

Item: Board of Governors Minutes, June 2006
Call Number: UA-1

Additional Notes:

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BOARD OF GOVERNORS

**Minutes of the Meeting held on
Tuesday, June 27, 2006
University Hall, Macdonald Building**

MEMBERS PRESENT: James S. Cowan (Chair), Jamie Baillie, Elizabeth Beale, William Black, Robert Chisholm, Dan Clark, Lorne Clarke, David Craig, Ezra Edelstein, Mo El-Hawary, Richard Evans, Lynn Irving, Cathy MacNutt, Sunny Marche, Don Mills, Robert Radchuck, Suzanne Rosson, Alasdair Sinclair, Chris Smith, Jim Spatz, Bruce Towler, Tom Traves, and Jane O'Connor (University Secretary)

REGRETS: Jay Forbes, Richard Goldbloom (Chancellor), Natalie MacLean

ASSOCIATE BOARD MEMBERS: Derek Brown, Cynthia Davis, Alex Hickman, Douglas Mackay

NON-MEMBERS: Carl Breckenridge, Darryl Cochrane, Floyd Dykeman, Bryan Mason, Ian Nason, Bonnie Neuman, Mike Roughneen, Sam Scully, Alan Shaver

1. Approval of the Agenda

Moved by D. Mills, seconded by T. Traves:

THAT the agenda be approved as distributed.

The motion was CARRIED.

2. Approval of the Minutes of the Meeting held on April 18, 2006

Moved by B. Towler, seconded by A. Sinclair:

THAT the minutes of the meeting held on April 18, 2006 meeting be approved as distributed.

The motion was CARRIED.

3. Chair's Report

Board Chair James Cowan welcomed Associate Board members in attendance: Derek Brown from Toronto, Cynthia Davis from Halifax, Alex Hickman from St. John's, and Douglas Mackay from Toronto.

He thanked retiring Board members for their service on the Board and for their valuable contributions to Dalhousie University: Sue Rosson (Alumni member since July 2002); Jay Forbes (Governor-in-Council member since July 2003); and Alison Archibald (Student member since May 2004). Senator Cowan presented a gift to Sue Rosson (the only retiring member in attendance) on behalf of the Board.

Senator Cowan also expressed appreciation, on behalf of the Board of Governors, to Vice-President Dale Godsoe who retired at the end of April and Vice-President Sam Scully who will be retiring at the end of June.

He welcomed Bill Black back to active participation on the Board after a leave of absence.

4. President's Report

President Traves added words of welcome to the Associate Board members in attendance.

President Tom Traves introduced and welcomed Floyd Dykeman, Vice-President External, and Dr. Alan Shaver, incoming Vice-President Academic & Provost. He noted the appointment of Dr. Russell Boyd as Associate Vice-President Research effective July 1, 2006.

A written President's Report was included in the agenda package. The President commented on several topics including progress on the strategic objectives outlined in the President's Strategic Focus Report, a report on enrolment management, the selection of a substantially new senior administrative team, the 2005-06 financial year-end position, the 2006-07 budget, and an essay on undergraduate education at Dalhousie prepared by Vice-President Scully.

4.1 Strategic Focus: Statistical Progress Report

The President's Strategic Focus statistical progress report presents a series of outcomes for the University's strategic objectives including the following noteworthy points:

- 1) Dalhousie students continue to express very high satisfaction ratings about the quality of teaching they receive at the University. On a satisfaction survey, they rated 83.2% satisfied or more than satisfied result compared to a 78% national comparison.
- 2) Students also continue to do very well in terms of their own achievements. Although Dalhousie is Canada's 26th largest university, our students rank 6th in terms of all national academic awards won.
- 3) Dalhousie students express very high approval ratings of the support services they receive at the University and an 86% satisfaction rating with their decision to attend Dalhousie.
- 4) Faculty members continue to produce outstanding research results as well as excellent teaching scores. Research grants and contracts are up for the recent year topping \$105 million -- the first time Dalhousie has ever passed the \$100 million mark. This represents an increase of about 50% over the last five-year period.
- 5) Investments in campus renewal continue to climb. Over the past five years, spending in this area has increased by over 200%. The result of this is that Dalhousie currently offers substantially more learning space which is made of classroom space, lab space, graduate student offices, study space and library facilities than at universities in other jurisdictions.
- 6) Dalhousie is managing financial resources effectively and continues to produce a balanced budget. The earnings on endowment and pension funds have bounced back very well.

President Traves cautioned that there are significant challenges ahead for the University. Student recruitment is very competitive and will get even more competitive in the near future. The Federal Government has not made clear its full commitment to research and development funding. The Provincial Government's multi-year funding agreement is coming to an end.

4.2 Enrolment Management Report

President Traves noted that a principle difficulty during 2005-06 was the 1.6% drop in enrollments in the Fall. This drop followed a 24% increase that had occurred over the last five years which saw Dalhousie add 3,000 to the university.

A report from the Enrolment Management Committee was included in the Board package outlining the actions planned to improve recruitment efforts and the Committee's best efforts to project enrolment outcomes for the next five years. The Committee believes that Dalhousie

can exceed the enrolment high-water mark from 2004 by 2009 and that by 2010, they predict an enrolment improvement over current levels of about 4%. The President noted that this is a realistic goal but at the same time, with a stronger push and a greater ambition, Dalhousie should be able to meet a somewhat more extended target. He indicated that it is reasonable to set a goal of 17,000 students by 2010 which would be an increase of almost 10% over current levels.

In conclusion, President Traves thanked all Board members for the tremendous efforts they've made on behalf of Dalhousie University.

5. Dalhousie Student Union President's Report

A written DSU President's Report was distributed at the meeting. In his report, E. Edelstein commented on several topics including planning for Orientation Week, implementation of a digital archiving system, DSU strategic planning, discussions with the DSU's food service provider, initiatives of the Alliance of Nova Scotia Student Associations (ANSSA) and the Canadian Alliance of Student Associations (CASA), and the all candidates' debate held in May.

He noted that the DSU is well into the planning for Orientation Week. They have had a number of productive meetings with the Residence Life Manager as well as the Director of Housing and Ancillary Services. He noted that this year, they are working together to integrate the activities that the Residence Councils do for their own Frosh Week with the activities of the DSU. The Dalhousie University Community Committee has been working to address some of the concerns that community members raised in September around last year's Orientation Week.

Dan Clark, student Board member, read a personal message, one student's perspective on the retirement of Dr. Sam Scully (appended to minutes).

Items for Decision

6. Financial Matters

6.1 2005-06 Budget Report

Operations Committee Chair Jim Spatz commented briefly on the 2005-06 budget. He noted that a balanced budget was passed at the Board a year ago and that there was a mid-year adjustment in the Fall due to lower enrolment levels, energy cost and pension fund issues. The final result was close to \$1 million better than what had been projected by the mid-year adjustment so there is a carry-forward of approximately \$1 million from last year.

6.2 2005-06 Audited Financial Statements

Audit Committee Chair Bruce Towler reported that the Audit Committee met two weeks ago with the external auditors, KPMG. He also noted that the Committee met with senior management and the internal auditor at that time. He reported that the Committee had a good discussion and reviewed the statements with the external auditors and are pleased with the results in terms of recommending those going forward. It was an unqualified audit opinion as it has been in the past.

Moved by B. Towler, seconded by R. Radchuck:

THAT, based on the recommendation of the Audit Committee, the Board of Governors approve the audited Financial Statements of the University for the year ended March 31, 2006.

The motion was CARRIED.

6.3 Appointment of Auditors for 2006-07

Audit Committee Chair Bruce Towler reported that the Committee considered a recommendation for the Board to approve the retention of KPMG as auditors for 2006-2007. He noted that there are criteria by which the external auditors are assessed on an annual basis by the Audit Committee. The Committee reviewed the criteria and find KPMG to be scoring very well in all aspects of the criteria.

During the discussion, it was noted there is a requirement that the partner in charge of the audit change on a periodic basis. It was further noted that in many organizations, there is a requirement that the audit be tendered on a periodic basis or that the company that does the auditing be changed on a periodic basis. A question was raised as to whether the Committee has had any discussions in this regard.

In response, B. Towler noted that this question has arisen in previous annual meetings. He noted that in the current circumstance, there are a number of reason that mitigate against going forward with a proposal that could potentially result in a change in auditors at this time. In the last twelve months, the University has initiated a new internal audit position so there is one more level of overlay in terms of reviewing what is going on on the financial side in terms of internal controls and the processes that are used. Dalhousie is also going through a rather dramatic change in senior management level so the Committee does not think that it would be prudent to also be in the situation where we would potentially be switching professional advisors at the exact time as we are switching senior management. He noted that the Committee will assess this situation on an ongoing basis.

Members agreed that it would follow good governance practice to tender audit services on a regular interval. It was suggested that every five to seven years might be appropriate.

Moved by B. Towler, seconded by E. Beale:

THAT, based on the recommendation of the Audit Committee, the Board of Governors approve the reappointment of KPMG Chartered Accountants as auditors of the University for the 2006-07 year.

The motion was CARRIED.

6.4 2006-07 Budget Approval

Operations Committee Chair Jim Spatz noted that the proposed 2006-07 Operating Budget is included in the agenda package. He noted that it is a balanced budget with revenue and expenses both increasing by approximately \$11 million dollars which is approximately 5% of the University's total budget. The budget incorporates a projected enrolment decline of 400 students as well as tuition fees increases. The budget includes further allocation of resources towards the University's strategic initiatives.

During the discussion, a question was raised about the Board's level of comfort with the enrolment projection, given actual numbers last year and given that the University is embarking on a major recruitment initiative. It was noted that it causes considerable pain to the institution to take the revenue away, perhaps unnecessarily.

In response, T. Traves noted that the increased expenditure on marketing and recruitment is laying the preconditions for more successful recruiting in the future and that the University probably won't see the full results of that work for two to three years. With respect to the numbers, the administration tries to budget as realistically as possible. He noted that is very difficult to predict the numbers, particularly at the point in the year when the budget is being set which is in February/March. There is reason to hope that the numbers will be better than projected, but noted that if the projections are wrong, the university doesn't want to find itself in a position where the administration is scrambling to balance the budget. It is very difficult in the university environment to claw back money. It was necessary to do that in 2005-06 under extreme pressures and the institution managed but it is not recommended that this be normal budget practice. The numbers provided to the Board are the best available numbers at the time.

A lengthy discussion ensued on the timing of the projections and actual approval of the budget, how the forecasts are derived, issues pertaining to retention and course loads, the budget development process, budget tracking and variance analyses throughout the year. There was also a discussion on the possibility of tuition dividends for students or increased funding for scholarships and bursaries for students if a surplus is generated. It was noted that if a surplus is generated, that surplus feeds into the next year's budget and may have a positive impact on the tuition adjustment required in that year.

There was a discussion on ancillary budgets, the impact of vacancies in residence and remedial actions taken, conference services, and potential actions that could be taken.

A concern was raised about the disclosure of the compensation adjustment amount in the budget and the potential impact on negotiations.

Moved by J. Spatz, seconded by R. Chisholm:

THAT, based on the recommendation of the Operations Committee, the Board of Governors approve the 2006-2007 Operating budget with revenues and expenditures each of \$239,496,000.

The motion was CARRIED.

7. Capital Building Matters

7.1 Facilities Renewal – Supplemental Recommendation

Operations Committee Chair Jim Spatz reported that the Board had previously approved a number for the facilities renewal budget of a little over \$7.6 million. The Operations Committee is recommending that this number be increased by a little over \$400,000; partly due to some additional resources that are available and partly due to a recategorization of some expenses from another category into this one which is more appropriate.

Moved by J. Spatz, seconded by R. Evans:

THAT the Board of Governors approve additional facilities renewal project allocations of \$436,000 bringing the total budget for 2006-2007 to \$8,053,000 as follows:

Alterations & Renovations	\$2,182,000
Facilities Renewal	5,221,000
Classroom Renewal	500,000
Energy Management	<u>150,000</u>
TOTAL BUDGET	\$8,053,000

The motion was CARRIED.

7.2 Appointment of Architects for Old Management Building

Capital Project Steering Committee Chair Jamie Baillie reported that the Committee met to review architectural presentations to deal with the Old Management Building. He noted that the Committee is composed of representatives of the Board of Governors, of appropriate Dalhousie staff, and a neighborhood representative. He indicated that an RFP for architectural services was issued and six firms responded. The Committee reviewed the list of those six and the staff recommendation on the two finalists. The Committee interviewed the two finalists and developed a recommendation for the Board's consideration.

A question was raised about risk assessment of these renovations given the performance of the two units scheduled to occupy this building.

T. Traves clarified that the funding attributed to Computer Science is from a Canada Foundation for Innovation grant. The success or failure of the enrolments in Computer Science is irrelevant to the funding issue. The renovation is a one-time expense and the one-time funds are in hand. Secondly, the College of Continuing Education now occupies rented space paid for by the University out of the operating budget. The money currently being paid in rent will be diverted to this project. He noted that both sources of funding are secure.

Moved by J. Baillie, seconded by M. El-Hawary:

THAT, based on the recommendation of the Steering Committee, subject to the successful negotiation of a satisfactory contract by signing officers of the University, the architecture firm of Fowler Bauld & Mitchell Ltd. be appointed to provide architectural consulting services for the demolition and renovation of the Old Management Building.

The motion was CARRIED.

8. Governance Matters

8.1 Board of Governors By-laws

Governance Committee Chair C. MacNutt noted that this item deals with some By-law amendments that arose last year when the Board struck an ad hoc committee on Board Governance. The Committee presented a report and recommendations to the Board in April

which were accepted and this is a follow-up from that report. The proposed changes focus on four main areas:

(1) Upon further review of the By-laws, it was noted that there were some wording corrections that needed to be made to reflect the proper legal name of Dalhousie University and to eliminate redundancy.

(2) It was noted that the procedures by which potential Board members are nominated for appointment to the Board do not reflect current practice. This practice was adopted several years ago but the By-laws (Articles 3.2.1 – 3.3.2) were never changed.

(3) The wording in article 6.14.1 on conflict of interest needs to be amended to make reference to the new Code of Conduct for Board members.

(4) Revision to Article 7 to clarify that Standing Committee meetings are considered to be held *in camera*.

C. MacNutt noted that the proposed By-law changes have been reviewed by the University's Legal Counsel.

During the discussion, a question was raised about the *in camera* provision for standing committee meetings and the impact of communicating information that needs to be conveyed to a wider audience. It was noted that the intent of this wording was to prevent access to confidential deliberations and materials of committees through FOIPOP by external sources not to prevent dissemination of information by the committees. In view of the concerns raised, the wording will be reviewed again with the University Legal Counsel and amended if necessary to clarify the intent.

A further concern was raised with respect to the wording in 7.5.12 that states that "minutes or record of the proceeding will not be available for inspection by any person who is not a Member of the Board . . .". It was noted that we have several non-Board members who serve on standing committees and the wording may imply that they do not have access to the minutes. It was noted that it is believed that the wording allows for this to happen but it will be reviewed by the University Legal Counsel and amended if necessary.

Moved by C. MacNutt, seconded by:

THAT the Board of Governors approve the revisions to the Board of Governors By-laws as presented.

The motion was CARRIED.

8.2 Academic Affairs & Research Committee: Terms of Reference

Governance Committee Chair C. MacNutt noted that at the April Board meeting, it was decided that the approval of decanal, associate vice-presidential and assistant vice-presidential appointments/reappointments be delegated to the Academic Affairs and Research Committee on behalf of the Board. The Board would retain the authority for the approval for the appointment of the President and Vice-Presidents. The terms of reference for the Academic Affairs and Research Committee have been revised to reflect this change. The Governance Committee reviewed the proposed revisions to the terms of reference and is recommending formal approval of the revised terms of reference by the Board.

Moved by C. MacNutt, seconded by D. Mills:

THAT the Board of Governors approve the revisions to the terms of reference for the Academic Affairs and Research Committee as presented.

The motion was CARRIED.

8.3 Board of Governors Appointments

Moved by C. MacNutt, seconded by D. Mills:

THAT, based on the recommendation of the Governors Committee, the Board of Governors approve the re-appointment of Lynn Irving for a three-year term, from July 1, 2006 to June 30, 2009, to the Board of Governors of Dalhousie University.

THAT, based on the recommendation of the Governance Committee, the Board of Governors recommend to the Governor-in-Council the re-appointment of James Cowan and Elizabeth Beale for a three-year term, from July 1, 2006 to June 30, 2009, to the Board of Governors of Dalhousie University.

THAT, based on the recommendation of the Governance Committee, the Board of Governors recommend to the Governor-in-Council the appointment of Jay Abbass for a three-year term, from July 1, 2006 to June 30, 2009, to the Board of Governors of Dalhousie University.

THAT, based on the recommendation of the Governance Committee and the Dalhousie Alumni Association, the Board of Governors approve the re-appointment of David Craig for a further one-year term, from July 1, 2006 to June 30, 2007, to the Board of Governors of Dalhousie University.

THAT, based on the recommendation of the Governance Committee and the Dalhousie Alumni Association, the Board of Governors approve the appointment of Jim Wilson and Nancy MacCready-Williams for a three-year term, from July 1, 2006 to June 30, 2009, to the Board of Governors of Dalhousie University.

The motions were CARRIED.

8.4 Appointment of Executive Officers and Committee Members

Moved by C. MacNutt, seconded by M. El-Hawary:

THAT, based on the recommendation of the Governance Committee, the Board of Governors approve the appointment of the following Officers of the Board of Governors of Dalhousie University for a one-year term from July 1, 2006 to June 30, 2007:

Chair	James Cowan
Vice-Chair	Cathy MacNutt
Honorary Secretary	Don Mills
Honorary Treasurer	Bruce Towler
President	Tom Traves
Member-at-Large	Jim Spatz

THAT, based on the recommendation of the Governance Committee, the Board of Governors approve the appointment of the following Chairs of the Board Standing Committees for a one-year term from July 1, 2006 to June 30, 2007:

Academic Affairs and Research Committee	Alasdair Sinclair
Audit Committee	Bruce Towler
Executive Committee	James Cowan
Governance Committee	Cathy MacNutt
Human Resources Committee	Lorne Clarke
Investment Committee	Robert Radchuck
Operations Committee	Jim Spatz
Steering Committee	James Cowan
Student Experience Committee	Robert Chisholm

THAT, based on the recommendation of the Governance Committee, the Board of Governors approve the appointment of members to the Board Standing Committees for a one-year term from July 1, 2006 to June 30 2007 as presented on the attached list dated June 27, 2006.

THAT, based on the recommendation of the Governance Committee, the Board of Governors approve the appointment of members to the Pension Trust Fund with terms specified as presented on the attached list dated June 27, 2006.

THAT, based on the recommendation of the Governance Committee, the Board of Governors approve the appointment of members to the Retirees' Trust Fund with terms specified as presented on the attached list dated June 27, 2006.

The motions were CARRIED.

8.5 Appointment of Ombudsperson and Assistant Ombudsperson

Moved by T. Traves, seconded by E. Edelstein:

THAT based on the recommendation of the Ombudsperson Advisory Committee, the Board of Governors approve the appointment of Ms. Sarah Pottle as Ombudsperson for 2006-07.

THAT based on the recommendation of the Ombudsperson advisory Committee, the Board of Governors approve the appointment of Ms. Kelly Sinclair as Assistant Ombudsperson for 2006-07.

The motions were CARRIED.

9. Undergraduate Education Reform: Discussion Paper

A copy of a paper entitled, "Undergraduate Studies and Programs at Dalhousie," submitted by Sam Scully, Vice-President Academic and Provost, June 14, 2006 was distributed with the agenda package. Vice-President Scully presented highlights focusing on the essential ideas included in the paper. He noted that the fundamental impulse is three conditions: (a) enrolment crisis; (b) viability of programs; and (c) quality of programs and indicated that these three conditions are profoundly inter-

dependent. During his presentation, Dr. Scully focused on the quality of programs. A copy of the presentation was distributed to members.

Following the presentation, a lengthy discussion ensued. Members felt that the paper presented by Dr. Scully is an important piece of work, a legacy document. It was noted that it will be critical that the incoming Vice-President Academic and Provost carry this work forward and follow up on the ideas presented in the paper and that Dalhousie do the transformational things that need to be done to make Dalhousie a truly great university and differentiate itself from other universities.

It was noted that there are still too many “sacred cows” that need to be discussed including vocational value, duplication among metro universities, and performance measurement. Concerns were raised about the impact of NSCC, faculty and course evaluations, value placed on teaching vs. research, implementing change within a unionized environment, increasing sophistication of a segment of incoming students, employability skills required by graduates/outcomes, impact of King’s program on Dalhousie, and the need to define the end we have in view.

On behalf of the Board, Board Chair James Cowan thanked Dr. Scully for this excellent work. He noted that the Board will continue discussions on this topic throughout the year.

10. Board Standing Committees: Annual Reports

10.1 Academic Affairs Committee

Academic Affairs Committee Chair Alasdair Sinclair reported that the Committee approved a number of academic staff matters including appointments, reappointments, changes in appointment, and promotions on behalf of the Board of Governors. In May 2006, the Committee was delegated additional responsibility by the Board for the approval of decanal, assistant vice-presidential and associate vice-presidential appointments. The Committee reviewed a report on the *Recruitment of Faculty Members and Librarians for 2004-05*. There were 70 tenure-stream (including periodic review) and 79 limited-term appointments in 2004-05.

The Committee approved a number of program proposals arising from Senate and approved a revised *Dalhousie University Strategic Research Plan for the Canada Foundation for Innovation and Canada Research Chairs Program*. A. Sinclair noted that one of the major thrusts of the Committee this year was the review of a discussion paper on *Faculty Member Performance Evaluation and Guidelines for the Annual Career Development Review and Assessment for Academic Staff Members*. The Committee also reviewed the essay prepared by Vice-President Sam Scully on *Undergraduate Studies and Programs at Dalhousie*.

During the discussion, a concern was raised with respect to faculty performance and the awarding of the Career Development Increment to faculty members. It was noted that page 7 of the “Guidelines for the Annual Career Development Review for Academic Staff Members” document states that the Career Development Increment is “not a measure of the number of years employed in a rank but based upon, recognizes and rewards actual development in the quality of performance ...”. It was noted that Board members should be questioning whether or not the University is living up to the agreement from a management point of view.

Chair A. Sinclair thanked the members who served on the Committee who are now moving to other committees and noted their valuable contributions.

10.2 Audit Committee

Audit Committee Chair Bruce Towler referred members to the written report included in the agenda package. He noted that the Committee is trying to become more effective and more engaging and, as such, increased the number of meetings held over the past year. He reported that in response to a Committee request, the Governance Committee increased the size of the Audit Committee. He noted that the biggest change for the committee over the last year was interfacing with the new Internal Audit department which has been very productive.

10.3 Governance Committee

Governance Committee Chair, Cate MacNutt reported that the newly-constituted Governance Committee met in June to review the status of Board appointments and develop recommendations for reappointments and new appointments, to develop committee assignments for Board members, to recommend amendments to the Board By-laws and to develop a Code of Conduct for Board members.

A concern was raised with respect to the selection process followed in assigning Board members to standing committees. It was suggested that in the future, it would be helpful if Board members were consulted in advance of these assignments being made to balance talents and interests.

10.4 Investment Committee

Investment Committee Chair Bob Radchuck commented that the numbers in the report included in the agenda package speak for themselves. He reported that times have been quite challenging recently with a great deal of volatility in the markets. The Committee has taken more of a longer term perspective and as a result, the great returns experienced in the past may not be realized this year. However, the Committee is confident that in the long run, the results will come through.

10.5 Operations Committee

Operations Committee Chair Jim Spatz reported that the Committee deals with the University's budget, its physical facilities and fund raising in broad scope. The Committee meets on a regular basis and receives regular updates on these areas.

The Chair thanked members for their work during the year.

10.6 Staff Relations Committee

Staff Relations Committee Chair Lorne Clarke noted that the Committee's name will change to the Human Resources Committee next year and reported that the Committee was quite active during the year. He commented on the issues dealt with by the Committee including the employee benefits program design, insurance program renewals, collective bargaining, grievance report, mandatory retirement and the work of the Pension Advisory Committee.

The Chair thanked members for their work during the year and gave special thanks to Sam Scully for all of his work and sound advice over the years.

10.7 Student Relations & Residence Committee

Student Relations and Residence Committee Chair Sue Rosson noted that the Committee's name will change to the Student Experience Committee next year. She indicated that this is very appropriate as the Committee's focus has changed to a more comprehensive perspective on the student experience at the University. During the year, the Committee had an opportunity to participate in two events organized by the DSU: Imagine DSU and Imagine Sexton.

The Chair indicated that she has enjoyed serving on the Dalhousie Board and thanked members of the Committee for their work.

Board Chair James Cowan added his thanks to all of the Board members who willingly served on committees.

The remainder of the Board meeting was held *in camera*. Members of the public left the meeting at this point.

In Camera Session

11. Code of Conduct: Board of Governors

Moved by C. MacNutt, seconded by D. Mills:

THAT the Board of Governors approve the attached Code of Conduct for the Board of Governors, dated June 27, 2006.

The motion was CARRIED.

12. Appointment of Vice-President Finance and Administration

President T. Traves reviewed the search process for the Vice-President Finance and Administration. A copy of the recommended candidate's letter of application and resume was distributed. T. Traves provided highlights on the candidate's background.

Moved by T. Traves, seconded by J. Baillie:

THAT the Board of Governors approve the appointment of Mr. Ken Burt as Vice-President Finance and Administration of Dalhousie University, effective January 1, 2007.

The motion was CARRIED.

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13. Presidential Review

The Board Chair provided an overview on the Presidential review process.

Moved by B. Towler, seconded by C. MacNutt:

THAT, based on the recommendation of the Presidential Review Committee, the Board of Governors approve the re-appointment of Dr. Tom Traves as President and Vice-Chancellor of Dalhousie University for a further three-year term from July 1, 2007 to June 30, 2010.

The motion was CARRIED.

14. Board Roundtable

Board members met in the absence of administration.

15. Adjournment

The meeting adjourned at 6:15 p.m.

James Cowan, Chair

Don Mills, Honorary Secretary

The meetings of the Board of Governors are recorded and the tapes are available for review in the office of the University Secretary.