviews for the Indigenous Services Librarian position takes place on June 29. An invitation to attend both presentations will be sent next week.

## 8. Library Council Committee Reports

- Libraries Internship/Practicum Coordinating Committee (LIPCC) Annual Report was circulated to Library Council members ahead of this meeting.

**Motion:** To accept the Libraries Internship/Practicum Coordinating Committee (LIPCC) Annual Report as circulated.

L. McNiff / H. MacFadyen

Carried

- Communications Committee update  
Happy to announce the Committee is almost at full compliment. A rep is still needed from the Law Library. The meetings will start in July.

- Research Committee update (Karen Smith for Robin Parker)  
The Research Committee has not met for at least a year or two and Robin Parker, Chair, recommends this committee be revisited by Library Council, possibly in September.

It was noted, there should be a future agenda item to re-examine how the Library Council Committees function and their structure.

#### 9. Library Council Chair and Secretary

Gwen MacNairn has agreed to step into the role as Chair for the 2018-19 academic year. No one stepped up to be Secretary so some recruitment will have to be done before September.

**Motion:** To accept Gwen MacNairn as Chair of Library Council for the 2018-19 year.

J. Makani / H. MacFadyen

Carried

It was noted, meetings will be held on the 3<sup>rd</sup> Thursday of the month, 10am-12pm, from September through June, in Room 2902. Carol will send out the invites through Outlook Calendar.

#### 10. Senior Management Reports

The Senior Management Reports were circulated before the meeting.

#### 11. Senate Report (Karen Smith for Robin Parker)

There is no report since the Senate has not met since May.

Thank you to Jackie Phinney for agreeing to be the upcoming Senator for the Dalhousie Libraries. Her term will run from September 2018-June 2021.

#### 12. Roundtable

##### Lindsay McNiff

- Attended WILU (Workshop for Instruction in Library Use) in Ottawa.
- Attended the Dalhousie Conference on University Teaching and Learning in May.
- The Dalhousie Libraries are going to be part of Start on Track again this year. This is an online module series for incoming students. When they complete the modules, their name is entered into a draw to win prizes.
- The Teaching & Learning Team is organizing a ½ day workshop (9am-12pm) on August 2 on teaching tools and trends to get you pumped about your Fall teaching load.

##### Marlo MacKay

- Next week is the All Staff BBQ on the patio of Cameron Hall.
- If anyone is attending conferences over the summer, please keep Pecha Kucha in mind. The next Pecha Kucha day will be at the All Staff meeting in November.

##### Heather MacFadyen

- The request for USD funding (the money that makes up the shortfall for our buying power loss) went to Financial Services on April 4. Heather is unable to predict when or how much money, if any, we will get out of that process.
- This fall the Resources Department may be short staffed, so patience would be appreciated.

##### Michelle Paon

- Attended True North Science Bootcamp in Montreal in May.
- Presented at the Council of Atlantic Universities Libraries Truth and Reconciliation Forum in Fredericton.
- Attended the Atlantic Provinces Library Association (APLA) conference in Fredericton.
- Will be transitioning from a Killam Subject Specialist to the Interim Head of Sexton.

#### Shelley McKibbin

- Participated and assisted with training for the Joanna Briggs Institute. Dalhousie has an official Joanna Briggs Institute on campus.
- The Joanna Briggs Protocol "Communication between primary providers and emergency care" Shelley worked on has been published.

#### Julie Marcoux

- Gave two presentations in the same day at the National DLI Bootcamp and a workshop at IASSIST.
- Gave 7 sessions at the Research Bootcamps.

#### Linda Aiken

- Attended Canadian Association of Law Libraries Conference. The conference took place in Halifax and Dalhousie was part of the hosting team.
- Attended the CAUL Document Delivery AGM and the Relais Users Group meeting.

#### Janice Slauenwhite

- Paper copies of the Community Report are available from Janice if anyone is interested in having a copy.

#### Sandy Dwyer

- Attended the Legacy Awards ceremony and accepted the Healthy Workplace Award for the Dalhousie Libraries. Please come to Library Administration and take a look at the award.
- Two members of the Health and Wellness Committee organized a Financial workshop for June 22 from 12:00-1:00pm in Room 2902. If you haven't already rsvp'd please do so to Marlo.

#### Jackie Phinney

- Attended the Canadian Health Libraries Association conference in Newfoundland.
- Participated in the interviews for the Scholarly Communications Librarian.
- Prepping for some instruction coming up for the new Family Medicine residents and the Internal Medicine residents.
- Co-teaching a workshop for New Brunswick based Pharmacy residents.

#### Gwen MacNairn

- The former LibGuide - Data for the Social Sciences - has been renamed - Data and Statistics.
- The Find Data webpage will be revised to include content that is currently in DalSpace, Dataverse and our ArcGIS portal.
- And a special note for anybody using data from Statistics Canada - their new public website has been launched and CANSIM tables have been replaced by data tables (with new numbers). Read the FAQ at <https://www.statcan.gc.ca/eng/about/website-faq>

#### Mark Lewis

- There was a plenary session on the legalization of marijuana at the Canadian Association of Law Libraries Conference. On the panel was Robert Strang, the Chief Medical Officer of Nova Scotia, a staffer from the Justice department and a private provider. Lots of interesting questions and concerns. The date of implementation for recreational marijuana is October 17.

- On sabbatical for 6 months, July-December 2018.

#### Joyline Makani

- The Master of Science and Business program has been approved by Senate.
- Received 4 research grants in the last 3-4 months.
  - A SSHRC grant which is the Research Development Fund grant. Looking at knowledgeable systems and innovation in Canada.
  - Another SSHRC grant, partnering with others to look at virtual teams.
  - Received a Department of Education grant which Joyline is the PI. She is looking at their data management systems for the Regional Centres (old school boards). She is leaving for Yarmouth next week.
  - Received another SSHRC grant with two PI's and her colleague at York University.
- Invited to teach a leadership course to Executives from Dubai.
- Please consider submitting a paper to ASIS&T. Joyline is a Co-chair for the Program Committee and the deadline for submissions has been extended. Dalhousie is one of the organizing schools.

#### Laura Little

- Created a new improved box for LibGuides explaining how to use Novanet Express/Document Delivery. Joe reviewed it for accuracy and it now lives in the French Language and Literature LibGuide titled Document Delivery: Get books that are not at Dal. It can be reused by choosing the "Reuse Existing Box" option. Screenshots were added, bolded important text and it generally flows more logically.
- If you have any feedback, please send along to Laura ([laura.little@dal.ca](mailto:laura.little@dal.ca)).

#### Lachlan MacLeod

- Attended the ABC Copyright Conference in British Columbia. You can find out more at the IL Reading Group on June 26 at 3pm in the PUB.

#### Joe Wickens

- Attended the CAUL Document Delivery AGM and the Relais Users Group meeting last week.
- Relais staff met with Joe and Marlyn McCann about a project Joe is working on with the Relais Working Optimization Group, which he is a member.

#### Brian Jenkins

- Working with Kristy Hancock on a LibGuide to promote health leadership amongst African Nova Scotians.
- Will be working on a LibGuide for the LGBTQ.

#### Elaine MacInnis

- We have a new home for the National Centre for Truth and Reconciliation (NCTR) hub that meets the smudging requirement. The new home will be located in the Student Learning Commons at the MacRae Library. The goal is to have another site in a Halifax Library in the future.

### 13. Any Other Business

No other business.

The meeting adjourned at 11:34am.

*June 21, 2018*

#### AUL Resources & Discovery

##### 1. **Journal Unbundling/Big Deal Project:**

Heather will present to Library Council June 21 the status of the Big Deal project, following closing of the voting database, May 18. She has done some preliminary data analysis and will present a tentative plan for moving forward on the project.

#### Sexton Library

1. We said good-bye to our graduating intern, Rebekah Prette, on Monday, June 18. She has moved back to Victoria to focus on her job search closer to home. Rebekah did outstanding work during her 2 years at the Library. She is responsible for a huge serials weeding project, serials shift, and the resulting space allowing for a new student study area in Sexton Library.

2. Sexton staff member, Sarah Davis, graduated with her MLIS degree in May, after many years juggling part-time studies, full-time work, and a full family life. Congratulations Sarah!

3. The renovation of the new study space has begun – the space has been painted, ‘new to us’ tables and chairs delivered (thanks to Janice), and we are waiting on new carpet.

## Report to Library Council

**Sandy Dwyer**  
**Director, Libraries HR**  
**June 2018**

There has been a change to the C5 position that was recently posted. It will now be split between Killam Access Services and the Archives. Thank you to all involved in working together to make this change. Interviews for this position are taking place the week of June 18<sup>th</sup> – 22<sup>nd</sup>. Members of the search committee are Helen Wojcik, Courtney Bayne and Sandy Dwyer.

Interviews for the Library & GIS Developer position (SIT2) have taken place and we are now moving forward with reference checks.

The posting for the SIT-2 Systems Administrator closed on June 4<sup>th</sup>. We are in the process of setting up the search committee and then will begin short listing applicants.

The posting for Digital Coordinator T7 position in the Archives closed on June 12<sup>th</sup>. We are in the process of setting up the search committee and then will begin short listing the applicants.

The Libraries were the winner of the Healthy Workplace Award! I will be attending the Dalhousie Legacy Awards on Wednesday, June 20<sup>th</sup> at the Rebecca Cohn to accept the award on behalf of the Libraries.

The office of Human Rights and Equity Services and Student Affairs oversee a common pool / roster of internal investigators from within Dalhousie's faculty and DPMG staff to support administrative investigations. Reporting to the relevant policy advisor, internal investigators will be contacted and offered investigation assignments related to the following policies on an as needed basis: Hazing; Personal Harassment; Sexualized Violence; Statement of Prohibited Discrimination; and Code of Student Conduct. Donna has recommended me as internal investigator at Dalhousie. As a result I will be participating in various training requirements for this role over the summer and ongoing throughout the year.



## **Report to Library Council**

**Anne Matthewman – June 2018**

### **AUL Learning and Teaching**

I attended the first Atlantic AUL's day in Fredericton on June 6<sup>th</sup>. It was a very useful meeting in which 9 AULs discussed various models for library administration and staffing arrangements at their libraries. Additionally, each AUL talked about a particular issue within their role. I discussed the various types of teaching and teaching tools we employ in the Dalhousie libraries. Other topics included liaison librarian models, research boot-camp, digital scholarship, use of Leganto for course materials, research data management, bibliography, and print collection management.

Prior to the AUL meeting I attended the CAUL-CBUA Forum on Truth and Reconciliation Calls to Action also in Fredericton.

I also attended a consultation meeting this week on an Indigenous Strategy for Dalhousie and was able to contribute information on activities at the Law Library and Law School.

The Learning and Teaching team will meet later this week and Linda Bedwell will take us through the information literacy data visualizations and information literacy assessment generally.

### **ADAC:**

ADAC has not met since my last report. Meetings will resume in September with the new Chair, Permberton Cyrus.

### **Dunn Law Library**

Staff members participated in our shelf-reading and weeding days last week. We pulled several volumes for repair and several others for discard. The shelves are looking much neater now. We hope we will be able to move forward in updating our collection and collecting in new research areas.

Thank you to those Dalhousie library staff members who volunteered at the recent CALL/ACBD conference held at the Marriott Harbourfront in May. It was a very successful conference and reflected the hard work which went into its planning. Prior to the meeting I hosted the 21 Directors of Canadian academic law libraries for a day-long meeting at the Law Library. Topics of discussion included library system reorganizations, "Big Deals", law library standards, best practices for teaching legal research, and digitization projects.

The Law School is renovating some classrooms over the summer to incorporate better technology and varied teaching arrangements. This work has had some impact on the Library as our Rare Book room and rooms in the Grad Pad are being temporarily used for law school purposes.

**W.K. Kellogg Health Sciences Library | AUL Scholarly Communications  
Highlights for Library Council, June 2018**

**Kellogg Health Sciences Library:**

- 1) **Staffing:**
  - The interviews for the Scholarly Communications Librarian candidates have taken place and an offer to the successful candidate should be made soon.
- 2) **Collections:**
  - Collection Fund Administration:
  - Met with Dr. Murray to discuss the areas of his collection he may want to donate: History of Medicine, Medical Humanities and Neurology among others.
- 3) **Digitizing activities:** Training has taken place for Kellogg Access Services staff by Shirley Vail and some digitizing projects will get underway: Health Rays; early Annual Reports from NS Department of Public; filling gaps in the Dalhousie Medical journal issues.
- 4) **Health Sciences Library Committee:** Revised Terms of Reference and Self Assessment of Committee

**Scholarly Communications:**

- 1) **Meeting with Research Office staff:** Juliana Serroul and Sarah Laing
- 2) **Dal 200 project:** with airphotos and maps over the campus Eric Rapaport, School of Planning
- 3) **Historic NS project assistant:** Hired Sharon Murray on a 10?? month contract
- 4) **Scholarly Communications Technical Priorities:** Several meetings were held Marc to discuss technical needs to support projects and initiatives in Scholarly Communications and to set some priorities.
- 5) **OER Open Education Resources:** There is renewed interest in OER on campus some early discussions are underway. Anne Matthewman, Ann Barrett and Suzanne Sheffield from CLT will be meeting soon to discuss how this initiative will take shape at Dalhousie.
- 6) **Open Repository Working Group (CARL Group)**
  - ORWG Task Group for Community Building & Awareness Raising hosted a community of practice call with IR managers across the country on **Thursday, May 24<sup>th</sup> 1-2 p.m. (AT)**
- 7) **Conferences and sessions attended:** Roger Gillis presented a session at APLA and attended the Library Publishing conference. Roger also attended the Library Publishing Coalition

Ann attended the CAUL Truth and Reconciliation session and the first AUL Day. Also attended meetings related to Strategic Planning Refresh and the first ALA workshop on Strategic Planning

Respectfully submitted,  
Ann Barrett

# University of King's College

## Library Council report

June 15, 2018

### Library

The major summer project is the replacement of wooden flooring in the Reading Room and elsewhere on the main floor of the Library. The work began June 18 and will be finished by the end of July. Staff have been focused on preparing for the project, including emptying the Reading Room of 200 linear metres of books and the entrance foyer display cases of 63 pieces of 18<sup>th</sup>-century china from the Weldon Collection.

The Reading Room holds reference and art books; the project has provided an impetus to weed so there are fewer books to move and later reshelve after the project is completed. A number of reference books are being redesignated as circulating.

At the end of the project, reshelving the books will provide an opportunity for better organization of the call number sequences in a room in which shelving is not linear. Also, shelves will be adjusted to allow taller books to stand upright instead of lying flat.

The flooring project means the Reading Room is inaccessible. However, the Library will remain open as long as noise and dust conditions do not affect staff and patrons. Conditions will be monitored daily.

### Campus

King's graduation, its 229th Encaenia, took place on May 31. King's awarded honorary Doctor of Civil Law degrees to Dr. Evelyn Fox Keller, Dr. W. Ford Doolittle and Duncan McCue, and an honorary Fellowship to the Rev. Nicholas Hatt, former Dean of Students.

During Encaenia Week, many students brought their family members to see the Library. The staff had left the Reading Room intact until after graduating students and families departed on June 1, which made for a small window to empty the Reading Room.

- Janet Hathaway

Michael Moosberger

AUL Archives, Special Collections and Records Management & University Archivist Report  
20 April – 20 June 2018

#### AUL Archives, Special Collections and Records Management

- Held meetings with Courtney and Jennifer Lambert to discuss the planning of the exhibit and related matters for Doors Open in the Halifax Room in City Hall on 2 and 3 June.
- Participated in a number of conference calls with LAC staff related to the planning of the Indigenous Access and Knowledge Day to be held on 15 November.
- Participated in the Indigenous Strategy for Dalhousie meeting with the Libraries on 13 June.
- Reviewed the notes prepared by Creighton on his telephone interviews with institutions using the digital preservation systems provided by the two vendors who responded to our RFP. Confirmed his recommendation and forwarded it along with mine to Marc and Donna.
- Attended SLT and Preservation Committee meetings.
- Attended the LAC Three-Year Plan 2019-2022: Consultation meeting on 16 May.
- Participated in conference call for the NHDS Steering Committee on 1 June.
- Undertook a three-month review of Courtney's progress on the Records Management Program.
- Had ongoing discussions with Financial Services about the depositing of grant funds into the Archives Annual Fund.
- Met with Faculty of Medicine (Joanne Power/Ryan Clow) staff to discuss the progress on their records management initiatives and how the University Records Manager could support their RM staff more effectively.
- Met with Donna and Jim Farmer, ITS to discuss a strategy for the university-wide implementation of SharePoint and how it would fit into the RM program.
- Began preparing documentation for the University Records Committee meeting on 27 June.

#### University Archivist

- Responded to a number of enquiries related to the donation of Dalhousie related archival material and historical questions about the University.
- Picked up Jock Murray's archival donation and continued to provide advice to the Libraries related to his library collection.

- Prepared two historical pieces related to the archival collection and Dal history that appeared in Dal News for the 200<sup>th</sup> anniversary.
- Prepared the practical assignment to be given to each of the C5 candidates being interviewed for position that will now be split between Killam and the Archives.
- Significant new acquisitions and accruals: Joan Hicks (Chebucto Community Internet), Paul Pross (Gomery Commission report and other archival materials).
- Met with Dal professor, Francoise Baylis to discuss to donation of her papers to the Archives.
- Began discussions with Halifax producer Chris Zimmer on licensing issues related to CBC agreeing to do either two 1.5 hour films or four 1 hours limited Series based on Thomas Raddall's novel, The Nymph and the Lamp.
- Completed all of the final documentation for the Archives' 2017 Young Canada Works Internship grant.
- Continued to provide advice to Roger and Creighton related to their provincial Cultural Infrastructure Fund grants.
- Provided advice to the DFA related to material in the Archives that they might find useful as part of their 40<sup>th</sup> anniversary celebrations.

Library Council update: AUL Research Services/Head of Killam  
19 June 2018

### **AUL Research Services**

#### **Research Data Management:**

- Erin MacPherson and I were part of an RDM panel at APLA “Research Data Management in Canada: an Atlantic Canadian perspective” with Kim Mears from UPEI, Maggie Nielson from Acadia, Jamie MacKenzie from UNB and Lee Wilson from Portage.
- Erin attended the Dataverse Users Group meetings in Cambridge Massachusetts last week.

**Strategic Plan Refresh:** The team has largely completed going through the existing plan for progress points. Next step will involve consulting with groups for their input on what the goals should be for the next two years. At the time of writing, it is not clear what effect, if any, Dr Florizone’s resignation will have on a new University Strategic Plan and the timeline for the next full Libraries’ strategic plan.

**NCTR Hub update:** Several members of the NCTR Ad Hoc Committee had a very helpful and positive meeting with Elder Geri on June 13 to discuss best location for the NCTR Hub space. Discussions are continuing and more information will be coming over the summer. At this point, I am feeling optimistic that we are on the right track to a very good arrangement.

Earlier that same day I was part of a group that met with Dr Keith Taylor to discuss the Indigenous Strategy for Dalhousie. Dr Taylor and Patti Doyle-Bedwell have been meeting with various groups across the campus and we were able to share with Dr Taylor what has been happening within the Dal Libraries including the Indigenous Services librarian search, the Indigenous subject liaison work that Michelle Paon has been doing, the plans for the Downie-Wenjack Legacy Room and the NCTR Hub.

**CAUL AUL Day:** I attended the inaugural CAUL AUL day in Fredericton along with Ann Barrett and Anne Matthewman. I found it very valuable to meet the AULs from UNB and MUN and share experiences and solutions. The day involved a lot of good humour and helpful discussions of challenges we are all facing.

#### **Killam:**

As you all know by now, Michelle Paon has accepted a one-year interim appointment as AUL Resources & Discovery and Head, Sexton Library. I’m very pleased that Michelle has accepted this position and look forward to working with her as an Senior Leadership Team colleague and with the Strategic Resources Management Team. The downside of this appointment is that she is leaving the Killam where she has been a thoughtful, supportive and hard-working colleague. I’m looking forward to her contributions to the Sexton library. Plans are being put in place to distribute Michelle’s Killam-based duties among the existing staff and the new appointments for Indigenous Services and Collections Analysis. There are many considerations in this process and I thank everyone for their patience and cooperation as the arrangements are worked out.

There are several Killam space projects in the planning stages. The staff elevator will be replaced in the coming year with work anticipated to begin in mid-August. There are upgrades in the works for more energy efficient lighting in the building as well. We’ve provided temporary housing for CLT collections while their renovations are taking place, and are creating working space for some larger donations.

On June 18<sup>th</sup>, the Science librarians met with Alison Crepinsek, coordinator of the *Science For* initiative in the Faculty of Science. *Science For* is partly a recruitment and retention strategy for the Faculty of Science to demonstrate the value of a BSc. The concept is to provide curriculum pathways to potential careers in areas such as research, industry, health professions, education, communications (science journalism, public science eg. The Discovery Centre), advocacy/science literate citizens. Our aspiration is to be able to insert the libraries in to parts of the curriculum map for each of these areas: information literacy and research skills, scholarly communications, critical thinking about science reporting in the media, data literacy, research data management.

I also attended the SIM Convocation breakfast and awards. Both of our graduating interns, Christine Cousins and Lindsay Warner were award recipients. Christine was the recipient of the NSLA Graduation prize recognizing a graduating student with high academic achievement and a demonstrated commitment to libraries and information services. Lindsay was recipient of the APLA Award for the graduating student, who, in the opinion of faculty, show the most professional promise. We were very fortunate to have Christine and Lindsay as Killam interns.

Sarah Stevenson

# AUL Library Services & Head, MacRae Library

## Highlights for Library Council

### June 2018

#### AUL Library Services

**Access Services** – Promotion of the Alumni Benefits card began with this spring's convocations. Alumni using this card in the libraries will receive the same services as OCBs. We have modified our OCB information to create a Library Services for Alumni page. We are still finalizing some of the wording on the page but I will send the url once the final edits have been made.

**Dal Libraries Conference** – Our inaugural Dal Libraries Conference was held on Wednesday, May 9<sup>th</sup> and it was a great success. The Conference Team met shortly after the event and debriefed. Survey responses were very positive but also included some great suggestions. The Team discussed the future of the conference, settling on every two years as a possibility. They are working on a handbook for the next conference planning team. Thank you to all those who presented and who were able to attend the event. I would also like to say a huge thank you to the Conference Planning Team as they did an excellent job!

**LIPCC** – The Intern Enrichment Program is well underway, with the new interns participating in various workshops. We are pleased to welcome them to our Library Council meeting today. Earlier this month they had a meet and greet with members of SLT.

**Patron Loading** – We are hoping that we will have Patron Loading from Banner in place for the Fall.

The Library Services Team will be meeting next week with a focus on Strategic Planning.

#### MacRae Library

- **Student Learning Commons** – There have been a couple of setbacks with materials resulting in a further delay in completion of the project. We should have a new timeline by the first of next week. The Grand Opening is scheduled for Thursday, September 27<sup>th</sup> and detailed planning will soon be underway for the event.
- **Tours of the Student Learning Commons Project Site** – On May 23<sup>rd</sup> Leah and I gave two tours of the Student Learning Commons project site to two VIP groups. The first were members of the Capital Campaign Cabinet. The second group was community leaders from the Colchester area. The participants were all very impressed with the space.
- **Training in Ethiopia** – I had a great trip to Ethiopia in late May/early June. I travelled to Nedjo in the Oromia Region to visit one of the ATVET College libraries. I was working with our MLIS Intern, Scarlett Kelly. Scarlett had drawn up a training program for the staff, none of whom had any formal library training. Training concentrated on cataloguing, reference services, online resources, library organization and policy and procedure development. The training was well received by the participants and the administration was grateful for our visit and assistance. Scarlett then worked with our In-Country staff to deliver a similar training program to the remaining four Colleges. The training will be completed by the end of the month and Scarlett will be returning home at that time.



- **Community Day** – this year’s Community Day will be held on Thursday, July 19<sup>th</sup> from 10:00 – 2:00 on the Agricultural Campus. We look forward to welcoming our colleagues on campus that day, as well as our interns. The Library’s activity this year is a corn-hole tournament, which is a signature activity at the biannual USAIN conference (for Ag librarians). For those interested in a craftier event, we are hoping to have seed envelopes and pencil crayons ready for budding artists to contribute to our seed library.

## Dalhousie Libraries Preservation Committee Annual Report to Library Council 2017-2018

The committee had three meetings between 1 July 2017 and 21 June 2018

**Membership:** Creighton Barrett (Chair), Allison Fulford (*ex-officio*), Heather MacFadyen, Jennifer MacIsaac, Shelley McKibbin, Michael Moosberger (*ex-officio*), Karen Smith

### Key activities completed

#### 1. Establishment of Preservation Committee

- a. A motion to create the Preservation Committee was originally introduced during the Library Council meeting on June 15, 2017 (see Council minutes: <http://hdl.handle.net/10222/73346>) but the motion was tabled until September.
- b. The Preservation Committee was created by Library Council on September 14, 2017 (see Council minutes: <http://hdl.handle.net/10222/73402>).
- c. Terms of reference for the Committee are available on the Libraries website:  
[https://cdn.dal.ca/content/dam/dalhousie/pdf/library/LibraryCouncilCommittees/PreservationCommittee\\_ToR\\_Sept2017.pdf](https://cdn.dal.ca/content/dam/dalhousie/pdf/library/LibraryCouncilCommittees/PreservationCommittee_ToR_Sept2017.pdf)
- d. The Committee met on March 1, April 5, and May 22, 2018. During the April meeting, the Committee elected Creighton Barrett Chair and agreed that the role of Secretary would rotate among members (in alphabetical order by last name).

The Preservation Committee is currently working to establish a regular meeting schedule so it can begin drafting Preservation Guidelines for the Dalhousie Libraries, to be presented to Council in late 2018 or early 2019. Guidelines will address analog and digital collections across the Libraries and will be developed in consultation with individuals and groups across the Libraries.

Respectfully submitted

Creighton Barrett  
Chair, Preservation Committee