

Library Council Meeting  
Killam Library Room 2902  
18 November 2014  
10:00-11:30am

**Present:** Dominic Silvio (Chair), Sarah Stevenson (Secretary), Carol Richardson (Recording Secretary), Jennifer Adams, Ann Barrett, Creighton Barrett, Donna Bourne-Tyson, Geoff Brown, Karen Chandler, Sai Choi Chua, Ian Colford, Marc Comeau, Sarah Jane Dooley, Patrick Ellis, Gail Fraser, Allison Fulford, Heather MacFadyen, Elaine MacInnis, Marlo MacKay, Oriel MacLennan, Gwendolyn MacNairn, Erin MacPherson, Joyline Makani, Anne Matthewman, Shelley McKibbon, Lindsay McNiff, Michael Moosberger, Michelle Paon, Robin Parker, Phyllis Ross, Karen Smith, Margaret Vail.

**Regrets:** Linda Aitken, Linda Bewell, James Boxall, Sandra Dwyer, Melissa Helwig, Jason MacDonald, David Michels, Phil O'Hara, Alice Stover, Janice Slauenwhite.

**Absent:** Mark Lewis

Dominic welcomed everyone to the meeting and reminded Council to raise their hands to be recognized by the Chair during the proceedings.

**1. Adoption of the Agenda**  
(O. MacLennan/R. Parker): Approved as presented.

**2. Approval of the Minutes of 14 October 2014:**  
Approved by consensus with the two changes.

#7, paragraph 3 should read:

Gwendolyn MacNairn reported Equinox is in the winding down phase and the replacement is SDA@CHASS from the University of Toronto. The license to start using SDA@CHASS will be in place by the end of October. Gwendolyn asked staff to promote the replacement.

#3, 3.1.4 bottom paragraph should read:

In response to questions, Oriel MacLennan confirmed that both the Bachelor Degree in Medical Sciences and a PhD program in Epidemiology and Applied Health Research from the Department of Community Health and Epidemiology in the Faculty of Medicine were approved by Senate.

**3. Business Arising**

3.1 Data Librarian position update (Elaine MacInnis)

Elaine reported the Data Librarian position is moving forward. It's a system wide position based in the Killam Library. Elaine thanked everyone for last month's electronic vote to approve the position. There were only two votes against the revised job description. KLAC has met. The search committee is comprised of KLAC and non-voting members Elaine MacInnis (Interim Head – Killam) and Sandy Dwyer (HR). There was discussion about the composition of the search committee being solely from the Killam Library. Anyone interested in serving on the search committee was asked to contact KLAC Chair Phyllis Ross. The anticipated appointment date is April 1, 2015.

#### **4. New Business/Presentations**

##### 4.1 Resources Wish Guidelines (Heather MacFadyen)

Heather reported the Resources Team and Scholarly Resources Management Group created a Wish list to gather information about expensive titles that can't be purchased on the existing Libraries budget. Guidelines have been established and will be revised at the end of the fiscal year. Library staff are encouraged to add titles to the Wish list. Staff should be in consultation with the relevant subject specialist and the Scholarly Resources Management Group for approval before any title is added. It was recommended titles be more \$2,000.00. The Wish list will be finalized in January and presented to Library Council in February. The Wish list can be found at S:\Library\Share\Collections Files\Wishlist. Heather encouraged staff to start populating the list. The SRMG anticipates bring the Wish List back to Council around February.

#### **5. Conference Highlights**

##### 5.1 Patrick Ellis – Charleston Conference

Patrick reported that the Charleston Conference, the largest acquisitions-focused conference in North America, was a conference not to miss. The sheer number of sessions meant that it was not possible for him to attend all of the relevant presentations. Patrick noted that one comment he heard over and over with respect to allocation formulas was, "You don't share money details with faculty in the interest of transparency". There was an emphasis on evidence-based decision-making, and greater integration of Document Delivery traffic with collections decisions.

##### 5.2 Sarah Stevenson – Canadian Science Policy Conference

Sarah reported she attended the Canadian Science Policy Conference in Halifax which took place from October 15-17. There were a wide range of people attending including from areas of business, government and academics. The two highlight sessions were: "Big problems, big networks, Big data" panel which included two research groups from Dalhousie (Ocean Tracking Network (OTN) and Marine Environmental Observation, Prediction and Response Network (MEOPAR)); and a demonstration of the University of Alberta's installation of the UK's Digital Curation Centre (DCC) DMP Tool (Data Management Planning Tool). The University of Alberta is willing to make a Dalhousie instance of DMPTool available on the UofA server. CARL's Project ARC is looking at recommending the UofA installation to CARL institutions. Sarah has been testing the UofA and DCC installations.

#### **6. SMT reports**

##### **6.1 AULs Reports**

###### 6.1.1 Patrick Ellis

###### *Kellogg*

Patrick reported there is no great news on the new building except it is in the process of being built. The weeding project is ongoing, under the leadership of Ann Barrett. Melissa Helwig has received a grant for her project on shared decision-making. Patrick was contacted by the *Journal of Clinical Epidemiology* who wished to make him aware of Robin Parker's excellent work as a peer-reviewer for the journal.

###### *Resources*

Patrick reported data has been gathered for the Aboriginal collection. He thanked Heather MacFadyen for the work she has done on gathering usage data for our resources. He also thanked Phyllis Ross for her work analyzing Lexis Nexis content. Novanet DDA

- The full record set from EBL and YBP for the Novanet consortial programme have been loaded and indexed in Aleph. (~40,000 records). Records will have a “Novanet Electronic Resources” sublibrary and a collection code of “Ebooks 7 Day Loan”
  - Five loans will trigger a purchase
    - o In a change from the previous pilot, tallies of loans and purchases will be by institution. i.e. 5 loans by SMU users will trigger a purchase by SMU
    - o Other institutions will continue to tally their own loans that will lead to a purchase for that institution
    - o Tracking of loans and purchases will be done by EBL and can be monitored by institutions through their LibCentral account at EBL
    - o A single record and URL will remain in Aleph, regardless of any institutional purchases
- The Collections Coordination group is tasked with monitoring and managing the project. Periodic updates on loans and purchases will be provided by the group. Questions about the programme should be directed to Patrick (Dal rep) or the Novanet Office.

Collection Assessments (Faculty of Graduate Studies) – There is no coherent practice for preparing or tracking these assessments. This is an identified area for future work.

Upcoming meetings – primarily budget-related: Ebsco (re subscription models), Faculty of Science Council (with Sarah Stevenson), VP Academic & Provost Carolyn Watters, and the FASS Library Committee.

Karen Chandler noted that it is subscription renewal time.

#### 6.1.2 Allison Fulford

*Discovery Layer - Primo*

Primo launch is set for week of December 14, 2014. The Dalhousie Libraries' Discovery Team (Chair: Margaret Vail) has met once to discuss the current status of the implementation and to receive updates from the Dalhousie reps on the PIGLET groups. The Dal Discovery Layer team has set aside December 22<sup>nd</sup> as an intensive work day to customize the Dal instance of Primo. Allison reminded members that at launch they will not be seeing a completely polished and finished product. Testing will be ongoing and refinements will continue as needed.

Allison met with Alice Stover, Gail Fraser, Geoff Brown, Heather MacFadyen to activate Dalhousie/King's subscriptions in the Primo Central Index.

There are concerns about the conversion of WorldCat Local links to Primo in LibGuides and e-Reserves. Any links to the SFX resolver (URL [sfxhosted.dal.ca](http://sfxhosted.dal.ca)) or Novanet 'Classic'- the green & white interface (URL [aleph1.novanet.ns.ca](http://aleph1.novanet.ns.ca)) are not affected by the switch to Primo. Links to [dal.worldcat.org](http://dal.worldcat.org) will need to be changed to Primo after the release of the Dal Primo instance in December.

Gwendolyn reported the Training/Instruction Group are creating a storyboard for instruction. They will have a template that staff can use soon.

Ian reported marketing items have been sent to Novanet for approval. The date for the “go Live” announcement has not been determined.

#### 6.1.3 Elaine MacInnis

### *MacRae*

Elaine reported that she and Jolene Reid were at the Truro Farmers Market to receive Seed Library returns. They received positive feedback from market-goers on both the Seed Library project and the MacRae Library.

The Agricultural Sandbox is moving into the MacRae Library. This very exciting initiative is being coordinated with Acadia University and will be central to the Truro campus. Jolene MacEachern, the Sandbox coordinator, will be given an area on the main floor of the library.

Erin MacPherson will be taking an education leave next semester. The library is hoping to backfill the position. The posting is currently being worked out with the unions. If it is not possible to fill the position, there may be an opportunity for a Halifax librarian to spend one day a week at the MacRae.

### *Killam*

Elaine continues to meet monthly with the Killam subject liaisons. The FASS subject liaisons have had additional meetings with the FASS faculty and the FASS Library Advisory Committee on the allocation of additional funds and items for the acquisitions wish list.

The LibAnalytics Working Group is meeting during the week of November 24<sup>th</sup>. Gwendolyn MacNairn will be demonstrating options for extracting data from LibAnalytics.

### *Access Services:*

The Access Services Team will meet on Friday, November 21<sup>st</sup>.

Elaine is looking forward to Jason MacDonald's return from medical leave. During his absence, Elaine and Donna Bourne-Tyson have been fielding the copyright questions. Donna is doing a Copyright Information drop-in session at the Kellogg on Friday, November 21<sup>st</sup>.

## 6.1.4 Anne Matthewman

### *Learning & Curriculum Support*

Melissa Helwig has been invited to be part of the Holistic Learning committee, one of the committees implementing the new strategic directions.

Anne encourages everyone to the IL Conversation Circle at 3pm on November 20<sup>th</sup>.

### *Dunn Library*

Anne reported the Dunn is busy. The library will be getting compact shelving to be installed on the bottom level of the library. In January faculty offices will be moved temporarily to the library to accommodate renovations in the Law School

## 6.1.5 Michael Moosberger

### *Research Data Management*

Michael and Marc Comeau had very successful visits to University of Toronto and University of Alberta, providing them with some very important insights and takeaways to be used in the development of research data management initiatives at Dalhousie. Marc and Michael have prepared a briefing note on their trip for the Senior Management Team. This not will also be circulated to Library Council.

Sarah Stevenson and Michael are starting to look at the University of Alberta's RDM planning tool which is also being used as the basis for CARL's Project ARC. The University of Alberta is allowing other universities to use their planning templates and re-brand them as their own. With Sarah's assistance Michael is starting to develop some specific questions related to the use of these tools. Once they have worked out the details of this usage they will be establishing a beta-site for the Dal RDM tools for testing by librarians, Research Office staff and faculty.

Michael will be attending the CASRAI reconnect conference starting tomorrow, November 19<sup>th</sup>, which brings together a variety of speakers and sessions to discuss research data management, open access repositories, data interoperability, and scholarly discourse. Michael will provide a brief overview of the conference in my next report to Library Council.

#### *Scholarly Communication*

The Scholar's@Dal project is currently on hiatus due to combination of factors: some vocal faculty pushback and the challenge of finding and coordinating internal staff with the time to commit to the project. The University has begun to seriously examine a campus-wide metrics initiative that would have a direct impact on Scholar's@Dal. The University is at present considering the purchase of Elsevier's SciVal and Pure to manage the research outputs of Dal faculty. This would, in essence, replace Scholars@Dal. Michael has the 48 slide PowerPoint presentation from Elsevier about these products available for anyone interested in viewing it.

Discussion: It is not known if the fee for PURE/SciVal is a one-time fee. Ann Barrett said that end result of the Scholars@Dal project highlighted the need for risk analysis assessment prior to the undertaking of such big projects. Scholars@Dal involved a lot of staff time for a project that does not look like it will come to fruition. Oriel MacLennan asked about user compliance for the Elsevier product. Robin Parker pointed out that if the Elsevier system stream-lined functions (annual reports are one such promised function in PURE), there would be more buy-in from users. In terms of citation listings, PURE will pull from Scopus and Web of Science. Patrick Ellis added that reinstating Scopus right away was an opportunity created by the previous MacRae subscription.

During Open Access Week, Michael and Geoff Brown had the opportunity to meet Jonathan Crago from Queens-McGill Press. One of the points discussed was whether Queens-McGill Press would consider divesting its intellectual property rights to [The Lives of Dalhousie](#) back to Dal to allow the re-creation of the two volumes as enhanced e-books. This could be one of several 200<sup>th</sup> anniversary initiatives that the Libraries might consider for the 200<sup>th</sup> anniversary celebrations in 2018.

The Borgese mass digitization initiative continues in the University Archives. Over 40,000 pages out of 1,000 folders, or 6.5 metres of material has been scanned, generating over 4.5 TB of data. The project has also provided some valuable lessons regarding the management of our server space and the longevity of equipment when used on this type of project.

A new French graduate student journal *Initial(e)s*, has been added to the OJS, along with publication [Nova Scotia Plants](#) by the Nova Scotia Museum.

### *University Archives & GISciences Centre*

The Archives continues to work on the migration of its finding aids into our AtoM holdings management system. To expedite this process the Archives and LITS will be co-funding Artefactual Systems to migrate the remaining 624 finding aids from the Archivists' Toolkit into AtoM. At present, there are over 82,000 records on our AtoM installation and this project will greatly increase that number.

The transition of the GIS Centre to its new location on the 5<sup>th</sup> floor has been completed with primary GIS services now being provided in the new location. Planning has also begun for the moving of the Map Collection to the 5<sup>th</sup> floor at the end of next term.

### 6.2 LITS Director: Marc Comeau

Marc reported there were problems with the proxy server starting overnight on Tuesday November 11. On November 12, David Miffen and Jason Flynn encountered multiple problems including a hardware failure. With the help of Networks and Systems the proxy had been moved to a virtual machine and was performing normally by Friday. The move to a virtual platform reduces dependence on hardware and allows the systems to better absorb problems in the future.

The Truro campus migration from Moodle to Blackboard started in May. As of today, (November 16<sup>th</sup>) the migration of Moodle Rooms is complete. A typical migration of this size takes 2 years. Marc is part of the Learning Management Systems (LMS) review. This is a shared purchase discussion among several universities. The three finalist systems are BlackBoard, Desire2Learn and Canvas. Vendor demonstrations are taking place this month, with a recommendation expected in mid-January.

LITS continues to work on storage infrastructure. At this point, storage is ok, but backups of storage still present challenges.

### 6.3 HR Director: Sandra Dwyer (no report)

### 6.4 University Librarian's Report

Donna has been asked to participate on the Strategic Initiatives working groups for retention (1.1), research infrastructure (2.5), university rankings (4.3), and possibly one other in the research category. Donna was asked to appoint one librarian to one of the retention subcommittees and in consultation with Elaine MacInnis and Anne Matthewman, Melissa Helwig was asked to serve, and she has agreed.

Congratulations to Joyline Makani on the Best Paper in the innovation category at her recent conference (further information provided by Joyline verbally). Congratulations as well to Creighton Barrett has been awarded a SSHRC grant for his continuing work on the copyright and intellectual property issues around Helen Creighton's folk song recordings.

Tri-Agency Open Access announcement is being described as imminent. The CARL Project ARC and Compute Canada pilot for research data management continues to go very well.

E-learning - while we don't have a clearly articulated strategy, we have been weaving library resources and services into virtual learning environments at Dal: we have linked to Libraries in

BBLearn course templates, we produce Camtasia and Captivate tutorials, we launched the very popular e-Reserves service, we provide copyright clearance and scanning, we will be conducting the copyright audit, we have now enhanced BBLearn support through LITS, and there is probably more we could include. This is just something to consider as e-learning becomes more of a priority area for the university. It may be time to formulate a written strategy, to describe these coordinated activities to our community. Thank you to the Library Council members participating in LMS Review in recent weeks. This is a big job on top of regular workloads but extremely important!

Academic year consultations are taking place to determine if we should have a fall study break, and other date-related changes. There will be additional information coming from the task force looking into this.

#### 7. Community updates:

Sarah Jane Dooley reminded everyone to send her their SIM student practicum proposals. Thanks to those who have already submitted.

Ann Barrett reported she is on a subgroup looking at eReserves to create a new form because the old form was not helpful to Faculty. The form is in the testing stage and it is hoped that it will be available in December. The old form will stay live for now.

Joyline is presenting at a conference in Turkey. She has been working with a cross-campus team in the area of research data management. She will be chairing a panel at the conference as well. Lindsay McNiff announced that the article she & Melissa Helwig submitted to *APLA Bulletin* ("Waking up the library tour: Keeping it interesting with Instagram") is the feature article for November. Lindsay and Melissa have been invited to do an Education Institute webinar on this topic in 2015.

Lindsay reported the tentative date for LibGuide migration is at the beginning of May 2015, with an anticipated 'go live' in early July.

Sarah Stevenson reported SpringShare Day will be held at the Killam Library in Room 2600 (LINC) on December 12 starting at 10:30am. The storm date is December 15. The session will include LibCal, LibGuides 2.0, LibAnswers and LibAnalytics. Sarah will send an email with the registration details to Library Council members and LibGuide owners.

Robin Parker reported the CIHR funding deadline was yesterday, November 17. Robin would like to change her title to: Knowledge Synthesis and Information Services Librarian. She was asked to bring forward the recommendation to Council. Robin explained to Council members that in Health Sciences, "Knowledge Synthesis" is an acknowledge term and area of expertise with respect to systematic reviews. There were no objections from Council members to Robin making this aspect of her expertise part of her official title.

Next Meeting: 16 December 2014, 10:00-11:30am